

HERKIMER COUNTY
HUMAN SERVICES DIRECTORY UPDATE
July 2009



Herkimer County HealthNet, Inc.
320 N. Main Street, Suite 3300
Herkimer, New York 13350-1949
www.herkimerhealthnet.com

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ABC CHILD CARE, INC.

705 Middleville Road

Herkimer, NY 13350

Phone: (315) 866-4994 **Fax:** (315) 866-7932

Owner: Nancy Moore

Director: Kimberly Heaton

Application Process: Child must be between ages of 6 weeks to 3 years.

Documentation required for service: Registration packet/Blue Card, Registration Fee, and current immunization records.

Area served: Herkimer County

Hours: 7am-5pm

Eligibility Criteria: Child must be no younger than 6 weeks and no older than 3 years & 3 months.

Referral Procedures: Herkimer County Department of Social Services (for people who qualify for free/reduced child care rates) call 867-1240. Also the Mid-York Child Care Coordinating Council takes referrals. Call 223-7850.

Handicapped Accessible? Yes

Services to Non-English clients? No

ALBERT O. NICHOLS HOUSE

201 King St.

Herkimer, NY 13350

Phone: (315) 866-3121 **Fax:** (315) 866-3151

Website: www.beaconcntr.com

Director: Faith N. Peterson, CASAC

Email: jnicastro@beaconcntr.com

Program: A supportive living home for males who are in recovery from alcohol and other drug abuse as they transition into their own homes or apartment into the community. It is for men who have achieved some sobriety in their lives and are serious about maintaining their recoveries. Persons with a history of arson or sexual violence are not eligible.

Geographic Area Served: Men from all geographic areas

Hours of Operation: Intake hours, 9am-5pm, Monday-Friday

Eligibility Criteria: Residents must be male, at least 18 years of age; must have a period of sobriety and a motivation to continue their recovery.

Referral Procedures: An appointment for an evaluation may be secured by telephone, but a psycho-social assessment and physical examination must be procured and reviewed prior to admission.

Client Fees: \$900.00 per month self pay; Congregate Care II is also accepted through DSS. Sliding scale is available.

Languages Service is available in: English

Handicap Accessible: No

ALZHEIMER'S ASSOCIATION, Central New York Chapter

441 West Kirkpatrick St.

Syracuse, NY 13204

Phone: 315-472-4201 or 1-800-272-3900 **Fax:** 472-4206

Website: www.alzcnny.org

Email: mmassurin@alzcnny.org

Director: Michael Massurin, Director of Programs and Services

Herkimer County Services: 24/7 Helpline/Information & Referral, Care Consultation, Support Groups, Family Caregiver Education, Professional Education/Training, Safe Return. To find out more about Alzheimer's disease and help available for families, contact the Chapter Office at 1-800-272-3900.

24/7 Helpline/Information & Referral: Trained staff and volunteers are available 24/7 to answer questions about Alzheimer's disease and dementia, provide emotional support, and give referrals to community resources. Language translation is available in more than 130 languages.

Care Consultation: Staff is available to assist persons with dementia and their families solve immediate problems and plan for the future. Services provided in-person, by telephone, or by email.

Support Groups: There is one support group that meets the first Monday of each month from 4:30 – 6:30pm and the 3rd Friday at 10:00am at the Folt's Home, 104 North Washington Street, Herkimer. For more information about the support group, please call 1-800-272-3900.

Family Caregiver Education: Education programs are provided to family caregivers on such topics as basics of Alzheimer's disease and dementia, communication strategies, behavior management, coping skills and ways to maintain brain health.

Professional Education/Training: Professional and support staff of health care agencies, community residences, nursing homes and other community organizations can receive in-service training regarding Alzheimer's disease and related dementias.

Safe Return: A nationwide system designed to locate, identify, and safely return individuals with dementia who wander and become lost. Identification products, including a bracelet or necklace and clothing labels are provided, and the individual is enrolled in the national database which can be accessed by a 24-hour, toll free number. For more information, contact Chapter Office at 1-800-272-3900.

Volunteer Opportunities: Memory Walk Volunteer, Support Group Facilitator, Speakers Bureau.

Hours: 8:30-4:30pm Monday-Friday.

AMERICAN CANCER SOCIETY

100 Lomond Court

Utica, NY 13502

Phone: 1-800-229-2345 **Fax:** 315.738.0517 **TDD/TY:** 1-800-227-2345

Website: www.cancer.org

Director: Lisa Smith, RVP

All ACS programs are best accessed by our 800 number. If the customer specialist is unable to help or they need to talk to the local office, they will be transferred or the local office will receive a message to get in touch with them. The ACS website is up-to-date on

all available programs. The user's zip code is requested in the section "In My Community" at www.cancer.org and local resources will be provided, as well as upcoming events and programs.

AMERICAN FOUNDATION FOR SUICIDE PREVENTION

PO Box 293

Phoenix, NY 13135

Phone: (315) 254 -5354

Website: www.afsp.org

Email: macdag0153@aol.com

Program Description: The American Foundation for Suicide Prevention (AFSP) is the leading not-for-profit organization exclusively dedicated to understanding and preventing suicide through research and education, and to reaching out to people with mood disorders and those impacted by suicide.

Foundation activities include offering programs for survivors of suicide loss that can be of assistance and involving survivors in suicide prevention. AFSP survivor initiatives include the National Survivors of Suicide Day program, annual Out of the Darkness community walk and trainings for survivor support group facilitators.

Note: The Foundation does not offer counseling services and is not a hotline.

Contact person: Debra Graham – AFSP CNY Chapter Chair

Area Served: Herkimer, Lewis, Madison, Jefferson, Oswego, Oneida, Onondaga, Cortland & Cayuga counties

Eligibility Criteria: Survivors of Suicide and mental health professionals

AMERICAN HEART ASSOCIATION

120 Lomond Office Park

Utica, NY 13502

Phone: (315) 797-8906 **Fax:** (315) 732-6563

Website: www.americanheart.org

Executive Director: Dick Mattia

E-mail: dick.mattia@heart.org

Hours of operation: 8:30am-5:00pm

Services provided: Educational materials and programs

Geographic area served: Oneida, Herkimer, Madison, Lewis & Otsego Counties

AMERICAN LUNG ASSOCIATION OF NEW YORK STATE

3 Winners Circle, Suite 300

Albany, NY 12205

Phone: 518-465-2031 or 1-800-586-4872 **Fax:** 518-489-5864

E-mail: postmaster@alanys.org

Website: www.alanys.org

Program: Freedom from Smoking (FFS)

Program Description: National Freedom from Smoking (on website only: www.lungusa.org). The American Lung Association's "Freedom from Smoking" program is a highly regarded behavior change program built on the premise that no two smokers are alike. It focuses on developing a quitting strategy understanding nicotine addiction

and the use of nicotine replacement, dealing with recovery symptoms, weight control and stress management. It also teaches assertiveness techniques and a variety of relapse prevention strategies.

Area Served: Herkimer, Oneida, Madison counties and others.

Hours: Office hours are 8:00 AM - 4:30 PM.

Program: NOT (Not on Tobacco)

Program Description: NOT is a teen smoking cessation program. The program is designed specifically for teenagers as it teaches not only quitting skills, but also helps them to develop life management skills that go beyond giving up smoking. School instructors are trained to teach the program in schools and agencies.

Application process: Call the office.

Documentation required for service: Call the office.

Cost of service and Fee structure: Call the office.

Method of payment accepted: Call the office.

Area Served: Herkimer, Oneida, Madison Counties and others.

Hours: Office hours are 8:30 AM - 4:30 PM.

Program: Open Airways for Schools

Program Description: Open Airways for Schools is a school-based asthma education program that targets children, the fastest growing group of people suffering from asthma. The program teaches children, their parents and school personnel to manage the child's asthma to reduce asthma related absenteeism and emergencies. The program has proven to decrease many asthma-related problems including missed workdays by a parent.

Contact: Angela Schimpff, Director Asthma Coalition

Email: aschimpff@alanys.org

Call our Fulton, NY office for answers.

Area Served: Herkimer, Oneida, Madison counties and others.

Hours: Office hours are 8:30 AM - 4:30 PM.

AMERICAN RED CROSS MOHAWK VALLEY CHAPTER

235 North Prospect Street

Herkimer, NY 13350

Phone: (315) 866-2890 **Fax:** (315) 866-6953 **TDD/TY:** Same

Website: www.mohawkvalleyredcross.org

Executive Director: Andria DeLisle-Heath

E-mail: infor@mohawkvalleyredcross.org

Program: Armed Forces Emergency Services

Contact: Kelly Brown **Title:** Director of Emergency Services

Email: kellyb@mohawkvalleyredcross.org

Program Description: Armed Forces Emergency Services (A.F.E.S.) - Assists military personnel and their families with emergency notification of illness or death. Do welfare inquiries, and assist with emergency leave requests. Also assist with financial assistance.

Application Process: Per Department of Defense (DOD)

Documentation required for service: per DOD

Cost of service and Fee structure: None

Method of payment accepted: N/A

Area Served: The county of Herkimer excluding the town of Webb.

Hours: 24 Hours a day, 7 days a week.

Eligibility Criteria: Must be active duty or retired military, or a family member or National Guard.

Handicapped Accessible? Yes

Program: Disaster Service

Contact: Kelly Brown **Title:** Director of Emergency Services

Program Description: To provide relief to victims of disaster and to help prevent, prepare for and respond to emergencies.

Application Process: Yes

Documentation required for service: Documentation of disaster

Cost of service and Fee structure: None

Method of payment accepted: None

Area Served: Herkimer County excluding the town of Webb.

Hours: 24 hours a day, 7 days a week.

Handicapped Accessible? Yes

Program: Energy Assistance

Contact: Kelly Brown **Title:** Director of Emergency Services

Program Description: Care and Share, Project Share, EFS funding. Provides assistance to individuals and families with disconnect notices.

Application Process: Yes

Documentation required for service: Yes

Cost of service and Fee structure: None

Method of payment accepted: N/A

Area Served: Herkimer County excluding the town of Webb.

Hours: 8:00 AM - 4:00 PM.

Eligibility Criteria: Call for eligibility information.

Handicapped Accessible? Yes

Program: Health & Safety Services

Contact: Philip Coffin **Title:** Director of Health & Safety Services

Email: philc@mohawkvalleyredcross.org

Program Description: The American Red Cross provides several educational programs to teach life saving and injury prevention skills including but not limited to: CPR, First Aid, Coaches Course, Swimming Lessons, Life guarding/WSI, Babysitting Course, Pet First Aid/CPR, Automated External Defibrillation, and HIV education.

Area Served: Herkimer County.

Hours: 8:00 AM - 4:00 PM, Monday – Friday.

Eligibility Criteria: The various programs may have minimal age requirements or other prerequisites.

Client Fees: Varied.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

Program: Herkimer County Long Term Care Ombudsman Program

Contact: Phil Coffin **Title:** Program Coordinator

Program Description: To advocate for adult home and nursing home residents rights. To work with residents, families, and the facilities to correct any problems which may arise; everything from care and treatment issues, to financial problems.

Application Process: No application, case file established when service provided.

Documentation required for service: Varies

Cost of service and Fee structure: None

Method of payment accepted: N/A

Area Served: Herkimer County.

Hours: 8:00 AM - 4:00 PM, Monday - Friday. On call.

Referral Procedures: Can call direct or call the New York State Office for the Aging.

Program: International Services

Contact: Kelly Brown **Title:** Director of Emergency Services

Program Description: Assisting people with international welfare inquiries in times of disaster and/or war; education of the public on the Red Cross role internationally.

Cost of service and Fee structure: None

Application Process: None

Documentation required for service: None

Cost of service and Fee structure:

Method of payment accepted:

Area Served: Herkimer County excluding the Town of Webb.

Hours: 24 hrs/day, 7 days a week.

Services to Non English Speaking Clients? None locally but have access to interpreter.

Handicapped Accessible? Yes

ARTHRITIS FOUNDATION

Thruway Office Building

290 Elwood Davis Rd., Suite 225

Liverpool, NY 13088

Phone: (315) 455-8553 **Fax:** (315) 455-8714

Website: www.arthritis.org

Program Manager: Genoa Wilson

E-mail: gwilson@arthritiscny.org

Program: Education & Services for People with Arthritis

Program Description: The Foundation offers Aquatics classes, land based exercise (PACE), Self-help courses, support group training. All can be customized to fit criteria. Via a grant from the State of NY Dept. of Health, the Foundation offers "Taking Control of Arthritis", our three week self help class free of charge to folks throughout central NY.

Client Fees: Annual Membership Fees are \$20.00.

Area Served: 16 counties within CNY including Herkimer.

Hours: Monday - Friday 8:30 AM - 4:30 PM.

Eligibility Criteria: Membership is not necessary to utilize services.

Services to Non English Speaking Clients? Yes, Spanish

Handicapped Accessible? Yes

AT HOME CARE, INC.

Central Office

297 Main Street

Oneonta, NY 13820

Phone: (800) 783-0613 **Fax:** (607) 432-7927

Executive Director: Laurie Neander

E-mail: laurieneander@stny.rr.com

Website: www.ahcnys.org

Program: Home Health Aide Services

Contact: Karen Smith, RN **Title:** Home Health Aide Program Administrator

Email: karensmith@stny.rr.com

Program Description: Personal Care

Client Fees: Medicare, NYS Medicaid, participating local and regional health plans. Sliding scale based upon financial eligibility. Private pay, personal care.

Area Served: Otsego, Delaware, and Herkimer Counties.

Hours: 24 Hours; Office Monday - Friday 8:30 AM - 5:00 PM.

Eligibility Criteria: In home health care services provided to all age groups; patient must be a resident of Herkimer, Otsego, or Delaware counties, New York State. Private pay services available to Schoharie County residents also.

Referral Procedures: Please call central intake at (800) 783-0613.

Services to Non English Speaking Clients? Yes, only if interpreter provided by patient.

Handicapped Accessible? Yes

Program: Rehab

Contact: Kathy Dodd **Title:** Clinical Manager

Email: kathydodd@stny.rr.com

Program Description: Physical Therapy, Occupational Therapy, Speech Language Pathology, Registered Dietician, Medical Social Work, Respiratory Therapy services.

Client Fees: Medicare, NYS Medicaid, and all local and regional participating health plans accepted. Sliding scale based upon financial eligibility; private pay as well.

Area Served: Otsego, Delaware, and Herkimer Counties.

Hours: 24 hr.; Monday - Friday 8:30 AM - 5:00 PM.

Eligibility Criteria: In home health care services provided to all age groups; patient must be a resident of Herkimer, Otsego or Delaware counties.

Referral Procedures: Please call Central Intake at (800) 783-0613.

Services to Non English Speaking Clients? Yes, only if interpreter provided by patient.

Handicapped Accessible? Yes

Program: Skilled Nursing

Contact: Kathy Dodd **Title:** Clinical Manager

Email: kathydodd@stny.rr.com

Program Description: Skilled nursing, IV therapy, Wound/Ostomy program, COPD Pathway program. Heart failure program; Telehealthcare Program; Lifeline Program

Client Fees: Medicare, NYS Medicaid, and all local and regional participating health plans accepted. Sliding scale based upon financial eligibility.

