

HERKIMER COUNTY JOB OPENING

Department: **Emergency Services**

Title: **Senior Public Safety Telecommunicator**
 Anticipated Permanent Opening, Full Time position

Salary: **\$50,238 (2025 base rate)**

DISTINGUISHING FEATURES OF THE CLASS:

This work involves responsibility for the supervision of a shift at the County E911 Communication Center to assure that emergency and non-emergency calls from the public are properly received and information is efficiently relayed to public safety units for dispatch of personnel and emergency equipment. Employees in this class assist with selection, training, development and evaluation of Public Safety Telecommunicators by demonstrating procedures and techniques and guiding staff during periods of on-the-job training. Employees in this class operate a variety of communication equipment including radio and telephone equipment and computer terminals to relay information and dispatch emergency personnel and equipment. This job involves an unusual working environment, which includes high stress dealing with life and death situations and the need to remain calm in emergency situations. Employees are required to work shifts, which cover both day and night hours. Supervision is received from the Supervising Public Safety Telecommunicator. Direct supervision is exercised over Public Safety Telecommunicators. Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of a high school equivalency diploma and two years of experience, or its part-time equivalent, as a dispatcher in a computer aided public safety dispatch or communication center.

PROMOTIONAL QUALIFICATION:

One year of full-time service, or equivalent part-time service, as a permanent Public Safety Telecommunicator.

NOTE:

Due to the security nature of the job, all applicants will be subject to a background check.

Conviction of a felony WILL BAR and conviction of a misdemeanor or other offense MAY BAR examination and appointment.

CONTACT

for further information:

Albert Moxham, Jr., Director of Emergency Services
Herkimer County Office of Emergency Services
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Herkimer, NY 13350
315-867-1212

Please Post for 10 Working Days (9/25/2025 through 10/8/2025)