HERKIMER COUNTY JOB OPENING

Department: **Social Services**

Title: **Social Welfare Examiner (1 – opening available)**
Contingent Permanent Opening, Full Time Position

Social Welfare Examiner (3 – openings available)
Permanent Openings, Full Time Positions

Salary: **$40,440.00 (2026 base pay rate)**

DISTINGUISHING FEATURES OF THE CLASS: May perform any or a combination of assignments in connection with determining financial eligibility, categorical classification, continued financial eligibility and income maintenance depending on the size, organizational structure and work activity needs of the social service district. The work involves the review and evaluation of applications and records and direct interviews with applicants. Work is performed under the supervision of a higher-ranking Social Welfare Examiner, except in smallest agencies where work is supervised by a high-ranking administrator.

ACCEPTABLE TRAINING AND EXPERIENCE:

PROMOTION: One year of permanent competitive status in a senior level clerical position OR two years of permanent competitive status as a Community Service Worker or in an entrance level clerical position.

OPEN-COMPETITIVE: Two years of experience in examining, investigating or evaluating claims for assistance, veterans or unemployment benefits, insurance or a similar program operating under established criteria for eligibility or in customer service*.
*Cashier experience will not be acceptable as customer service

NOTE: Study in a regionally accredited college or university or one registered by New York State or a business school registered by New York State may be substituted for the experience on a year-for-year basis.

CONTACT
for further information:

Timothy Seymour, Commissioner of Social Services
Herkimer County Department of Social Services
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Herkimer, NY 13350
315-867-1222

Please Post for 10 Working Days (11/2/2026 through 11/17/2026)