Area Served: Otsego, Delaware, and Herkimer Counties.
Hours: 24 hr. service; Monday - Friday 8:30 AM - 5:00 PM.
Eligibility Criteria: In home health care services provided to all age groups; patient must be a resident of Herkimer, Otsego or Delaware counties.
Referral Procedures: Please call central intake at (800) 783-0613.
Services to Non English Speaking Clients? Yes, only if interpreter provided by patient.
Handicapped Accessible? Yes

Program: At Home Care Partners, Inc.
Contact: Karen Smith, Administrator
Email: karensmith@stny.rr.com
Program Description: Personal supportive care in home
Client Fees: Hourly rate, 2 hour minimum, Twice a week minimum
Area Served: Same as above
Hours: Same as above
Eligibility Criteria: In home personal care; patient must be a resident of Otsego, Delaware, Herkimer, or Schoharie County.
Referral Procedures: Same as above

BRAIN INJURY ASSOCIATION OF NYS

10 Colvin Avenue
Albany, NY 12206
Phone: 1-800-228-8201 **Fax:** 518-482-5285 **TTD/TY:** Yes
Website: www.bianys.org
Email: vclingan@bianys.org
Contact: Victoria Clingan
Proximity to public transportation: On bus line
Languages in which the service is provided: English

Program Description: Statewide Advocacy
Application Process: None
Documentation required for service: History of TBI (Traumatic Brain Injury)
Client fees: Free
Method of payment: N/A
Area Served: NYS
Hours: 8-4
Eligibility Criteria: TBI

BUFFALO BEACON CORPORATION, dba BEACON CENTER

210 South Main St.
Herkimer, NY 13350
Phone: (315) 717-0189
Fax: (315) 717-0289
Website: beaconntr.com
Program Description: Outpatient chemical dependency treatment agency offering intensive and non-intensive treatment. Seek to assist adolescents and adults suffering

from alcoholism or alcohol abuse and/or other drug abuse in recovering from the effects of their substance abuse. Also have services for those who are affected by a family member's alcohol abuse.

Geographic Area Served: Herkimer County and the surrounding area

Hours of Operation: 9AM-9PM Monday-Friday; 8AM-5PM Saturday

Eligibility Criteria: Adolescents and adults ages 12 and over. Clients must have alcohol or substance abuse or dependence issues or must be affected by a family member's chemical abuse.

Referral Procedures: Person's needing services may call (315) 717- 0189 for an appointment to be evaluated for appropriateness of this program

Client Fees: A sliding fee scale is available; most major insurances are accepted, including Medicaid.

Language in which service available: English

Handicap Accessible: Yes

CAMPUS APARTMENTS

400 S. Litchfield St.

Frankfort, NY 13340

Phone: (315) 894-0171 **Fax:** (315) 895-7189

Director: James Accattato

Email: dominickb@jdamanagement.com

Proximity to public transportation: ½ mile

Program: USDA/Tax Credit/Home

Contact: Dominick Bellino

Program Description: 8 units; independent living.

Application Process: Call and request.

Area Served: Herkimer County and surrounding areas.

Hours: M-F 8:30-4:30

Eligibility Criteria: Subject to income guidelines.

CAREGIVERS HOMECARE

1900 Genesee Street

Utica, NY 13502

Phone: (315) 797-7050 **Fax:** (315) 797-7343

Website: www.caregivershomecare.com

Program: HomeCare Services

Contact: Julie Huther **Title:** Administrator

Email: jhuther@caregivers.com

Program Description: Home Care services all levels, licensed by NYSDOH

Application Process: By appointment

Documentation required for service:

Client Fees: Variable depending on requested services

Area Served: Mohawk Valley, Utica, and Rome.

Hours: 8:00 AM - 4:30 PM, Monday – Friday.

Eligibility Criteria: Private pay home care services companion, errands, in home nursing care.

Referral Procedures: Call office service coordinator.

CATHOLIC CHARITIES of Herkimer County

61 West Street
Ilion, NY 13357

Phone: (315) 894-9917 **Fax:** (315) 894-6313 **TTD/TY:** No

Executive Director: Terry Leonard

E-mail: terrycchc@yahoo.com

Website: <http://www.ccherkimercounty.org/>

Proximity to public transportation: ¼ mile

Languages in which the service is provided: Varies

Program: Clinical Counseling Program

Contact: Terry Leonard, Executive Director

Program Description: The Clinical Counseling Program provides counseling services to individuals, couples, and families around a wide variety of emotional, marital health, and social concerns.

Application Process: Call the Office

Client Fees: Negotiated fee based on sliding fee scale.

Area Served: Herkimer County

Hours: Evening Apts. only 4:00 PM - 8:00 PM Mon - Thurs.

Referral Procedures: Call executive director for intake appointment.

Handicapped Accessible? Yes

Program: Dispute Resolution Center of Herkimer County

Contact: Michael Kapala **Title:** Program Director

Email: mkapala@cnyemail.com

Program Description: Dispute Resolution Centers are intended to unburden the courts of cases that do not require a formal setting, and prevent minor disputes from escalating into more serious civil or criminal matters. Trained mediators serve as neutral third parties and assist in reaching a resolution that is acceptable to all parties.

Application Process: Call the office

Documentation required for service: Varies

Client Fees: Mediation services are available at no cost to the parties.

Area served: Herkimer County

Hours: 8:30 AM - 4:30 PM, Monday – Friday.

Eligibility Criteria: At least one party needs to reside in Herkimer County.

Referral Procedures: Either self referred or referral from other interested party.

Services to Non English Speaking Clients? Yes, when necessary.

Handicapped Accessible? Yes

Program: Domestic Violence Program of Herkimer County

Contact: Jacqueline D. Ward **Title:** Program Director

Program Description: The Domestic Violence Program of Herkimer County provides residential and non-residential services to victims of domestic violence and their children. Services provided include: 24 hour hotline, safe temporary shelter for battered women and children, supportive individual counseling, advocacy with family court, social services, hospitals, police departments, support group, and information and referral.

Area served: Herkimer County/others by referral.

Hours: 8:30 AM - 4:30 PM, Monday - Friday, 24 hr. hotline.

Eligibility Criteria: Victims of domestic violence and their children.

Referral procedures: Self-referral or through police, hospitals, schools or agencies.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

Program: Ecumenical Food and Shelter Council

Contact: Lydia Sexton **Title:** Director

Email: ccharit1@twcny.rr.com

Program Description: Area food pantries provide a five-day food supply for each member of the family in need of food. Most emergency pantries will assist individuals up to once a month; exceptions are made for critical needs when clients may be served more frequently for short periods of time.

Documentation required for service: Proof of residence.

Client fees: None

Method of payment: N/A

Area served: Herkimer County

Hours: Varies, contact the pantry.

Eligibility Criteria: 185% of the poverty level.

Referral Procedures: Catholic Charities, Community Action, and area clergy can refer clients to area food pantries using a referral form.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

Program: Emergency Assistance

Contact: Lydia D. Sexton **Title:** Director

Email: ccharit1@twcny.rr.com

Program Description: Interview clients with emergency needs such as food, clothing, shelter, medical, transportation, heating, furniture, and either refer them to appropriate source, advocate for them with other agencies, or provide a voucher to meet their need.

Documentation required for service: Varies

Area served: Herkimer County

Hours: 8:30 AM - 4:30 PM, Monday – Friday.

Eligibility Criteria: In extreme need.

Referral Procedures: Clients may call for an appointment. Walk-ins are accepted.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

Program: Food Sense Program

Contact: Lydia D. Sexton **Title:** Director

Email: ccharit1@twcny.rr.com

Program Description: The Food Sense program offers area residents a monthly food package containing a variety of quality frozen meats, fresh produce and packaged food items at a significant cost savings over retail prices. Customers may purchase as many units and bonus items as they desire.

Client Fees: Unit - \$15.50, bonus items vary each month.

Method of payment: Cash or Food Stamps accepted.

Area Served: No geographic requirements.

Hours: Registration 1st week of month, distribution - last Friday.

Eligibility Criteria: No income requirements. All are welcome to participate.

Referral Procedures: Clients register at the beginning of each month and pay for their food package at the time of registration.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

Program: Herkimer County Prevention Council

Contact: JoAnn Salamone **Title:** Program Director

Email: jsalamol@yahoo.com

Program Description: The Herkimer County Prevention Council offers comprehensive substance abuse prevention services through the following: Information & referral, school and community prevention education, counseling and supportive services - i.e. Student assistance counseling, family education and brief intervention, Town of Webb project and Reality Check. HCPC staff is available to provide an overview of council services as well as presentations. Please contact our office.

Client Fees: Many of the services are at no cost. Other services have minimal fees.

Area served: Herkimer County

Hours: 8:30 AM - 4:30 PM, Monday – Friday.

Eligibility Criteria: Herkimer County resident or student in Herkimer County.

Referral Procedures: Contact HCPC for referral procedures for various programs.

Handicapped Accessible? Yes

Program: Kateri's Thrift Store

45 Furnace Street

Little Falls, NY 13365

Phone: (315) 823-1793 **Fax:** (315) 823-1793

Contact: Lydia D. Sexton **Title:** Director

Email: ccharit@twcny.rr.com

Program Description: Offer a wide variety of clothing for the whole family. Household items and small appliances are also available.

Client Fees: A small donation can be made for items; no donations accepted from clients with referrals.

Area Served: No geographic requirements.

Hours: 9:30 AM - 3:30 PM, Tuesday – Friday.

Eligibility Criteria: There are no income requirements. Items are free for individuals with referrals from area agencies or schools.

Referral Procedures: An agency, school, or house of worship may obtain a referral form by calling Catholic Charities at 894-9917. We ask that the referral be as specific as possible concerning the items being requested.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

Program: Retired and Senior Volunteer Program

Contact: Lydia D. Sexton **Title:** Director

Email: ccharit@twcny.rr.com

Program Description: The Retired and Senior Volunteer Program of Herkimer County serves to recruit and place senior volunteers in assignments designed to address the critical needs in the community. There are over 55 stations throughout the county where volunteers may work.

Application Process: Call the Office for appointment.

Documentation required for service:

Client fees: None

Method of payment: N/A

Area Served: Herkimer County

Hours: 8:30 AM - 4:30 PM, Monday – Friday.

Eligibility Criteria: 55 years of age or older.

Referral Procedures: Seniors may call for an interview; walk-ins are welcomed. A registration form is completed by the volunteer and an orientation given by the Director. The interest of the volunteer is matched with the community need.

Handicapped Accessible? Yes

Program: RIDE Program

Contact: Lydia D. Sexton **Title:** Director

Email: ccharit1@twcny.rr.com

Program Description: RIDE (Retired Individuals Driving the Elderly) is a specialized RSVP transportation service for seniors to health related appointments.

Client Fees: An offering may be made to the driver or approximately .23/mile.

Area Served: Herkimer County residents.

Hours: 8:30 AM - 4:30 PM, Monday – Friday.

Eligibility Criteria: Clients must be 55 years of age or older, non-Medicaid and ambulatory. Clients must be without family and/or friends who could transport them.

Referral Procedures: Clients may call Catholic Charities directly and ask to speak with the RIDE coordinator.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

Program: Runaway & Homeless Youth Program

Contact: Rachael J. Case **Title:** Director

Email: runaway@cnyemail.com

Program Description: 24-hour crisis program for runaway, homeless, and at-risk youth. Temporary emergency shelter, crisis counseling, advocacy, referrals, and transportation provided for eligible youth up to age 21.

Hours: 24 Hours, 7 days a week.

Eligibility Criteria: Youth up to age 21.

Referral Procedures: Any referrals accepted from self or public/private agencies.

Services to Non English Speaking Clients? Yes, will access translator if necessary.

Handicapped Accessible? Yes

Program: Health Insurance Information Counseling and Assistance Program (HIICAP)

Contact: Lydia Sexton **Title:** Director

Email: ccharit@tvcny.rr.com

Program Description: Working in conjunction with the Herkimer County Office for the Aging and serving as the Health Insurance information provider for the County. Provides assistance to senior with health insurance issues including Medicare, Part D, EPIC, etc..

Application Process: Call the Office for appointment.

Client Fees: None

Method of payment: N/A

Area Served: Herkimer County

Hours: 8:30am-4:30pm, Mon-Fri by appointment.

Referral Procedures: Self referral or through churches and other agencies.

Handicapped Accessible? Yes

Program: Nutrition Outreach and Education Program (NOEP)

Contact: Ruth Hall **Title:** Coordinator

Email: rhall1751@yahoo

Program Description: Offers free confidential pre-screenings for Food Stamp eligibility, as well as individual assistance with the Food Stamp application process.

Client fees: None

Area served: Herkimer County

Hours: 8:30am-4:30pm; Monday-Friday or by appointment.

Handicapped Accessible: Yes

Program: Faith-in-Action

Contact: Lydia Sexton **Title:** Director

Email: lcharit@twcny.rr.com

Program Description: An interfaith volunteer care-giving program. Members of faith communities are invited to work together to improve the lives of their neighbors.

Application process: Call the Office for appointment.

Client Fees: None

Method of Payment: N/A

Area Served: Herkimer County

Hours: 8:30am-4:30pm, Monday-Friday

Referral Procedures: Self-referral or through agencies and churches.

Services to Non English Speaking Clients? No

Handicapped Accessible? Yes

CENTRAL ASSOCIATION FOR THE BLIND AND VISUALLY IMPAIRED

507 Kent Street

Utica, NY 13501

Phone: (315) 797-2233 **Fax:** (315) 797-2244

Website: www.cabvi.org

President: Donald LoGuidice

Contact: Kathy Beaver

Email: kathyb@cabvi.org

Proximity to public transportation: On Utica transit bus line

Program: Vision Rehabilitation Services, Orientation and Mobility, Children's Services

Program Description: Independent Living Skills Training to adults and children; Orientation and Mobility Skills, Low vision exams, Visions skills development to children, Employment skills training, advanced computer and technology training, occupational therapy and Employment in Central Industries.

Documentation required for service: Documentation of visual impairment

Client Fees: Services provided generally free of charge.

Method of payment: All insurance accepted.

Area Served: Oneida, Madison, Herkimer Fulton, Montgomery, Lewis, Otsego.

Hours of operation: Monday-Friday 7am-4:30pm.

Eligibility Criteria: No income guidelines.

Referral Procedures: Please call, doctor's referral no necessary.

CNY DEVELOPEMENTAL DISABLITIES SERVICES OFFICE

231 William St.

Herkimer, NY 13350

Phone: (315) 866-1392

Fax: (315) 866-7808

Website: www.omr.state.ny.us

Interim Director: John Gleason

Program: Information and referral, consumer information, advocacy, developmentally disabled and mental retardation.

CENTRAL NEW YORK LABOR AGENCY

270 Genesee Street

Utica, NY 13502

Phone: 315-735-6101 **Fax:** 315-797-3329

Executive Director: Debra Hagenbuch,

Email: cnyla1@dreamscape.com

Proximity to public transportation: 1 block

Languages in which the service is provided: English

Program: Information & Referral, First Call for Help (624-9211)

Contact: 735-6101 or 624-9211

Program Description: Information & referral services for residents of Oneida & Herkimer Counties.

Client fees: None

Area Served: Oneida & Herkimer Counties

Hours: 8:30-4:30 Mon-Fri

CENTRAL NEW YORK PARKINSON'S SUPPORT GROUP, INC.

705 Ronald Street

Herkimer, NY 13350

Phone: (315) 866-3594

Website: <http://esf.vvm.edu.vtbox/parkinson.html>

President: Patrick Moylan

E-mail: glynnismoy@aol.com

Proximity to public transportation:

Languages in which the service is provided:

Program Description: We are a support group which meets monthly on the 3rd Tuesday, except for August. We meet at the 1st Union Methodist Church in New Hartford, 105 Genesee Street, New Hartford, NY.

