

AUDIO-VISUAL REPAIRMAN

GENERAL STATEMENT OF DUTIES: Repairs and maintains a variety of film projection and sound reproducing equipment in a school district; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: These duties involve the responsibilities of film projection and sound producing equipment. Work is performed under general supervision of a superior in accordance with a planned maintenance program, but allowing leeway for the exercise of independent judgment in carrying out details of the work. Supervision may be exercised over the work of helpers.

EXAMPLES OF WORK: (Illustrative only)

- Inspects and repairs film projection equipment;
- Repairs radios, phonographs, tape recorders, amplifiers, audiometers and other sound equipment;
- Tests sound and projection equipment for proper functioning with standard test instruments;
- May check and adjust closed circuit television receivers and make repairs;
- May inspect, clean, splice, rewind, label and store motion picture films, filmstrips and slides;
- Answers service and repairs calls to schools;
- May pack films for shipment by express or messenger;
- Takes inventory and orders repair and replacement parts or supplies;
- Keeps records and prepares a variety of reports on maintenance and repair activities;

REQUIRED KNOWLEDGES, SKILLS, and ABILITIES: Good knowledge of the repair and maintenance of a variety of audio-visual equipment; good knowledge of the care and storage of films, slides and records; good knowledge of the tools, terminology, and safety precautions involved in projection and sound equipment maintenance and repair; good motor and hand eye coordination; manual dexterity; good physical condition.

ACCEPTABLE EXPERIENCE and TRAINING: Graduation from high school and one year of experience in the repair of sound reproduction and/or visual projection equipment; or any equivalent combination of experience and training.