

ENVIRONMENTAL AIDE

GENERAL STATEMENT OF DUTIES: Inspects public and private facilities in a resort area; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: This is inspection and testing work involving routine sub professional tasks in support of an environmental health program. Responsibilities may include inspection of sanitary facilities, testing of sewage disposal facilities and enforcement of regulations. The work is performed under the direct supervision of the professional environmental health personnel. The work is usually seasonal in nature, occurring only during the summer months.

EXAMPLES OF WORK: (Illustrative Only)

- Inspects water supplies, sewage and waste disposal facilities at summer camps, cottages and elsewhere for compliance with requirements;
- Collects samples of air, water, sewage and other materials for analysis ;
- Observes and records results of observations at field monitoring stations or test sites;
- Makes simple computations in connection with the reduction, interpretation and plotting of raw data;
- Calls attention to violations and recommends corrections;
- Interviews private individuals and resort owners relative to complaints about sanitary facilities, public health nuisances and related matters;
- Advises the public on controlling laws, codes and regulations;
- Assists in special public health studies on assignment;
- Assists in the preparation of technical reports for professional personnel
- Performs a variety of clerical and general office functions as directed.

REQUIRED KNOWLEDGES, SKILLS AND ABILITIES: Good knowledge of high school level mathematics and any of the natural sciences; ability to accurately compile information gathered; ability to write simple reports of observation; ability to meet and deal with the public; tact; courtesy; good physical condition.

ACCEPTABLE EXPERIENCE AND TRAINING: None is required.