Area Served: Herkimer, Oneida, Madison counties.

Hours: Meetings are on the 3rd Tues. of each month, 12:30 PM - 4:00 PM.

Handicapped Accessible? Yes

CENTREX CLINICAL LABORATORIES, INC.

28 Campion Rd.

New Hartford, NY 13413

Phone: (315)797-07914 **Fax:** (315) 797-1849

Website: www.centrexlabs.com

President/CEO: John Finn

Email: johnf@centrexlabs.com

COMMUNITY DIABETES EDUCATION PROGRAM

1676 Sunset Avenue

Utica, NY 13502

Phone: (315) 624-5620 **Fax:** (315) 624-5625

Program Director: Caroline Jacobus, MS, RN, CDE

Email: cjacobus@mvnhealth.com

PROGRAM DESCRIPTION: The Community Diabetes Education Program offers Diabetes Self Management Training and Medical Nutrition Therapy to teach participants how to control their diabetes and stay healthy. Certified Diabetes Nurse Educators and Registered Dietitians from Faxton-St. Luke's Healthcare teach the classes.

GEOGRAPHIC AREA SERVED: Central New York

HOURS OF OPERATION: 8:00am-4:00pm

REFERRAL PROCEDURES: Referral required from patient's healthcare provider.

CLIENT FEES: The Community Diabetes Education Program is Medicare and Medicaid approved and many other insurance plans also cover diabetes education.

COMMUNITY MATERNITY SERVICES

61 West Street
Ilion, NY 13357

Phone: (315) 894-9941 **Fax:** (315) 894-3286

Program Director: Denise Hodges

Email: herkadmin@logical.net

Proximity to public transportation: Walking distance from bus line.

Languages in which the service is provided: English

Program: Case Management

Program Description: Case management services are provided to pregnant and parenting adolescents under the age of 21 who reside in Herkimer County. Case management services include assessment of needs, assistance in identifying short and long-term goals, transportation to medical appointments, case management coordination, and referral. The ultimate goal is to improve birth outcomes, increase self-sufficiency, build personal capabilities, encourage follow through with obtaining an education, employment, and appropriate child care, etc. (Must be under the age of 21 and either mother or child on Medicaid) There is no cost to the client for this program.

Application Process: In person or by phone.

Documentation required for service: None

Area served: Herkimer County

Hours: 8:30 AM - 4:30 PM Monday – Friday.

Eligibility Criteria: Pregnant and parenting adolescents under the age of 21 who reside in southern Herkimer County.

Referral Procedures: By phone or mail.

Program: Nurturing Parenting Program

Program Description: The fifteen-week Nurturing Program for parents and their children offers instruction on using effective behavior management techniques, managing anger and stress, effective communication skills, and dealing with specific issues such as ADHD, preventing sexual abuse and substance abuse. The program seeks to re-parent the parent while increasing empathy, identifying and eliminating role-reversal, building appropriate expectations, and eliminating abusive behaviors.

Application Process: In person or by phone.

Documentation required for service: None

Client Fees: None

Area Served: Herkimer County

Hours: Thursday Evenings

Eligibility Criteria: Parents of any age or income who reside in Southern Herkimer County.

Referral Procedures: By phone or mail.

Program: Parents as Teachers

Program Description: The home-based “Parents as Teachers” program seeks to increase parents’ awareness of children’s brain development and demonstrate ways parents can actually increase their child’s intelligence, readiness for school and social and emotional

well-being. The home-based educator brings information and activities parents can do with their children to stimulate children's brain development. Most of the toys and activities used in the program are created from ordinary household items. (No age or income guidelines) There is no cost to the client for this program.

Application Process: In person or by phone.

Documentation required for services: None

Method of payment: N/A

Area Served: Herkimer County.

Hours: Monday - Friday 8:30 AM - 4:30 PM.

Eligibility Criteria: Any parent of a child age newborn to 5 who resides in Southern Herkimer County.

Referral Procedures: By phone or mail.

Program: Farano Families in Transition (FFIT)

Program Description: The FFIT program serves families affected by HIV/AIDS. Families served may have a parent, a child, or both may be infected with the disease. Assistance includes permanency planning, parenting education, case management services to new caregivers, "Making Memories" events, and emergency assistance. (No age or income guidelines) There is no cost to the client for this program.

Method of Payment: N/A

Area Served: Herkimer County

Eligibility Criteria: Any parent or child under the age of 18 who is living with HIV/AIDS.

Program: Adoption Services

Program Description: Adoption services are offered to birth mothers who feel they are able not to parent their children. Adoptions may be open or closed, or somewhere in between, depending on the comfort level of the birth mother and adoptive parents. (No age or income guidelines) There is no cost to the birth mother for this program. Adoptive parents must contact our Albany office at 518-482-8836.

Client fee: Free for birth mother

Method of Payment: N/A

Area Served: Herkimer County

Program: Anger Management

Program Description: To be announced.

Application Process:

Documentation required for services:

Client fee: \$50 for 8 week program

Method of Payment: Sliding fee scale, scholarships may be available

Area Served: Herkimer County

Hours: Anticipated start August 2008

Program: Court Parenting

Program Description: For parents going through a divorce or separation. Does not exempt participant from court ordered Nurturing Program.

Client fee: \$50 for 6 hour class
Method of Payment: Self-pay
Area Served: Herkimer County

Program: Self-Esteem for Women
Program Description: To be announced
Client fee: None
Method of Payment: N/A
Area Served: Herkimer County
Hours: Tuesday evenings beginning July 15, 2008

CONSUMER CREDIT COUNSELING OF CENTRAL NY

289 Genesee Street
Utica, NY 13501
Phone: (315) 797-5366 **Fax:** (315) 797-9410
Website: www.credithelpny.org
Executive Director: MaryAnn Stark
E-mail: mstark@cccscny.org
Proximity to public transportation: On bus line
Languages in which the service is provided: English

Program: Budget, Credit and Debt Counseling
Contact: Patricia H. Manley **Title:** Branch Manager
Email: pmanley@cccscny.org
Program Description: Complete financial analysis, suggestions on improving cash flow, establishing, re-establishing credit and budgeting.
Application Process: Appointment required. Call 797-5366, or 1-800-479-6026.
Documentation required for service: Prefer billing statements for all credit accounts, proof of income for each spouse.
Area Served: All
Hours: In-person and by phone, Monday-Friday, 8:15am-5:15pm; some Saturdays and evenings. Counseling is available anytime via the Internet.
Handicapped Accessible? Yes

Program: Comprehensive Housing Counseling
Contact: Patricia H. Manley **Title:** Branch Manager
Email: pmanley@cccscny.org
Program Description: HUD-certified comprehensive housing counseling program; pre- and post-occupancy counseling available for HUD-subsidized renters focusing on housing problems and concerns, pre- and post-purchase counseling for homebuyers, including pre and post-purchase education, and mortgage delinquency and default counseling. Reverse mortgage counseling for senior homeowners.
Application Process: Appointment required. Call 797-5366 or 1-800-479-6026.
Documentation required for service: Prefer billing statements for all credit accounts, proof of income for each spouse.
Area Served: All.

Hours: In-person and by phone, Monday-Friday, 8:15am-5:15pm; some Saturdays and evenings. Counseling is available anytime via the Internet.

Eligibility Requirements: None

Handicapped Accessible? Yes

Program: Credit Report Review

Contact: Patricia H. Manley **Title:** Branch Manager

Email: pmanley@cccscny.org

Program Description: Provide client with credit report, credit score, complete explanation of credit report, information on how to dispute errors, improve score. Client may choose report to include information from any or all of the 3 credit reporting agencies (Experian, Equifax, TransUnion). Joint reports are available for married couples.

Application Process: In-person appointment required. Call 797-5366 or 1-800-479-6026.

Documentation required for service: Photo ID

Client Fees: Individual \$40-\$50, Joint - \$65-\$75.

Method of payment: Money order, cashier's check or debit card at time of service.

Area Served: All.

Hours: In-Person Monday-Friday, 8:15-5:15pm; some Saturdays and evenings.

Eligibility Procedures: None

Handicapped Accessible? Yes

Program: Credit When Credit is Due

Contact: Patricia H. Manley **Title:** Branch Manager

Email: pmanley@cccscny.org

Program Description: Adult education course in money management; available to individuals as self-study. Groups may sponsor classroom instruction. Graduates receive positive statement on credit history.

Application Process: N/A

Documentation required for service: None

Client Fees: \$60 per person covers textbook, testing, graduate materials for self-study.

Classroom instruction for groups is available at additional cost.

Method of payment: Money order or cashier's check.

Area Served: All.

Hours of operation: N/A

Eligibility Requirements: None

Services to Non English Speaking Clients? Yes, text available in Spanish.

Program: Debt Management Plan

Contact: Patricia H. Manley **Title:** Branch Manager

Email: pmanley@cccscny.org

Program Description: Alternative to bankruptcy for those who are unable to meet creditors' payment requirement. CCCS administers a repayment program, negotiates with creditors. Creditors may waive or reduce interest and fees. Credit Recovery Program is available for clients who pay all debt in full through DRP, assists in re-establishing credit.

Application Process: Appointment required. Call 797-5366 or 1-800-479-6026.

Documentation required for service: Prefer billing statements for all credit accounts, proof of income for each spouse.

Client Fees: Monthly sliding scale.

Method of payment: Money order, cashier's check or automatic withdrawal.

Area Served: All.

Hours: In-person and by phone, Monday-Friday, 8:15am-5:15pm; some Saturdays and evenings and internet anytime.

Eligibility requirements: None

Handicapped Accessible? Yes

CORNELL COOPERATIVE EXTENSION OF HERKIMER COUNTY

5657 State Route 5

Herkimer, NY 13350

Phone: (315) 866-7920 **Fax:** (315) 866-0870

Website: www.cce.cornell.edu/herkimer

Executive Director: Bernard Armata

E-mail: bma3@cornell.edu

Languages in which the service is provided: English

Program: 4-H Youth Development

Contact: Jennifer Collins **Title:** Extension Resource Educator

Email: jlr34@cornell.edu

Program Description: The purpose of the 4-H Youth Development Program is to enable youth to develop knowledge, skills, abilities, attitudes, and behaviors to be competent, caring adults. 4-H creates innovative programs to meet the evolving need of your county youth. 4-H involves youth in self-determined, "hands-on" learning activities such as workforce skills, citizenship, public speaking and other local areas. Youth use their own learning styles and participate at their own pace in a wide variety of projects and activities. Youth, ages 5-19, are involved in 4-H to develop relationships. It is hoped that inspire people to voluntarily help themselves and others as they interact with caring adult volunteers and peers. 4-H provides educational and fun opportunities through Community 4-H Clubs, 4-H School Enrichment, 4-H Special Interest, and 4-H Camp. Local volunteer leaders partner with 4-H staff to provide director leadership and educational support to young people throughout the county. A 4-H Facts newsletter is published throughout the year that describes the many educational events and opportunities available to volunteers and youth. 4-H also provides resources and training opportunities through "Connecting with Kids", a free monthly workshop series which focuses on issues of interest to parents, leaders, volunteers, youth workers and school district personnel and "Advancing Youth Development."

Application Process: Call office

Documentation required for service: Volunteer screening required.

Client Fees: Enrollment is \$5.00 per year per child. (\$15 family maximum).

Payment Method: Cash or check.

Area Served: Herkimer County

Hours: 8:30 AM - 4:30 PM Mon-Fri; summer 8am-4pm.

Eligibility Criteria: Youth ages 5-19. Adult volunteers also needed to be club leaders- must have the desire and willingness to work with children.

Handicapped Accessible? Yes

Program: Agriculture

Contact: Bernard Armata **Title:** Executive Director

Email: bma3@cornell.edu

Program Description: Consumer agriculture and horticulture questions and concerns; networking with other agencies dealing with Farmland Protection, conservation, and economic development. The Central New York Dairy, and Field Crops Team provides high quality educational programs that address the needs of commercial agricultural producers in Chenango, Fulton, Herkimer, Montgomery Schoharie, and Otsego Counties. The team consists of a Dairy and Livestock Specialist, and a Field Crop Specialist working in the six county regions. Educational activities provided by the Team to the agricultural community emphasize not only technical subject matter but also resource management and problem solving; achieving profitability while meeting personal and business goals is stressed.

Application Process: Call office

Documentation required for service: None

Client Fees: Variable depending on workshops.

Payment Method: Cash or check.

Area Served: Herkimer, Otsego, Fulton, Montgomery, Schoharie and Chenango Counties.

Eligibility Requirements: None

Hours: 8:30 AM - 4:30 PM Monday – Friday; Summer Hours: 8am-4pm.

Handicapped Accessible? Yes

Program: Human Ecology Nutrition Education

Contact: Linda Robbins **Title:** Assistant Director/Nutrition Educator

Email: llr6@cornell.edu

Program Description: Networking with human service agencies and organizations. Free nutrition education programs available for limited resource individuals and families that take place in homes, community centers or work sites. Participants learn how to budget, stretch food dollars, plan and prepare low-cost, easy meals and recipes, and more. Lessons are based on individual needs and interests. Free Health & Nutrition Forums are offered. Living Newsletter: Published 6 times per year for area consumers with current information related to home and family issues.

Application Process: Call office

Documentation required for service: Call office

Client Fees: None except for “Living” newsletter subscription fee.

Method of Payment: Cash or check.

Area of Service: Herkimer County

Hours: 8:30 AM - 4:30 PM Mon-Fri; Summer Hours: 8am-4pm.

Eligibility Requirements: Call office regarding grant program eligibility.

Referral Procedures: For all programs call the office (315) 866-7920.

Services to Non English Speaking Clients? Yes, if interpreter present.

DOLGEVILLE HOUSING AUTHORITY

53 S. Main Street

Dolgeville, NY 13329

Phone: (315) 429-9548 **Fax:** (315) 429-9548

Executive Director: Barbara Schwartz

Website: www.dolgeville.info

Languages in which the service is provided: English

Program: Parkside Courts Apartments

Program Description: Parkside Court is a 44 unit Independent Living Facility. All units have 1 bedroom, full kitchen, living room and bath with extra storage area right in apartment. Meals on Wheels provided Monday to Friday by Office for the Aging. Laundry facility on premises.

Application Process: Application interview

Documentation required for service: Social security card, birth certificate, income, assets, etc.

Area served: Dolgeville and surrounding areas

Hours: Office Hours 9:00am-1pm, Monday – Friday.

Eligibility Criteria: 62 yrs. of age - income a consideration, disabled, no age limit.

Referral Procedures: Call to set up appointment.

Program: Section #8 Existing Housing Program

Program Description: Assists 20 low income families in the Village of Dolgeville

Contact: Barbara Tunnicliffe **Title:** Existing Coordinator DHA

Application Process: As above

Documentation required for service: As above

Area served: Village of Dolgeville

Hours: Mon-Tuesday, 11am to 4pm.

Referral Procedures: Call office to set up an appointment.

EMMAUS HOUSE

1215 Kemble Street

Utica, NY 13501

Phone: (315) 797-3339 **Fax:** (315) 793-8346

Director: Patricia Witt

Email: emmaushouse@centralny.cwcbc.com

Program Description: Temporary, short term shelter, evaluated daily as to needs of individual. 3 meals and bed provided. No childcare, mothers must be present with their child at all times. Bedrooms are located on 2nd floor.

