

Herkimer County

AUTOMOTIVE MECHANIC HELPER

GENERAL STATEMENT OF DUTIES: Assists in the routine work involved in the service and maintenance of automotive equipment; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: This is the beginning level of automotive repair and maintenance work. The duties do not include repair jobs involving skilled work except in the capacity of mechanic helper. Duties of a less complex nature are performed independently.

EXAMPLES OF WORK: (Illustrative only)

- Checks tires and repairs flats;
- Changes oil and lubricates automotive equipment;
- Assists mechanic in the grinding of valves and the fitting of bearings, pistons and rings;
- Assists in the repairing and overhauling of brake systems, differentials, transmissions and front and rear axles;
- Helps adjust steering mechanisms and align wheels;
- May operate a school bus on an assigned route;
- Performs a variety of related tasks.

REQUIRED KNOWLEDGES, SKILLS AND ABILITIES: Working knowledge of standard automotive repair methods and of the tools and terminology of the trade; willingness to perform mechanical work; ability to understand and carry out oral directions; good motor, hand and eye coordination; mechanical aptitude; good physical condition.

ACCEPTABLE EXPERIENCE AND TRAINING: One year of satisfactory experience as an automotive mechanic helper in a garage or automotive repair shop; or any equivalent combination of experience and training.

NOTE: If the position involves the operation of a school bus, however, then the candidate must be at least 21 years of age and possess a Class II Chauffeur's License issued by the New York State Department of Motor Vehicles at the time of appointment.

Non-Competitive Class