

AUDIO-VISUAL TECHNICIAN

GENERAL STATEMENT OF DUTIES: Maintains and repairs projection and sound reproducing equipment and keeps necessary files; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: These duties involve the maintenance and repair of projection and sound producing equipment and the maintenance of a film library. Work is performed under general supervision in accordance with a planned program.

EXAMPLES OF WORK: (Illustrative only)

- Receives, stores and maintains in operating condition a variety of audio-visual materials;
- Inspects and repairs film projection equipment;
- Repairs radios, phonographs, tape recorders, amplifiers, audiometers and other sound equipment;
- Tests sound and projection equipment with standard test instruments;
- Inspects, cleans, splices, rewinds, labels and stores motion picture films, filmstrips and slides;
- Answers service calls to schools;
- Packs films for shipment by express or messenger;
- Takes inventory and orders parts;
- Keeps records and makes reports.

REQUIRED KNOWLEDGES, SKILLS AND ABILITIES: Good knowledge of the repair and maintenance of audio-visual equipment; good knowledge of the care and storage of films, slides and records; good knowledge of the tools, terminology and safety precautions involved in projection and sound equipment repair; some knowledge of the theory of sound projection; good motor and hand and eye coordination; manual dexterity; good physical condition.

ACCEPTABLE EXPERIENCE AND TRAINING: One year of experience in the repair of radio or projection equipment and graduation from high school; or any equivalent combination of experience and training.

Competitive Class