Hours: Monday - Friday 8:30 AM - 4:30 PM.

Eligibility Criteria: Homeless with no other place to stay (Women 16 yrs and older – children of all ages: boys 12 yrs or under).

Referral Procedures: Must be referred by agency working with individual.

FALLS COURT APARTMENTS

759 E. Monroe St.

Little Falls, NY 13365

Phone: (315) 823-3240 **Fax:** (315) 823-3240 **TTD/TY:** 711

Contact: Ed Myers

Program Description: Senior Apartments

Application Process: Fill out application, check references.

Documentation Required for Service: Verification of income, medical.

Area Served: Herkimer County

Hours: Tuesday, Thursday, Friday 7:00am-3:00pm.

Eligibility Criteria: 62 or older, handicapped or disabled.

Services to Non English Speaking Clients? No

Handicapped Accessible? Yes

FAMILY SERVICES OF THE MOHAWK VALLEY, INC.

401 Columbia Street

Utica, NY 13502

Phone: (315) 735-2236 **Fax:** (315) 735-9177

Executive Director: Herb Freeman

E-mail: herbf@familyservices.org

Program: Family Preservation, Reunification and Permanency for Families and Children

249 South Main Street

Herkimer, NY 13350

Phone: (315) 735-2236 X 245 **Fax:** (315) 735-9177

Contact: Dorothy Rafferty **Title:** Emergency Services Coordinator

Program Description: Masters level social workers provide individual, family, marital and/or group counseling to children, adolescents and adults who are experiencing the risk factors or parenting problems and physical and sexual abuse, (Family Management) domestic violence and parent-child sibling conflict (Family Conflict) and behavior problems in school and in the community and as well as sexually acting out (Early Initiation of the Problem Behavior & Early and Persistent Anti-Social Behavior).

Client Fees: Based on sliding fee scale with a minimum fee of \$5.00. Insurance is accepted (BC/BS, MVP, PHP, HMO's) and Medicare.

Hours: Mon, Wed, Fri 8:30-5:00 PM; Tue & Thurs. 8:30-9:00.

Eligibility Criteria: Youth 6 to 18 years of age, young adults 19 to 21 and adults referred by Herkimer County Department of Social Services.

Referral Procedures: Clients must be referred by the Herkimer County Department of Social Services.

Handicapped Accessible? Yes

Program: The Bill Payer Program

Suite 200

401 Columbia Street

Utica, NY 13502

Phone: (315) 735-2236 x 230 or 226 **Fax:** (315) 735-9177

Contact: Anne Ferris **Title:** Program Coordinator

Program Description: The Bill Payer Program uses screened and trained volunteers supported by staff and cooperating agencies to assist individuals at home with monthly bill-paying, budgeting, balancing accounts, and writing checks for the client's signature. This insured, confidential, reliable, and accurate service audits every account every month to protecting clients, volunteers, and the Program

Client Fees: Bill Payer clients with annual income below \$24,837 pay no fee for services. Bill Payer Plus clients with annual income between \$24,834 and 35,475 pay \$25 a month Bill Payer Plus clients with annual income above 35,476 pay \$50 a month Representative Payee Fee for 2009 is \$37 a month.

Hours: Office hours are Monday to Thursday 9AM to 4PM. Volunteers and clients meet at mutually convenient times during the month.

Eligibility Criteria: Bill Payer clients must score 18 out of 30 on the MMSE (Mini-Mental Status Exam) and not experience a long-term, persistent mental health problem. Our function is to serve adults 60 and older. Client must be capable of making appropriate financial decisions and have a checking account or be willing to open one. The environment must be safe for a volunteer visit. We do not serve clients with an active addiction.

Referral Procedures: Referrals come from Herkimer County Office for the Aging or Catholic Charities.

Handicapped Accessible? NA

Program: IMPACT

249 South Main Street
Herkimer, NY 13350

Phone: (315) 866-8407 **Fax:** (315) 866-3538

Contact: Cynthia Griffin

Program Description: IMPACT is a Family Support Program that offers services to Herkimer County families with children (below the age of 18) who are designated as having a Serious Emotional Disturbance or who are at-risk due to emotional or behavioral issues. Services include: Intake/assessment, individual and/or family supportive counseling, education advocacy/referral services; Parent Advocates who are available to work individually with families to identify strengths and determine needs; A weekly Parent Support Group; Therapeutic groups for youth ages 13-17; Assistance with obtaining services from other community agencies; Recreation/socialization opportunities for youth and families enrolled in the program; a Resource Library.

Hours: Monday – Friday, 9 AM - varies; some evenings.

Eligibility Criteria: Herkimer County families with children (below the age of 18) who are designated as having a Serious Emotional Disturbance or who are at-risk due to emotional or behavioral issues.

Referral Procedures: Contact the IMPACT Program at (315) 866-8407.

Handicapped Accessible? Yes

Program: Individual, Family and Marital Counseling

249 South Main Street
Herkimer, NY 13350

Phone: (315) 735-2236 **Fax:** (315) 735-9177

Contact: Dorothy Rafferty **Title:** Emergency Services Coordinator

Program Description: The short-term goal of this program is to help clients functionally resolve the family, academic, vocational and social related problems for which they are seeking counseling. The long-term goals are to help them prevent these problems from escalating to more serious and chronic ones, thereby avoiding the consequences related to clinical or mental health problems and involvement with "the system".

Client Fees: Sliding Fee scale when not covered by other sources. Approximately 50% of the clients pay the minimum sliding scale fee of \$5 per session and do not qualify for the Agency's other grant programs. Thus they would not be able to afford counseling if they were not subsidized by United Way Funds.

Hours: Mon, Wed, Fri 8:30-5, Tue & Thur. 8:30-9PM.

Eligibility Criteria: Clients are low income. The target population is families, individual family members, and especially children, who are at risk of becoming involved with the Social Welfare, mental health, and/or legal system due to difficulties coping with everyday problems and stressors.

Referral Procedures: Herkimer County Probation Department and Herkimer County Mental Health Department are referral sources requiring meetings and intake procedures to link clients with Family Services of the Mohawk Valley.

Handicapped Accessible? Yes

Program: Juvenile Delinquency Agencies on Reduction Services

249 South Main Street

Herkimer, NY 13350

Phone: (315) 735-2236 X 228 **Fax:** (315) 735-9177

Contact: Dorothy Rafferty **Title:** Emergency Services Coordinator

Program Description: Direct group services to youth, Juvenile Delinquency/Aggressive Reduction Services. The group includes skill and self-esteem building.

Client Fees: No fees since the program is based on the approval of grant funding combined with public funds.

Hours: Mon, Wed, Fri 8:30-5:00 PM; Tue & Thurs. 8:30-9:00.

Eligibility Criteria: Target population is youth and families who reside in Herkimer County, who have been referred to Herkimer County Probation, Department of Juvenile Delinquency and PINS and are at risk of being petitioned to Family Court.

Referral Procedures: Herkimer County Probation Department's Juvenile Delinquency and PINS (Person in Need of Supervision) Program. Screened by Probation and determined to be at risk for being petitioned to Family Court, referrals come from Herkimer County Mental Health, provides designated assessment service, PINS Planning Committee, Education Liaison Committee, DSS Consolidated Service Plan, Sexual Abuse Task Force & Integrated Planning for Herkimer County.

Handicapped Accessible? Yes

Program: PINS Diversion Counseling

109 Mary St.

Herkimer, NY 13350

Phone: (315) 866-1317 **Fax:** (315) 867-1179

Contact: Steve Dietz **Title:** Senior Probation Officer

Program Description: Functional Family Therapy is provided to youth and their families, who have been referred to the Herkimer County Family Support/PINS division.

Client Fees: None-Program funded by a combination of public funds and grant allocations.

Hours: Mon, Wed, Fri 8:30-5:00 PM; Tue & Thurs. 8:30-9:00.

Eligibility Criteria: Youth must have been referred to the Herkimer County Probation Department's PINS Diversion Program and be at risk for being petitioned to Family Court and/or placed out of their homes. Target population is 6-18 year old youth.

Referral Procedures: Referrals are made through Herkimer County designed assessment services meeting, PINS planning, meetings and the Herkimer County Probation Department.

Handicapped Accessible? Yes

Program: Short Term Preventive Services for Youth

249 South Main Street

Herkimer, NY 13350

Phone: (315) 735-2236 x 228 **Fax:** (315) 735-9177

Contact: Dorothy Rafferty **Title:** Emergency Services Coordinator

Program Description: Masters level social workers provide intensive (weekly) short term (6-9 sessions for a maximum of 6 months) individual, family and group therapy to Herkimer County at risk youth and their families to prevent them from becoming involved or re-involved with the Social Welfare, Juvenile Justice and/or Mental Health Systems.

Client Fees: Program budget is dependent on grants and public funds.

Hours: Mon, Wed, Fri 8:30-5, Tue & Thur. 8:30 - 9:00 PM.

Eligibility Criteria: Herkimer county residents. Youth must be at risk for involvement or re-involvement with the Social Welfare or Juvenile Justice Systems due to family, school, social, or other community issues.

Referral Procedures: Referrals come from area schools, professionals, Herkimer County Family Court, Herkimer Runaway Program and the Herkimer County Department of Probation, Social Services and Mental Health.

Handicapped Accessible? Yes

FAXTON-ST. LUKES HEALTHCARE

1656 Champlin Ave

New Hartford, NY 13413

Phone: (315) 624-6000

Website: www.faxtonstlukes.com

President/CEO: Scott Perra

Program Description: Faxton-St. Luke's Healthcare, a not-for-profit organization, offers Centers of Excellence at its Faxton and St. Luke's Campus locations.

Faxton Campus

- The Regional Dialysis Center
- The Regional Cancer Center
- The Regional Rehabilitation Center

- The Women's Center

St. Luke's Campus

- Mohawk Valley Vascular Center
- Mohawk Valley Heart Institute
- Surgical & Ambulatory Services
- Women's and Children's Services
- Senior and Continuing Care
- Total Joint Program
- Bariatric Surgery Program
- Stroke Center

Our eight primary care offices located throughout Oneida and Herkimer Counties, including the North Country, and our role in the Mohawk Valley Heart Institute, The Regional Cancer Program, and Community Diabetes Program, in cooperation with St. Elizabeth Medical Center, exemplify our commitment to provide accessible, quality healthcare to the community.

FERRE INSTITUTE, INC.

124 Front Street

Binghamton, NY 13905

Phone: (607) 724-4308 **Fax:** (607) 724-8290

Website: www.ferre.org

Executive Director: Luba Djurdjinovic

Program: Mohawk Valley Genetic Services

3946 Oneida Street

New Hartford, NY 13413

Phone: (888) 483-3773 **Website:** www.ferre.org

Contact: Kimberly Jensen **Title:** Genetic Counselor

Program Description: Mohawk Valley Genetic Services is a program of the Ferre Institute, Inc. We are committed to providing comprehensive genetic counseling services in a community setting for individuals and families. Clients may seek consultation for a variety of concerns, including personal or family history of cancer, a known genetic condition in the family, adult onset conditions, prenatal diagnosis, or a child who has developmental delay.

Client Fees: Client fees vary with the degree of case review. The staff is glad to discuss this before the appointment. Sliding fee scale is available.

Area Served: Utica and Rome areas.

Hours: Consultation is available by appointment.

Referral Procedures: Physicians, nurses, social workers, psychologists, and other health care providers can make referrals. Individuals and families can also self-refer.

Services to Non English Speaking Clients? Yes, through interpreter.

Handicapped Accessible? Yes

FOLTS HOMES

104 North Washington Street

Herkimer, NY 13350

Phone: (315) 866-6964 **Fax:** (315) 866-6760

Contact: Fortunato Scerbo, Administrator

Website: <http://www.foltshomes.com/>

Email: fscerbo@foltshomemvhn.com

Program Description: Provides: residential skilled nursing, Adult Home, Medical Model Adult Day Care, specializing in Alzheimer's Care, Short-term Rehabilitation and Outpatient Therapy.

FOLTS HOMES CHILD CARE SERVICES

104 North Washington Street

Herkimer, NY 13350

Phone: (315) 866-7576 **Fax:** (315) 866-6760

Director of Child Care: Megan Holyński

Website: www.foltshome.com

Languages in which the service is provided: English

Program Description: Folts Homes Child Care Services is a NYS licensed childcare center. Programs offered include: Pre-K Program for children ages 3-5 (year round); after school program; School age summer program.

Client Fees: Full Day Rate \$22.00. Half Day Rate (under 4 hours) \$14.00. 2nd child rates available.

Method of Payment: Cash/check due on Fridays

Area Served: Herkimer and surrounding areas.

Hours: Monday - Friday 6:45 AM - 5:30 PM.

Handicapped Accessible? Yes

FOOTHILLS GIRLS SCOUT COUNCIL, INC.

33 Jewett Place

Utica, NY 13501

Phone: (315) 733-2391 **Fax:** (315) 733-1909

Website: www.girlscoutfoothills.org

Executive Director: Natalie Brown

E-mail: nbrown@girlscoutsfoothills.org

Contact: Judith H. Reilly **Title:** Executive Director

Email: jreilly@girlscoutsfoothills.org

Program Description: Girl Scouts, where girls grow strong, serves girls ages 5-17 through troops in each community. There is emphasis on leadership, community service, citizenship, career exploration, social issues, and fun with girls of the same ages. Adults 18 years and older (female and male) may serve as volunteers; positions vary.

Client Fees: Annual membership \$7.00. Financial assistance is available.

Area Served: Oneida, Herkimer, Madison counties.

Hours: Varies.

Eligibility Criteria: For some events must be member of Girl Scouts (girls ages 5-17).

Referral Procedures: Simply need to register for the program.

Services to Non English Speaking Clients? Yes, Spanish, Polish, Italian, and French.

Handicapped Accessible? Yes

GAMBLER'S ANONYMOUS

PO Box 17173

Los Angeles, CA 90017

Phone: (213) 386-8789 **Fax:** (213) 386-0030

Website: www.gamblersanonymous.org

E-mail: isomain@gamblersanonymous.org

Proximity to public transportation:

Languages in which the service is provided:

Program Description: 12-step self-help program for compulsive gamblers.

Area Served: International.

Hours: Monday - Friday 7:00 AM - 4:00 PM.

Referral Procedures:

Services to Non English Speaking Clients? Yes, Spanish and French.

Handicapped Accessible? Yes

GREENWOOD TERRACE

1 Greenwood Terrace

Mohawk, NY 13407

Phone: (315) 894-0171 **Fax:** (315) 895-7189

Contact: Dominick Bellino

Email: dominickb@jdamanagement.com

Program Description: USDA/Tax Credit, Independent Living

Application Process: Call for application.

Hours: M-F 8:30-4:30

Eligibility Criteria: Income limits and age restrictions.

HEALTHCARE MONITORING SYSTEMS, Inc.

113 Main Street

Richfield Springs, NY 13439

Phone: (315) 858-2724 **Fax:** (315)858-2727

Web Address: www.healthcms.com

Contact: William H. Cusworth, Jr.

Email: billhms@aol.com

Program: LifeLine (Personal Emergency Response Systems) PERS

Program Description: Provider of LifeLine Emergency Response Systems, including installation and removal. Also HCMS provides durable medical equipment (hospital beds, walkers, power and manual wheelchairs, lift chairs, bath safety products, etc.).

