

SUPERVISING COMMUNITY HEALTH NURSE

DISTINGUISHING FEATURES OF THE CLASS: This position involves responsibility for the provision of nursing services and supervision of nursing practice to assure safe, effective and efficient comprehensive nursing care in homes, clinics, schools and other community facilities. An employee in this class may supervise a community health nursing program in an assigned functional or geographic area under the general supervision of the Public Health Director or other health administration official. Supervision is exercised over the work of assigned community health professional or auxiliary nursing staff. The incumbent does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

- Supervises Licensed Home Care Services Agency and community health programs in an assigned functional or geographic area;
- Assists in planning, implementing, coordinating and evaluating the nursing programs within the agency;
- Supervises nursing practice to ensure a high quality of professional service and maintenance of agency standards;
- Assists in planning and conducting educational programs for nursing staff;
- Assists in maintaining the proper utilization of the services of nursing staff;
- Participates in surveys, studies and research in the field of community health;
- Assists faculty with the implementation of student programs;
- Reviews and compiles appropriate records and reports;
- Participates in professional conferences and community programs;
- Assists in devising and implementing department policies and procedures.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS:

Thorough knowledge of current community health nursing practice and supervision; thorough knowledge of the epidemiological approach to the prevention and control of disease; working knowledge of the administrative organization of community facilities; skill in the application of nursing procedures and techniques of patient care; ability to plan and supervise the work of others; ability to establish and maintain cooperative working relationships; ability to accept and utilize guidance; ability to perform duties in accordance with ANA Code for Professional Nurses; acceptable physical and mental health to carry out the responsibilities of the position.

MINIMUM QUALIFICATIONS:

Either (A) Graduation from a recognized college or university with a Bachelor's degree in nursing or a health or human services field and one year of supervisory experience;

Or (B) Four years experience as a Registered Nurse and completion of at least six college credit hours, or the equivalent of education and training, in public health and/or principles of management.

SPECIAL REQUIREMENT:

Licensure and current registration to practice as a Registered Professional Nurse in New York State.