Area Served: Herkimer, Oneida and Otsego Counties

Hours: M-F 9:00AM-4:00PM (or by appointment)

Referral Procedures: Phone or fax referrals and walk-ins welcome

Client Fees: \$36 PERS monthly equipment monitoring and rental (Sliding Scale based on income also available)

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

HEALTHFRIENDS

61 West Street
Ilion, NY 13357

Phone: (315) 574-0057 / 724-0988 **Fax:** (315) 797-9926

Web address: N/A

Email: bob.kloster@verizon.net

Contact person in Ilion: Margaret Hall at Catholic Charities

Program Description: HealthFriends provides emergency “immediate need” prescription medication for income eligible individuals and makes application for free long term medication from the pharmaceutical companies that manufactures it. The help is provided for people with no prescription health coverage. Normal income guidelines for emergency need: 120% poverty level for people under age 50 and 150% poverty level for individuals age 50 and over. Income guidelines for long term need: \$16,000 per year for individuals and \$25,000 - \$27,000 for families of two or more individuals. Also assists with application process for EPIC, the state prescription assistance program.

Application Process: Call for appointment and/or “drop in” for emergency need at the Utica Office at 126 Eagle Street. Utica phone number 724-0988

Documentation Required for Service: Proof of monthly gross income.

Area Served: Residents of Herkimer and Oneida Counties and individuals with doctors in those counties.

Hours: 10am to 4pm

Eligibility Criteria: Confer with program description

Referral Procedures: A simple phone call will do

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

HOME AIDE SERVICE OF CENTRAL ADIRONDACKS, INC. (HASCA)

PO Box 25

Old Forge NY 13420

Phone: (315) 369-6183 **Fax:** (315) 369-6183

Email: HASCA@frontiernet.net

Director: Roberta Konecny RN

Program Description: The Home Aide Service of the Central Adirondacks, Inc. (HASCA) is a New York State licensed home care agency providing Certified Home Health Aide Services, such as assistance with personal hygiene, mobility, meal preparation, feeding, light housekeeping, shopping, laundry, etc., as well as respite care. Under special circumstances assistance with certain health related tasks may also apply. Limited nursing services are available.

Application Process: Comprehensive at home assessment by HASCA RN completed for private services.

Documentation Required for Services: Physician order required. Services determined on individual basis.

Area Served: Northern Herkimer, Northern Oneida, and Eastern Hamilton Counties.

Hours: HASCA services, Monday-Friday, 8:00-4:00pm.

Eligibility Criteria: Individual may require supervision or assist with tasks of daily living for reasons of physical, mental, or cognitive disability. Services may be of short or long term. With specified criteria, care for children and well baby may apply.

Referral Procedure: Referrals accepted from County Public Health, other contract agencies, physicians, and consumers (physician order required).

Client Fees: Call for further information.

Services to Non English Speaking Clients: Determination based on specified circumstances.

Handicapped Accessible: N/A

HERKIMER AREA RESOURCE CENTER (HARC)

350 South Washington Street

Herkimer, NY 13350

Phone: (315) 866-2920 **Fax:** (315) 866-8339 **TTD/TY:** (315)866-2920

Website: www.herkimerarc.org

Executive Director: Kevin Crosley

E-mail: kcrosley@herkimerarc.org

Languages in which the service is provided: English, interpreters made available upon request

Program: Day & Clinical Services

Contact: Linda Casale or Lisa Gifford **Title:** Outreach Coordinator

Email: lgifford@herkimerarc.org

Program Description: Day & Clinical Services seeks a holistic approach in providing services to individuals with disabilities in the areas of self care, recreation and respite, pre-vocational services, independent living, family support, nursing, medical, occupational therapy, physical therapy, speech, psychology, parenting skills, and social work services. All services are individually designed and provided in response to need. There is also a strong emphasis on using the community as a natural learning environment. Programs administered by Day & Clinical Services include: Day Treatment, Collocation (day treatment services at workshop), Early Intervention, Family Support Services, Senior Center, Article 28 Health Clinic, Home & Community Based Waiver Services, Guardianship, Medicaid Service Coordination, Spirituality, and the Traumatic Brain Injury Program.

Application Process: Contact Outreach Coordinator

Documentation required for service: Dependent on service requested.

Client Fees: Determination will be made before start of service. Many services are available at no cost to the individual.

Method of Payment: Varies on eligibility.

Area Served: Herkimer county and surrounding areas.

Hours: 24 hours.

Eligibility Criteria: Individuals with disabilities.

Referral Procedures: Contact outreach coordinator.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

Program: Employment Services

Contact: Linda Casale or Lisa Gifford **Title:** Outreach Coordinator

Email: lgifford@herkimerarc.org

Program Description: Employment Services served 339 individuals in 2005. Staff provides the vocational support necessary to place, train and maintain individuals with disabilities in a variety of employment settings. Staff assists individuals with a variety of disabilities including developmental, neurological, physical and psychiatric. Services available to individuals with disabilities include: vocational evaluation, personal/work adjustment training; transportation services; and sheltered employment options in the areas of small bench assembly, and industrial sewing services. Also staff provides situational assessment, job readiness training, job development, placement, counseling, coaching, and long-term support services.

Application Process: Contact Outreach Coordinator

Documentation required for service: Dependent on service requested.

Client Fees: Varies on eligibility.

Method of Payment: Varies on eligibility.

Area Served: Herkimer County and surrounding areas.

Hours: 24 hours.

Eligibility Criteria: Individuals with disabilities.

Referral Procedures: Contact outreach coordinator.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

Program: Herkimer Area Resource Center

Contact: Linda Casale or Lisa Gifford **Title:** Outreach Coordinator

Email: lgifford@herkimerarc.org

Program Description: The Herkimer Area Resource Center is a partnership of persons who have developmental or other disabilities and their families, staff, volunteers, and members. HARC employs 389 full and part time staff. They provide meaningful work and life goals, and give care to over 500 participants in Day Treatment, Health Clinic, Residential (24-hour and supported home), Recreational and Respite Services, Family Support, Employment Services, Herkimer Industries, and Transportation.

Application Process: Contact Outreach Coordinator

Documentation required for service: Dependent on service requested.

Client Fees: Varies on eligibility.

Method of Payment: Varies on eligibility.

Area Served: Herkimer County and surrounding areas.

Hours: 24 hours.

Eligibility Criteria: Individuals with disabilities.

Referral Procedures: Contact outreach coordinator.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

Program: Herkimer Industries

Contact: Linda Casale or Lisa Gifford **Title:** Outreach Coordinator

Email: lgifford@herkimerarc.org

Program Description: Herkimer Industries' mission is to enable each person to become a valued member of the workforce by fostering community partnerships. Corporations are finding that workshops such as Herkimer Industries are playing a major role in the areas of cost reduction, quality effectiveness and timely delivery scheduling. IN 1997, HI moved into a new 17,000 square foot facility in Herkimer. Subcontracting services offered include: custodial/grounds maintenance, manual/automatic assembly, packaging, shrink wrapping, and blister packing - all supported by warehousing and trucking. Additionally, at the Industrial Sewing Center in Ilion, commercial sewing is provided for companies throughout the northeast.

Area Served: Herkimer County and surrounding areas.

Hours: 24 hours.

Eligibility Criteria: Individuals with disabilities.

Referral Procedures: Contact outreach coordinator.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

Program: Residential Services

Contact: Linda Casale or Lisa Gifford **Title:** Outreach Coordinator

Email: lgifford@herkimerarc.org

Program Description: Residential services' mission is to offer each participant, age 18 and over, the opportunity to live in a safe and loving home which fosters self-esteem. The program's goal is to have each individual achieve full potential to participate in their community and enjoy an enriched life. Regulated by New York State, the Residential Services team provides 24-hour care including: room and board, health care services and advocacy, recreation services, transportation, meals, case management, and financial management.

Application Process: Contact Outreach Coordinator

Documentation required for service: Dependent on service requested.

Client Fees: Varies on eligibility.

Method of Payment: Varies on eligibility.

Area Served: Herkimer County and surrounding areas.

Hours: 24 hours.

Eligibility Criteria: Individuals with disabilities.

Referral Procedures: Contact outreach coordinator.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

Program: Transportation

Contact: Linda Casale or Lisa Gifford **Title:** Outreach Coordinator

Email: lgifford@herkimerarc.org

Program Description: HARC transportation provides services to over 320 passengers on 17 different routes in Herkimer County per day, plus the Herkimer County Community College shuttle when the college is in session. Transportation services are also provided to local nursing home programs, to worksites, and Even Start. Additionally, HARC buses are available for charter.

Application Process: Contact Outreach Coordinator

Documentation required for service: Dependent on service requested.

Client Fees: Varies on eligibility.

Method of Payment: Varies on eligibility.

Area Served: Herkimer County and surrounding areas.

Hours: 24 hours.

Eligibility Criteria: Individual with disabilities.

Referral Procedures: Contact outreach coordinator.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

HERKIMER CLINIC & REHAB CLUB OF MOHAWK VALLEY PSYCHIATRIC CENTER

205 N. Main Street

Herkimer, NY 13350

Phone: (315) 866-7630 **Fax:** (315) 866-0193

Program Manager: Jan Radigan,

E-mail: MVOCJFR@OMH.STATE.NY.US

Program Description: Mental Health clinic provides counseling, dual recovery, trauma assessment and support, mental health treatment supportive employment, self-help & advocacy; Symptom Management Medication education, case management services.

Hours: Monday - Friday 8:00 AM - 4:30 PM.

Eligibility Criteria: Must be 18 years old or older with mental illness as primary diagnosis.

Referral Procedures: Referrals are through Single Entry Committee at Herkimer County Mental Health (315) 867-1465. Contact Dorothy Tauss.

Client Fees: Private insurances, Medicare, Medicaid. None excluded.

Services to Non English Speaking Clients? Yes, any through Interpretation Service.

Handicapped Accessible? Yes

HERKIMER COUNTY BOCES

352 Gros Boulevard

Herkimer, NY 13350

Phone: (315) 867-2000 **Fax:** (315) 867-2002

Website: www.Herkimer-BOCES.org

Email: smaxson@herkimer-boces.org

District Superintendent: Sandra A. Simpson

Program: Adult Literacy Programs

320 North Prospect Street

Herkimer, NY 13350

Phone: (315) 866-3905

Contact: Lorraine Bouchard

Email: lbouchard@herkimer-BOCES.org

Program Description: Adult Literacy Programs are available to meet the needs and schedule of almost every learner. Classes are held days and evenings. Instructional programs, such as home study, GED, External Diploma Programs (EDP), ESL, and many

other individualized programs are available. Testing to determine readiness to take GED exam and instruction to prepare for test is given.

Application Process: On site, walk-in or call for an appointment.

Documentation required for service: None

Client Fees: Free

Area Served: Herkimer County & the 12-component school districts.

Hours: Mon-Fri 8:30 AM -3:30PM, Tue & Thurs Evenings-6-9:00 PM.

Eligibility Criteria: Anyone over 18 who lack basic literacy skills, wants a GED, or to improve their English.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

Program: Career Tech Center

Phone: (315) 867-2000 **Fax:** (315) 867-2024

Contact: James R. Picolla **Title:** Director

Email: jpicolla@herkimer-BOCES.org

Program Description: Vocational-technical training in Auto Body, Automotive Tech, Broadcast Occupations, Building Construction, Career Prep, Cosmetology, Early Childhood Education, Electrical Trades, Engineering Technology, Entrepreneurship Program, Food Service, General Automotive Services, Health Occupations, Human Services, Natural Resource Management, New Visions Communications, New Visions Legal Professions, New Visions Medical Professions, Office Technology, Outdoor Power Equipment, Pre-vocational, Public and Private Security, Visual Communications, and Welding Technology. Full and part-time Licensed Practical Nursing training is also offered, as well as Certified Nurse Assistant training.

Client Fees: Varies to programs selected.

Area Served: Herkimer County school districts.

Hours: Mon-Fri 8:50-11:10AM; 12:00-2:30PM and evenings also.

Eligibility Criteria: Open to general public

Referral Procedures: Through home school district counselor or self-referred as an adult.

Services to Non English Speaking Clients? Yes, through Adult Literacy Program.

Handicapped Accessible? Yes

Program: Even Start Family Literacy Partnership

Phone: (315) 867-2079 **Fax:** (315) 867-2087

Contact: Mary Kline **Title:** Director

Email: mkline@herkimer-BOCES.org

Program Description: Even Start is a family literacy program that provides both home-based and center-based activities. There are four components: Adult Literacy, Early Childhood Education, Parenting and Interactive Activities. All families receive a weekly home visit and attend a center. Transportation is provided by our partner agency, Herkimer Area Resource Center.

Application Process: Referral by individual or agency. Interviews held at family home or at center.

Documentation required for service: None

Client Fees: None

Method of Payment: N/A

Area Served: Herkimer County BOCES Districts.

Hours: Monday - Friday 8:00 AM - 5:00 PM.

Eligibility Criteria: Must have a child under 8, and want to improve their literacy skills through GED, ESL, or Basic Literacy Instruction.

Services to Non English Speaking Clients? Yes

What languages: All

Handicapped Accessible? Yes

Program: Mohawk Regional Education Outreach Program (Migrant Education)

Phone: (315) 867-2079 **Fax:** (315) 867-2087

Contact: Mary Kline **Title:** Director

Email: mkline@herkimer-BOCES.org

Program Description: A multi-faceted program that provides educational support, advocacy and referral and payment of emergency non-hospital medical needs. These services are offered in school and/or families' homes. A home-based preschool program, summer program and help with GED and ESL, and RIF.

Application Process: A recruiter must interview individual/family to determine eligibility.

Documentation required for service: None

Client Fees: None

Method of Payment: N/A

Area Served: Herkimer County, plus an additional 12 counties. Books are provided. Families are followed as they move in New York State and throughout the county.

Hours: Monday - Friday 8:00 AM - 5:00 PM.

Eligibility Criteria: A family (or youth under age 22) must have moved across school district lines in the last 36 months to seek or obtain agricultural employment. Can include nursery work, food processing and logging in addition to dairy farm work and crops.

Services to Non English Speaking Clients? Yes **What languages:** Any language.

Handicapped Accessible? Yes

Program: Pre-Kindergarten Programs

Phone: (315) 867-2098 **Fax:** (315) 867-2087

Contact: Roberta A. Matthews

Email: rmatthews@herkimer-BOCES.org

Program Description: A primary goal is to provide quality program for three and four year old children so that they can successfully transition to kindergarten. Universal Pre-K: Eligible children must be 4 years old and a resident of the school district. A portion of children served under this grant must meet the free and reduced lunch income guidelines. This program is state funded and free to parents.

Area Served: Herkimer County School district residents.

Hours of Service: Varies per school district.

Referral Procedures: Open registration is held each March

Eligibility Criteria: In order to be eligible several factors are considered including income and family circumstances.

Handicapped Accessible? Yes

Program: Project Connect

320 North Prospect Street

Herkimer, NY 13350

Phone: (315) 867-1494

Contact: Beth Bunce

Email: bbunce@herkimer-county.org

Program Description: Project Connect will develop an individual plan for each youth. The plan will focus on education and employment needs. WIA eligible youth may receive a small stipend. Project Connect will support youth in their education and/or employment efforts. Links are established with schools, literacy providers and employers.

Application Process: Individual Meeting

Documentation required for service: Income for some parts of program.

Client Fees: None

Method of Payment: None

Hours: Monday - Friday 8:30 AM - 4:30 PM.

Eligibility Criteria: Any youth 14-21 who are not in school.

Referral Procedures: Self or Agency

Services to Non English Speaking Clients? Yes **What languages:** All

Handicapped Accessible? Yes

Program: Special Pupil Services

Phone: (315) 867-2056 **Fax:** (315) 867-2004

Contact: Roberta Matthews **Title:** Director

Email: rmatthew@herkimer-boces.org

Program Description: The types of programs range from totally self-contained special education classes operated by BOCES to the provision of ancillary services for classes operated by the districts.

Area Served: Herkimer County School Districts.

Eligibility Criteria: Referred to BOCES by district Committee on Special Education.

Handicapped Accessible? Yes

Program: Tutorial Intervention Program

Contact: Mary Kline **Title:** Director

Email: mkline@herkimer-BOCES.org

Program Description: The Tutorial Intervention Program provides academic support to students who are deemed homeless. Referrals come from the Runaway and Homeless Youth Program at Catholic Charities and the Homeless Intervention Program at Mohawk Valley Community Action. A tutor works with the students as they enter their new schools. Family events are held bi-monthly where families receive books and seasonal crafts.

Application Process: Via Mohawk Valley Community Action

Documentation required for service: Some

Client Fees: None

Method of Payment: N/A

Hours: Monday - Friday 8:00 AM - 4:00 PM.

Eligibility Criteria: Must be deemed homeless.

Referral Procedures: Homeless Intervention or Runaway and Homeless Youth Program.

Services to Non English Speaking Clients? Yes **What languages:** Any language.

Handicapped Accessible? Yes

HERKIMER COUNTY CHAMBER OF COMMERCE

28 West Main Street

Mohawk, NY 13407

Phone: (315) 866-7820 **Fax:** (315) 866-7833

Website: www.herkimercountychamber.com

Executive Director: John Scarano

Email: jscarano@herkimercountychamber.com

Proximity to public transportation: On bus route

Languages in which the service is provided: English

Program Description: Not-for-Profit organization made up of citizens and business people. The Chamber's mission is to foster a positive business environment for entities operating in our county. The Chamber shall work to assure the successful continuation of growth of current business and new business in the County.

Area Served: Herkimer County

Hours: Monday - Friday 8:30 AM - 4:30 PM

HERKIMER COUNTY COMMUNITY COLLEGE

100 Reservoir Road

Herkimer, NY 13350

Phone: (315) 866-0300 or 1-888-464-4222 **Fax** (315) 866-7253

Website: www.herkimer.edu

President: Dr. Ann Marie Murray

Program Description: Comprehensive public community college offering over 30 associate degrees in business, technical computer network, criminal justice, general studies, human services, radio/television, broadcasting, travel and tourism: Hospitality and Events Management, teacher education, paralegal, accounting and a variety of health related fields. Nineteen-degree programs are offered entirely over the Internet.

Area Served: New York State.

Hours: Monday - Friday 8:00 AM - 4:30 PM.

Eligibility Criteria: Admission to most programs requires a high school diploma or GED certificate. Non-graduates may attend on a part time basis.

Services to Non English Speaking Clients? Yes, ESL instruction available.

Handicapped Accessible? Yes

HERKIMER COUNTY DEPARTMENT OF SOCIAL SERVICES

301 North Washington Street, Suite 2110

Herkimer, NY 13350

Phone: (315) 867-1291 **Fax:** (315) 867-1238

Website: www.herkimercounty.org

Program: Adoption Services

Program Description: Range from assessing a child to secure an adoptive home, assisting a parent(s) under appropriate circumstances to surrender a child, to the recruitment and evaluation of prospective adoptive parents.

Phone: (315) 867-1216 **Fax:** (315) 867-1238

Contact: Dawn Bernholz

Email: 21A373@dfa.state.ny.us

Hours: Monday - Friday 8:00 AM - 5:00 PM.

Eligibility Requirements:

Referral Procedures:

Services to Non English Speaking Clients? Yes, as needed.

Handicapped Accessible? Yes

Program: Adult Protective Services

Program Description: Available to persons 18 years of age or older who are unable to protect their own interests due to lack of awareness, incompetence, or poor health.

Phone: (315) 867-1231 **Fax:** (315) 867-1238

Contact: Dorothy Massinger **Title:** Senior Caseworker

Email: dmassinger@herkimercounty.org

Hours: Monday - Friday 9:00 AM - 5:00 PM.

Services to Non English Speaking Clients? Yes, as needed.

Handicapped Accessible? Yes

Program: Alternatives in Long Term Care Program

Phone: (315) 867-1322 **Fax:** (315) 867-1238

Contact: Tiffany Brown **Title:** Senior Caseworker

Email: tbrown@herkimercounty.org

Program Description: The Alternatives in Long Term Care Program provides a central access point to long term home care services for all Herkimer County residents with chronic long-term home care needs. The Alternatives Program is a multi-agency program with staff or funding from the Herkimer County Office for the Aging, Public Health Nursing Service and Department of Social Services. Individuals may receive any of the following services: (1) A social and health assessment; (2) information about health services, support services, and resources available in and out of the county; (3) Referral and assistance in arranging home care services including, but not limited to, the Long Term Home Health Care Program, Personal Care Services Program, Expanded in-Home Services for the Elderly Program, Private Duty Nursing, Consumer Directed Personal Assistance Program, Personal Emergency Response System; (4) Basic information on Medicaid eligibility and application procedure; (5) information on appropriate placement procedure for individuals in a community setting who need nursing home or adult home placement.

Client Fees: No charge for assessment or case management services. Services under individual programs may be on a sliding fee scale or under Medicare, Medicaid, or private insurance.

Hours: Monday - Friday 8:00 AM - 5:00 PM.

Eligibility Criteria: Herkimer county resident.

Referral Procedures: Referrals made by calling 867-1322. Clients are also referred by self, families, friends, agencies, facilities, physicians, and hospitals.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

Program: Child Preventive Services/SIP Program

Phone: (315) 867-1216 **Fax:** (315) 867-1238

Contact: Dawn Bernholz **Title:** Supervisor

Email: 21A373@dfa.state.ny.us

Program Description: Provided in the form of supportive and rehabilitative services to children and their families to avert any disruption of the family which could result in the removal of the children from their own home, or to enable the return of children already in foster care to their family at an earlier time. In addition the SIP (School Intervention Partnership) Program places a preventive caseworker into participating Herkimer County School Districts. The preventive caseworker can be accessed through the school's intervention team to provide a single point of entry for delivery of services to at risk youth.

Hours: Monday - Friday 9:00 AM - 5:00 PM.

Services to Non English Speaking Clients? Yes, as needed.

Handicapped Accessible? Yes

Program: Child Protective Services

Phone: (315) 867-1249 **Fax:** (315) 867-1238

Contact: Anne Dickquist **Title:** Supervisor

Email: 21A313@dfa.state.ny.us

Program Description: Mandated by the Child Protective Act of 1973, requires the investigation of all reported instances of abuse, neglect or maltreatment of children. The service is available 24 hrs a day, seven days a week. Reports made to the Child Abuse Registry (1-800-342-3720) are referred to the local district for investigation and provision of indicated immediate services such as food, shelter, clothing, and medical care. Supportive and rehabilitative services may also be provided to the child and his/her family directly or by referral to other services.

Hours: Monday - Friday 9:00 AM - 5:00 PM.

Services to Non English Speaking Clients? Yes, as needed.

Handicapped Accessible? Yes

Program: Child Support Enforcement Unit

Phone: (315) 867-1683 **Fax:** (315) 867-1527

Contact: Elaine Kaplan **Title:** Coordinator

Email: Elaine.Kaplan@dfa.state.ny.us

Program Description: Referrals and applicants for services receive assistance in the following areas: 1) Location investigation, 2) Paternity and Child Support establishment, 3) Child Support enforcement and collection. State supervised and locally administered, the child support unit provides these services through a variety of court-based and administrative processes.

Client Fees: Currently no application fee. There may be certain fees associated with some actions.

Hours: Monday - Friday 9:00 AM - 5:00 PM.

Services to Non English Speaking Clients? Yes, efforts would be made where possible.

Handicapped Accessible? Yes

Program: Division of Temporary Assistance

Phone: (315) 867-1463 **Fax:** (315) 867-1527

Contact: Irving Bunce **Title:** Director

Email: ibunce@herkimercounty.org

Program Description: Public Assistance, Medical Assistance, Food Stamps, HEAP.

Hours: Monday - Friday 9:00 AM - 5:00 PM.

Eligibility Criteria: 18 NYCRR and Social Services Law.

Services to Non English Speaking Clients? Yes, interpreter services arranged if needed.

Handicapped Accessible? Yes

Program: Employment/ Day Care

Phone: (315) 867-1291 **Fax:** (315) 867-1527

Contact: Joseph Bellino **Title:** Social Services Employment Coordinator

Email: jbellino@herkimercounty.org

Program Description: Employment Unit provides appropriate employment related services to those persons eligible for Public Assistance in order to assist them in becoming job-ready, or for those who are job-ready to obtain unsubsidized employment. Eligible activities may include: assessment, employability development planning; counseling, placement services, employment, educational, or short-term vocational referrals. In addition, as part of the employment services a Day Care Unit is also available to assist those persons who meet eligibility criteria with day care costs.

Hours: Monday - Friday 8:00 AM - 5:00 PM.

Eligibility Criteria: Eligible for Public Assistance.

Referral procedures:

Handicapped Accessible? Yes

Program: Foster Care

Phone: (315) 867-1216 **Fax:** (315) 867-1238

Contact: Dawn Bernholz **Title:** Supervisor

Email: 21A373@dfa.state.ny.us

Program Description: Provided to children under the age of 18 who are in need of an alternate living arrangement. Placement may be the result of a judicial determination or voluntary request of the parent or legal guardian. While in care, the child and family are provided supportive and rehabilitative services designed to minimize the time the child is out of his/her own home. The unit also recruits, evaluates, and recommends the certification of new foster homes.

Hours: Monday - Friday 9:00 AM - 5:00 PM.

Services to Non English Speaking Clients? Yes, as needed.

Handicapped Accessible? Yes

Program: Person in Need of Supervision (PINS) Diversion Program

Phone: (315) 867-1214 **Fax:** (315) 867-1238

Contact: Jan Harris **Title:** Supervisor

Email: 21A219@dfa.state.ny.us

Program Description: Services provided by PINS include a formal assessment, in home counseling, and case management, family support, respite and mentoring for at risk youth. The goal of this program will be to prevent youth that are being referred on a PINS petition from being placed outside the home.

Hours: Monday - Friday 9:00-5:00; some evenings.

Eligibility Criteria: Herkimer County youth up to age 18 that are considered to be incorrigible, ungovernable, truant, a runaway or using marijuana.

Referral Procedures: Parent, school, or police agencies must contact program supervisor for eligibility interview.

Services to Non English Speaking Clients? Yes **What languages:** Spanish

Handicapped Accessible? Yes

HERKIMER COUNTY EMPLOYMENT & TRAINING OFFICE

320 North Prospect Street

Herkimer, NY 13350

Phone: (315) 867-1400 **Fax:** (315) 867-1313

Website: www.Working-Solutions.org

Director: Karin Zipko

E-mail: kzipko@herkimercounty.org

Languages in which the service is provided: English

Program: Senior Community Service Employment Program (SCSEP)

Program Description: This is a community service employment opportunity for senior citizens. It offers part time work at minimum wage. The purpose is to assist individuals economically while they prepare themselves for returning to the labor market, also provided is a sense of self-esteem to the individual, as well as learning or brushing up on skills that are needed in today's workforce.

Application Process: Referrals made to Rural Opportunities, Inc. / local office: Mohawk YMCA, 83 E. Main St., Mohawk, NY 13407 / 315-219-5543 (have answering machine)
Documentation required for service: ROI staff will inform customer

Client Fees: None

Method of Payment: N/A

Hours: Monday - Friday (daytime)

Eligibility Criteria: Income guidelines are used to determine who is eligible for these services. Age requirements are 55 years of age and older. They also must reside in Herkimer County.

Referral Procedures: Contact can be made directly to the local Rural Opportunities, Inc. office (see Application Process above) or at the Herkimer Working Solutions One Stop Career Center by personal visit, phone contact, by the e-mail address of eta@herkimercounty.org, or through the 3 county website: Working-Solutions.org. Other agencies can make referrals to us as well.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

Program: Workforce Investment Act - Adult

Program Description: Employment & Training activities: assessment skill levels, aptitudes, abilities, supportive service needs; job search and placement assistance, career counseling where appropriate; labor market information-local regional, national areas; referral to appropriate services & programs that will enhance an individual in entering or returning to the workforce; group or individual counseling & career planning; workshops related to employment & training skills & knowledge; training such as in occupation skills, on-the-job training, customized training with employers, skill upgrading and retraining, and job readiness training.

Hours: Monday - Friday 8-5; summer 8-4.

Eligibility Criteria: Unemployed adults and individuals who are employed but do not meet or exceed self-sufficient income guidelines set by the local Workforce Investment Board (WIB) age: 18 and above/Residency: No requirements, but priority is given to Herkimer County residents.

Referral Procedures: Contact can be made at the local Herkimer County Working Solutions One Stop Career Center by personal visit, phone contact, by the email address: hceta@herkimercounty.org, or through the 3 county website of Working-Solutions.org. Other agencies can make referrals to us as well.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

Program: Workforce Investment Act - Dislocated Worker

Program Description: Employment & Training activities: assessment skill levels, aptitudes, abilities, supportive service needs; job search and placement assistance, career counseling where appropriate; labor market information-local regional, national areas; referral to appropriate services & programs that will enhance an individual in entering or returning to the workforce; group or individual counseling & career planning; workshops related to employment & training skills & knowledge; training such as in occupation skills, on-the-job training, customized training with employers, skill upgrading and retraining, an job readiness training.

Hours: Monday - Friday 8-5; summer 8-4.

Eligibility Criteria: Dislocated Worker status: must be certified through the NYS Dept. of Labor as such includes criteria regarding employment, self-employment, and displaced homemakers, all who have experienced a change in their family income provision that has adversely affected this provision. Age: 18 and above/ Residency: Priority given to Herkimer County.

Referral Procedures: Contact can be made at the local Herkimer County Working Solutions One Stop Career Center by personal visit, phone contact, by the e-mail address of hceta@herkimercounty.org, or through the 3 county website of Working-Solutions.org. Other agencies can make referrals to us as well.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

Program: Workforce Investment Act - Youth Activities

Program Description: The services provided for youth include assisting youth in achieving academic and employment success by offering activities that will help improve their educational and skill competencies, as well as effectively connecting them to employers. Opportunities for adult mentoring is another option. If appropriate, training would be considered. Supportive services would be provided on a continuous basis. Incentives for recognition and achievement would also be provided. Activities also include opportunities that relate to leadership, development, decision making, citizenship, and community service.

Application Process: Personal visit to Herkimer Working Solutions One Stop Career Center.

Documentation required for service: Eligibility requirements apply – will be instructed of documents needed.

Client Fees: None

Method of Payment: N/A

Hours: Monday - Friday 8-5; summer 8-4.

Eligibility Criteria: Youth must meet federally established income guidelines as well as other criteria that have been designated as barriers to success for youth. Age limits are 14 through 21 years of age. There are no residency requirements, but priority is set on Herkimer County Youth.

Referral Procedures: Contact can be made at the local Herkimer Working Solutions One Stop Career Center by personnel visit, phone contact, by e-mail address of hceta@herkimercounty.org, or through the 3 county website of www.Working-Solutions.org. Other agencies can make referrals to us as well.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

HERKIMER COUNTY FAMILY COURT

301 N. Washington St., 4th Floor

PO Box 749

Herkimer, NY 13350

Phone: (315) 867-1197 **Fax:** (315) 867-1369

Chief Clerk: Lynn Kohl

Email: lkohl@courts.state.ny.us

Deputy Chief Clerk: Mary Leahy

Website: www.nycourts.gov

Proximity to public transportation:

Languages in which the service is provided:

Judge: Hon. Henry A. LaRaia

Program Description: The Family Court hears and determines most legal issues involving children and families. There is a Family Court within each county of the State which is authorized to hear matters relating to:

- custody, visitation and guardianship
- monetary support for children, spouses and ex-spouses
- adoption
- paternity

- abuse and neglect of children
- violence among family members
- children accused of committing crimes (JD)
- children in need of supervision (PINS)

The Family Court does not handle proceedings involving separation, annulment or divorce. These matters must be brought in the Supreme Court, which has exclusive authority over such issues.

Hours: Monday through Friday, 9am-5pm (excluding State holidays).

Referral Procedures: All juvenile delinquency matters must be referred to Family Court by the County Attorney's Office. Any person in need of supervision (PINS) matters must be referred to Family Court by the Herkimer County PINS Diversion Unit. All other matters do not require direct referrals.

Fees: There are no fees associated with the filing of a petition in Family Court.

Eligibility Criteria: Residency of one party or action/offense happened within the County.

Services to Non English Speaking Clients? Interpreters available upon request.

Handicapped Accessible? Yes

HERKIMER COUNTY HISTORICAL SOCIETY

400 North Main Street

Herkimer, NY 13350

Phone: (315) 866-6413

Website: www.rootsweb.com/~nyhchs

Executive Director: Susan R. Perkins

E-mail: herkimerhistory@yahoo.com

Program Description: Museum featuring exhibits on Herkimer County history. A library with local history and genealogy material pertaining to Herkimer County. Guided tour of 1834 jail, and guided tour of Keller Doll House Miniature display.

Client Fees: Museum-free; Library \$5; tours \$1 p/p per tour.

Hours: Monday - Friday 10:00 AM -4:00 PM, Sat. 10 - 3.

Handicapped Accessible? Yes

HERKIMER COUNTY INDUSTRIAL DEVELOPMENT AGENCY (IDA)

320 North Prospect Street

Herkimer, NY 13350

Phone: (315) 867-1373 **Fax:** (315) 867-1515

Website: www.herkimercountyida.com

Executive Director: Mark D. Feane

E-mail: mfeane@herkimercounty.org

Program Description: The Herkimer County Industrial Development Agency (HCIDA) is a public benefit corporation created by the Herkimer County Legislature in 1970, under the NYS Industrial Development Agency Act of 1969. The mission of the agency is to help create or retain job opportunities within Herkimer County by assisting existing area industries and by marketing the area to prospective new industries. The HCIDA has a seven member board of directors appointed by the Herkimer County Legislature. It is

supported financially by Herkimer County, its own project administration generated fees, and administration fees from the Herkimer County Revolving Loan Fund.

Handicapped Accessible? Yes

HERKIMER COUNTY MENTAL HEALTH SERVICES

301 N. Washington St. Suite 2470

Herkimer, NY 13350

Phone: (315) 867-1465 **Fax:** (315) 867-1469

Executive Director: Edgar Scudder

E-mail: escudder@herkimercounty.org

Website: www.herkimercounty.org

Program: Mental Health Clinic

Program Description: Mental Health Clinic for adults and children and youth with serious emotional disorders or mental illnesses.

Client Fees: Sliding fee available, fees based upon ability to pay Medicaid/Medicare accepted, most insurance accepted, some insurance carriers require prior approval.

Hours: Mon - 8:00 AM - 7:00 PM; Tue-Fri 8:00 AM - 5:00 PM.

Eligibility Criteria: County residency, ages five and over, "prior" approval from insurance carrier if required.

Referral Procedures: Contact clinic number.

Handicapped Accessible? Yes

Herkimer County Office for the Aging

109 Mary Street; Suite 1101

Herkimer, NY 13350

Phone: (315) 867-1121 Fax: (315) 867-1448

Executive Director: Mary A. Scanlon

E-mail: hcofa@herkimercounty.org

Website: www.herkimercounty.org then "departments" then "Office for the Aging"

Proximity to public transportation: 3 blocks

Languages in which the service is provided: English

Program: Caregivers Program

Phone: (315) 867-1415 **Fax:** (315) 867-1448

Email: hcofa@herkimercounty.org

Program Description: The Office for the Aging provides information, assistance, caregiver training, a monthly caregiver newsletter, and respite services to caregivers.

Caregiver training sessions are contracted to the American Red Cross, Mohawk Valley Chapter. Respite is available, both in-home and institutional.

Application Process: Call the Office to learn more or to make a referral

Documentation required for service: None

Client Fees: Suggested donation.

Method of payment: Donation checks can be sent to the Office.

Hours: Mon-Fri 8:00 - 5:00. Summer 8-4.

Eligibility Criteria: Information & assistance, training sessions and monthly newsletter

are available to any caregiver. Respite is available to caregivers who live with the care receiver and the care receiver needs assistance with either 2 ADL's (Activities of Daily Living – eating, bathing, dressing, transferring, toileting) or the care receiver has dementia and needs substantial supervision.

Referral Procedures: Referral should include caregivers name, address, telephone number, and information about the care receiver. Contact: Caseworker at 867-1415.

Handicapped Accessible? Yes

Program: Companion-Homemaker Program

Phone: (315) 867-1415 **Fax:** (315) 867-1448

Email: hcofa@herkimercounty.org

Program Description: The Office for the Aging Companion Homemaker program provides companionship, light housekeeping, and shopping assistance. Recipients receive two to four hours of service on an every other week basis.

Application Process: Call the Office to make a referral

Documentation required for service: None

Client Fees: Suggested donation.

Method of payment: Donation checks can be sent to the Office.

Hours: Mon-Fri 8:00 - 5:00. Summer 8-4.

Eligibility Criteria: Age 60 or older and unable to perform housekeeping tasks because of physical or mental impairments. Must be a Herkimer County resident. Medicaid recipients are not eligible.

Referral Procedures: Referral should include applicant's name, address, telephone number, birth date, and current health status. Contact: Caseworker at 867-1415.

Handicapped Accessible? Yes

Program: HIICAP – Health Insurance Information, Counseling & Assistance Program (pronounced hi-cap)

Phone: (315) 894-9917 **Fax:** (315) 867-6313

Email: hcofa@herkimercounty.org

Program Description: HIICAP provides assistance to senior citizens regarding health insurance issues; we contract this program to Catholic Charities.

Application process: Call to make an appointment.

Documentation required for service: Would depend on the issue at hand.

Client Fees: None but donations gladly accepted.

Method of payment: Checks accepted.

Hours: Mon-Fri 8:00 - 5:00. Summer 8-4.

Eligibility Criteria: Must be 60 years of age or older and a Herkimer County resident.

Referral Procedures: Call to make an appointment.

Handicapped Accessible? Yes

Program: Home Energy Assistance Program (HEAP)

Phone: (315) 867-1195 **Fax:** (315) 867-1448

Email: nstever@herkimercounty.org

Program Description: HEAP provides financial assistance for eligible persons home heating bill. Payments are payments made directly to the fuel company on the client's

behalf. The Office for the Aging certifies those over 60 year of age as well as those receiving Code A SSI. Individuals must apply annually; HEAP is generally open from early November to May. People over 60 can apply via mail-in application. This program is available to both homeowners and renters.

Application process: Call to receive an application.

Documentation required for service: Documentation of identity, income, utility bills required.

Client Fees: None

Method of payment: N/A

Hours: Mon-Fri 8:00 - 5:00. Summer 8-4.

Eligibility Criteria: Must meet income guidelines that are established annually by federal government. The Office for the Aging certifies people 60 years of age and older as well as people on SSI.

Referral Procedures: Call to have an application mailed to you. People over 60 years old may apply via mail-in application. Those who received a benefit the previous year will automatically receive an application in the mail the following year. Contact: 867-1195.

Handicapped Accessible? Yes

Program: Homemaker/Personal Care Service (EISEP Program)

Phone: (315) 867-1322 **Fax:** (315) 867-1448

Email: hcofa@herkimercounty.org

Program Description: EISEP provides in-home services (such as housekeeping and personal care) and case management for elderly in the community who need long-term care but who are not eligible for Medicaid. EISEP case management services are contracted to the Alternatives in Long Term Care Program.

Application Process: Call OFA at 867-1415 or Alternatives at 867-1322.

Documentation required for service: Staff will make home visit to determine eligibility and client must reveal their financial information or they can pay full-fee.

Client Fees: Suggested donation for clients who adjusted incomes are less than 150% of poverty level. Those between 150-250% of poverty level pay a portion of the cost of services based on a sliding scale. Those with adjusted incomes over 250% of poverty level pay the full cost of services.

Method of payment: Checks accepted.

Hours: Mon-Fri 8:00 - 5:00. Summer 8-4.

Eligibility Criteria: Clients must meet all of the following criteria: 60 yrs. of age or older; impaired in one Activity of Daily Living (ADL's) or in two Instrumental Activities of Daily Living (IADL's); have unmet needs; not be eligible to receive the same or similar services under other public programs; must apply for Medicaid if appears eligible; must be capable of being maintained safely at home.

Referral Procedures: Referral should include applicant name, address, telephone number, date of birth, language spoken, unmet needs in Activities of Daily Living and Instrumental Activities of Daily Living, Medicaid eligibility, SSI status. Call referrals to OFA at 867-1415 or to Alternatives in Long Term Care at 867-1322.

Handicapped Accessible? Yes

Program: Information & Referral

Phone: (315) 867-1124 **Fax:** (315) 867-1448

Email: hcofa@herkimercounty.org

Web: www.herkimercounty.org; then “departments”, then “Office for the Aging”

Program Description: The provision of information on services, benefits, entitlement and other areas of concern to older persons and their representatives, which enables them to locate and obtain needed resources. Newspaper articles in local papers and a jointly published newsletter with RSVP also provide public information that is of interest to seniors. Also available is our agency brochure, a directory of elderly housing, and much information about a broad range of topics. See also our website at www.herkimercounty.org, then ‘Departments’, then “Office for the Aging.”

Application process: Call the Office.

Documentation required for service: None

Client fees: None

Method of payment: N/A

Hours: Mon-Fri 8:00 - 5:00. Summer 8-4.

Eligibility Criteria: Anyone requesting information relevant to seniors.

Referral Procedures: Anyone can call our Office at 867-1124 or 867-1415 or come in for information (we suggest you call ahead as Caseworkers are often out of the office making home visits.

Handicapped Accessible? Yes

Program: Job Pool

Phone: (315) 867-1124 **Fax:** (315) 867-1448

Email: hcofa@herkimercounty.org

Web: www.herkimercounty.org; then “departments”, then “Office for the Aging”

Program Description: The Job Pool is a referral service that provides seniors with a list of people from which to choose to privately hire. The Job Pool also provides employment opportunities for senior citizens and others who wish to work for the elderly. Skills of workers are matched with requests for specific jobs or services, such as housecleaning, home health care, shopping, meal preparation, yard work, etc. Job Pool people are NOT employees of the Herkimer County Office for the Aging, they are "independent contractors" available for hire.

Application process: Call OFA

Documentation required for service: None

Client fees: Payment is negotiated between employer and employee

Method of payment:

Hours: Mon-Fri 8:00 - 5:00. Summer 8-4.

Referral Procedures: Contact the Caseworker at 867-1124; explain the kind of job you are looking to have completed, etc. The person wanting to privately hire someone is provided with names of people to contact; they then make his or her own arrangements for the service.

Handicapped Accessible? Yes

Program: Legal Aid

Phone: (315) 867-1124 **Fax:** (315) 867-1448

Email: hcofa@herkimercounty.org

Program Description: Through a contract with the Office for the Aging, Legal Aid Society of Mid-New York Inc. provides legal assistance with minor legal issues such as as wills, consumer problems, real property/deed transfers and credit problems.

Application process: Call OFA @ 867-1124

Documentation required for service: Would depend on the issue involved, need to ask the attorney.

Client fees: Suggested donation.

Method of payment:

Hours: Mon-Fri 8:00 - 5:00. Summer 8-4.

Eligibility Criteria: Herkimer County resident age 60 or older.

Referral Procedures: Call OFA Caseworker at 867-1415 or 867-1124.

Handicapped Accessible? Yes

Program: Nutrition Program

Phone: (315) 867-1204 **Fax:** (315) 867-1448

Email: dgutowski@herkimercounty.org

Program Description: A hot noon-time meal is available in the community rooms of the following locations where people can dine together. Socialization and fellowship are important parts of the program. Meals must be reserved at least one day in advance. These **congregate meal sites** are located at: Mid-Town Apartment in Herkimer; London Towers in Ilion, Parkside Court in Dolgeville, Rockton Plaza in Little Falls, General Winfield Scott House in West Winfield and Willoughby Hall in Newport. **Home delivered meals** are available in most parts of the County. A registered dietitian is available to provide **nutrition education and nutrition counseling**. See our website for nutritional information and our monthly wellness/nutrition newsletter and cookbook. Call 867-1204 for details.

Application Process: Call the Office.

Documentation required for service: None

Client Fees: Suggested donation of \$2.50 a meal.

Method of payment: Donations can be mailed to the Office.

Hours: Mon-Fri 8:00 - 5:00. Summer 8-4.

Eligibility Criteria: Congregate meals-anyone who is 60 years of age or older, (also spouse of any age), Herkimer Co. resident, no income guidelines. Home delivered meals-must be 60 years of age, basically homebound due to illness or disability and be unable to shop or cook for themselves. No income guidelines. Home delivered meals available on temporary or long-term basis.

Referral Procedures: Call 867-1204. Self-referrals or referrals from physicians and other agencies welcome. Must provide name(s), address, age, physician, telephone number, description of present health problems and emergency contact person.

Handicapped Accessible? Yes

Program: Senior Citizen Clubs of Herkimer County

Phone: (315) 867-1121 **Fax:** (315) 867-1448

Email: hcofa@herkimercounty.org

Program Description: There are currently 11 clubs and 3 AARP chapters in Herkimer County. Meeting days and times vary, all provide recreational opportunities. See our website for a list of these clubs, contact persons, meeting times & locations. Names of Clubs: Adirondack Senior Citizens, Dolgeville; Herkimer Senior Citizens, Herkimer; Ilion Senior Citizens, Ilion; Kuyahoorra Senior Citizens, Mohawk; Rock City Senior Citizens, Little Falls; Schuyler Senior Citizens, Schuyler; Town of Herkimer Senior Citizens, East Herkimer; West Winfield Senior Citizens, West Winfield; Young at Heart Senior Citizens, Frankfort; AARP Ilion Chapter #1410; AARP Old Forge Chapter #1815; AARP Little Falls Chapter #4367. See our website for listing of contact persons, www.herkimercounty.org, then 'departments', then 'Office for the Aging'.

Application process: Need to contact the senior club you are interested in – see our website.

Documentation required for service: Need to contact the senior club you are interested in.

Client Fees: Dues vary for clubs.

Hours: Mon-Fri 8:00 - 5:00; summer 8-4.

Eligibility Criteria: Over age 50 to join AARP; age requirements vary for clubs.

Referral Procedures: Call the Office for the Aging to have a listing of the Senior Clubs (with contact names) mailed to you or see our website @ www.herkimercounty.org, then 'departments', then 'Office for the Aging'.

Handicapped Accessible? Yes

Program: Transportation for Seniors

Phone: (315) 867-1121 **Fax:** (315) 867-1448

Email: hcofa@herkimercounty.org

Program Description: Eight passenger van with wheelchair lift available 8:30am-2:30pm; in valley area. Call 867-1121. Wheelchair lift van also available for outlying areas for medical appointments, call 867-1121.

Application process: No application is necessary.

Documentation required for service: None

Client Fees: Suggested donation.

Method of payment: Donations can be dropped into box on van or mailed to Office.

Hours: Mon-Fri 8:00 - 5:00. Summer 8-4.

Eligibility Criteria: Herkimer County resident over 60 years old.

Referral Procedures: Call 867-1121. People should call at least a week in advance for a ride; if you have a medical appointment, we suggest you call when you know when the appointment will be. Rides are available Monday-Friday. Demand for this service has grown so that the earlier you call, the better your chance of getting on the schedule.

Handicapped Accessible? Yes

Program: WRAP (Weatherization Referral and Packaging Program)

Phone: (315) 867-1370 **Fax:** (315) 867-1448

Email: nstever@herkimercounty.org

Program Description: Assistance with weatherization of home and other related activities to improve the heating and energy efficiency of the home. Water heater repair/replacement program available.

Application process: Must be eligible for HEAP.

Documentation required for service: See HEAP section.

Client fees: None

Method of payment: N/A

Hours: Mon-Fri 8:00 - 5:00. Summer 8-4.

Eligibility Criteria: Herkimer County resident, 60 years or older, HEAP eligible (do not have to have received HEAP but must meet HEAP eligibility criteria).

Referral Procedures: Call 867-1370.

Handicapped Accessible? Yes

HERKIMER COUNTY OFFICE OF THE SHERIFF

320 North Main Street, Suite 1200

Herkimer, NY 13350

Phone: (315) 867-1167 **Fax:** (315) 867-1354

Contact: Sheriff Christopher Farber

E-Mail: cfarber@herkimercounty.org

Program Description: Sheriff's identification cards are processed in the Sheriff's Office. This service is provided to all Herkimer County residents.

Program: D.A.R.E./McGruff - D.A.R.E and McGruff are two services provided by the Sheriff's Office for your county's youth. These programs are directed to children within our County school systems. There is no fee for this service. Referrals for D.A.R.E. and McGruff can be made to the Sheriff's Office.

Program: Iris Recognition Scan: The iris recognition scan is available to kids and adults.

Personal watercraft/boater safety class: The Sheriff's Office offers a personal watercraft/boater safety class.

Pistol Permits - The Sheriff's Offices processes Pistol Permit Applications for residents of Herkimer County. Any questions regarding this service can be directed to the Sheriff's office.

Pistol permit classes and firearms safety training: The Sheriff's Office also offers pistol permit classes and firearms safety training.

Hours: Monday - Friday 9:00 AM - 5:00 PM.

Eligibility Criteria: Herkimer County resident.

Referral Procedures: Call the Sheriff's office.

Client Fees: Sheriff's ID - \$5.00 for under 15 yrs. old & over 65, \$10.00 for all other ages.

HERKIMER COUNTY PERSONNEL DEPARTMENT

109 Mary Street; Suite 1304

Herkimer, NY 13350-2915

Phone: (315) 867-1115 **Fax:** (315) 867-1412

Personnel Officer: Steven Billings

Email: sbillings@herkimercounty.org

Website: www.herkimercounty.org

Program: Civil Service Examination Program

Program Description: Competitive examinations for county, town, village and school district civil service positions.

Hours: Monday - Friday 8:00 AM - 5:00 PM.

Eligibility Criteria: Herkimer County residence required for most examinations; Minimum education and experience qualifications for many examinations.

Client Fees: Examination filing fees range from \$10 to \$15.

Handicapped Accessible? Yes

HERKIMER COUNTY PROBATION

109 Mary St. Suite 1202

Herkimer, NY 13350

Phone: (315) 867-1160 **Fax:** (315) 867-1194

Website: www.herkimercounty.org

Director: Thomas Montana

Email: tmontana@herkimercounty.org

HERKIMER COUNTY PUBLIC HEALTH NURSING SERVICE

301 N. Washington Street, Suite 2300

Herkimer, NY 13350

Phone: (315) 867-1176 **Fax:** (315) 867-1262

Contact: Dr. Gregory O'Keefe

Email: gokeefe@herkimercounty.org

Website: www.herkimercounty.org

Program: PCAP/MOMS

Prenatal and postpartum medical care for income eligible women and insurance coverage for newborns up to their first birthday. Home visits for fetal assessment and maternal well being, nutritional counseling, childbirth education classes, infant care and parenting instruction as well as referrals to supportive agencies.

Program: EARLY INTERVENTION & CHILD FIND

A family centered, statewide program that identifies, locates, refers and evaluates as early as possible infants and mental delay or have a diagnosed mental or physical condition with a high probability of delay. Intervention services are decided by eligibility criteria.

Program: PRE-SCHOOL SPECIAL EDUCATION

County is fiscally responsible for the administration of pre-school programs for 3-5 year old students with disabilities residing Herkimer County. A County representative is a mandated member of the CPSE Committee which determines if a child is eligible for pre-school Special Ed Services. Municipality is responsible for transportation arrangements and maintaining a list of related service providers.

Program: CHILDREN WITH SPECIAL HEALTH CARE NEEDS

Provides financial assistance to families who have a child who has, or is suspected of having, a disability and/or special health care need. The program also provides assistance applying for Child Health Plus insurance.

Program: LEAD POISONING PREVENTION

Referral for lead screening available. Home visits for lead poisoned children. Informational tapes, brochures and educational presentations available.

Program: COMMUNICABLE DISEASE/IMMUNIZATION

Disease investigations on all reportable communicable diseases. Follow-up proved, contacts made, health education and guidance provided. Immunization clinics are available monthly for children birth to age 18 and twice weekly at our office for adults. This Adult Walk-in Clinic, held at the Prevention Unit on Tuesdays and Thursdays from 9-11am, is open to any member of the community and services include:

- Tuberculin Skin Testing (Mantoux)
- Blood Pressure Checks
- Routine Adult Immunizations

Flu Clinics are held every fall at locations throughout the county. Tuberculosis diagnostic and case management services are available for county resident with confirmed or suspect TB infection. Rabies information, specimen handling and pre/post exposure treatment for humans. Rabies clinics are held for dogs and cats. All animal bites must be reported to our office 867-1430

Program: IMMUNIZATION CLINICS:

1. Immunizations are FREE for all Children 18 and under.
2. Please be sure to bring ALL immunization records with you to clinic.
3. Children under the age of 18 need to have a signed immunization card by a parent or legal guardian before any immunization will be given.
4. Adults & Children are welcomed to all Immunization clinics listed below, along with our regular scheduled Walk In Clinics held every Tuesday and Thursday between the hours of 9 – 11am. College Students with College I.D. are eligible for free Hepatitis B and Measles, Mumps & Rubella vaccinations.
5. Any additional questions may be answered by contacting the above address or telephone number.
6. Varicella (chickenpox) vaccinations are done by appointment ONLY at our Herkimer County Public Health Prevention Unit office. Call our office at 867-1430 to make an appointment.

RABIES VACCINATION SCHEDULE: Clinic is free to the public; however, donations are greatly appreciated. Animals must be three months of age or older. Animals must be in a carrier or on a leash. Bring any prior rabies certificates with you. Any questions, call (315) 867-1430 between 8:00 am and 4:00 pm.

MENINGITIS VACCINE: The vaccine is available at Herkimer County Public Health, (North Washington Street - 3rd floor), Herkimer NY during the month of July at our Adult Walk In Clinics held every Tuesday and Thursday between the hours of 9:00 am to 11:00 am. If a student is under 18 years of age at the time of the vaccination, a written order to administer the vaccine from their physician is needed and this student would need to be accompanied by a parent/guardian. If you have any questions, feel free to call us at (315)867-1430 between 8:00 am - 4:00 pm Monday - Friday.
Cost of the vaccine: \$95.00, cash only please.

HERKIMER COUNTY STOP-DWI PROGRAM

320 North Main Street, Suite 3500

Herkimer, NY 13350

Phone: (315) 867-1198 **Fax:** (315) 867-1297

Executive Director: Mike Edwards

E-mail: medwards@herkimercounty.org

Program Description: Providing a plan for coordination of County, Town, City, and Village efforts to reduce alcohol-related traffic injuries and fatalities.

Hours: Monday - Friday 9:00 AM - 4:00 PM.

HERKIMER COUNTY VETERANS' SERVICE AGENCY

109 Mary Street, Suite 1103

Herkimer, NY 13350

Phone: (315) 867-1127 **Fax:** (315) 867-1126 **TTD/TY:** None

Director: Christopher L. Bouck

E-mail: cbouck@herkimercounty.org

Website: www.herkimercounty.org

Program: Veterans Benefits

Program Description: All veterans benefits & programs including: compensation, pension, education, burial benefits, blind annuity, healthcare, GI home loan, vocational rehabilitation, GI insurance, discharge review and tax exemption.

Application process: May apply in person or via mail.

Documentation required for service: Discharge papers or DD214.

Client Fees: None

Method of payment: N/A

Area served: Any veteran, spouse or dependent, does not need to be Herkimer County.

Hours: Monday - Friday 8:00 AM - 4:00 PM.

Eligibility Criteria: Honorable (or under honorable general conditions) discharge.

Referral Procedures: N/A

Handicapped Accessible: No

HERKIMER COUNTY YOUTH BUREAU

109 Mary Street, Suite 1110

Herkimer, NY 13350

Phone: (315) 867-1213 **Fax:** (315) 867-1497

Executive Director: Gina Giacobelli

E-mail: gggiacobelli@herkimercounty.org

Website: www.herkimercounty.org

Languages in which the service is provided: English

Program Description: The Youth Bureau runs two employment programs for youth in the County each summer. One is the Old Forge Transportation Program and serves youth 14-21 who are residents of Herkimer County. Youth who gain employment in the Old Forge area can complete an application to ride a bus provided by Herkimer County to the job sites in that area free of charge. Requirements: Youth must obtain a job in the Old Forge area, must be 14-21 years of age, residents of Herkimer County, and must sign and follow rules and regulations for bus behavior. The second program is the Summer Youth Employment Program. This program employs youth 16-21 as part-time employees in area non-profits and county government offices, allowing them to gain work experience. Youth are required to contact their individual legislators to request to be considered for an employment slot, and must complete and turn in all paperwork required to start work. Requirements: Ages 16-21, youth must be 16 by start of the program, and must be residents of Herkimer County.

Application process: The Youth Bureau uses a yearly competitive process to allocate funding to local nonprofit agencies to run programs for out youth. Announcements are sent to local newspapers stating that applications for funding for youth programming are available from the NYS Office of Children and Family Services through the Herkimer County Youth Bureau. Agencies that already provide services with our funding are automatically sent pre-printed applications, which must be updated and completed in order to be considered for funding.

Documentation required for service: Any youth 0-21 who is a resident of Herkimer County is eligible to utilize services and programs paid for with Youth Bureau funds.

Client fees: Programs using NYS Office of Children and Family Services/Youth Bureau funding are not allowed to charge a fee for services/participation in that program. For example: a counseling program contracted to a non-profit agency must offer free counseling for Herkimer County youth and their families for as long as the funding is available during the calendar year.

Method of payment: We contract with non-profit agencies and government entities, and use a state mandated voucher claiming process.

Area served: Herkimer County.

Hours: Monday - Friday 9:00 AM - 5:00 PM Summer - 8:30-4:00. Funded program hours depend upon contract agency and program.

Eligibility Criteria: For state funding: Non-Profit agency, government entity; for participation in funded programs, youth ages 0-21 who are residents of Herkimer County.

Referral Procedures: Call the Youth Bureau.

Handicapped Accessible: Yes

HERKIMER HOUSING AUTHORITY

315 N. Prospect Street
Herkimer, NY 13350

Phone: (315) 866-2252 **Fax:** (315) 866-3942

Executive Director: Donna M. Daniels

E-mail: dmdaniels@twcny.rr.com

Proximity to public transportation:

Languages in which the service is provided:

Program: Public Housing/Section 8 Rental Assistance

Program Description: Housing for low-income families, disabled and elderly, at an affordable rent based on 30% of adjusted gross income. Rent includes all utilities. Efficiency, one, two, three and four bedrooms apartments are available. Also provides assistance paying rent at private apartments in the Village of Herkimer under the Section 8 Rental Assistance Program. Emergency housing is NOT available.

Area Served: Herkimer.

Hours: Monday - Friday 8:00 AM - 4:00 PM.

Eligibility Criteria: We serve Senior citizens (62+), near elderly (50-62), persons with disabilities, and low-income families. Federal income limits are in effect.

Referral Procedures: Contact rental office to arrange appointment for application interview.

HOSPICE & PALLIATIVE CARE

4277 Middle Settlement Road
New Hartford, New York 13413

Program Name : Hospice & Palliative Care, Inc.

Phone: (315) 735-6484 **Fax:** (315) 793-8852

Contact Person: Sharon Jones **Title:** Admissions Coordinator

Program Description: Hospice Care Services

Client Fees: Services are covered by Medicare, Medicaid and most private insurance. Services are available at a private pay rate and available under a sliding fee scale. All services are provided regardless of ability to pay.

Hours: Office Hours: 8:00 A.M. – 4:00 P.M. On-call services afterhours

Eligibility Criteria: Terminal prognosis of six months or less. Reside in Herkimer, Oneida or Madison Counties.

Referral Procedures: Anyone can make a referral to hospice. Informational visits and discussion are free of charge.

Handicapped Accessible? Yes

HUMAN TECHNOLOGIES CORPORATION

2260 Dwyer Avenue
Utica, NY 13501

Phone: (315) 724-9891 **Fax:** (315) 734-1746

President and CEO: Richard Sebastian Jr.

E-mail: ricks@htcorp.net

Website: htcorp.net

Human Technologies is a Corporation of diverse businesses helping people to overcome barriers and achieve success since 1954. We assist individuals in attaining their fullest potential by providing an array of quality services and employment opportunities. HTC has eleven operating divisions that provide work opportunities, placement, training and counseling services. They are Diversified Manufacturing Solutions, Forever Green, Gambling Information and Counseling, Graphtex, Maintenance Plus, Mental Health Connections, Northern Apparel, PERFORMA, ProClean and Sunrise Café.

Program: Manufacturing

Contact: Joanne VanAernam **Title:** General Manager

Email: joannev@htcorp.net

Program Description: Manufacturing provides sewing, packaging, assembly and other manufacturing solutions to government agencies and business located in our community and around the work. It also provides employment opportunities and training for individuals with disabilities and other barriers to employment.

Program: Gambling Information & Counseling

1411 Genesee Street

Utica, NY 13501

Phone: (315) 735-9501 **Fax:** (315) 735-9769

Contact: Jim Klein **Title:** Program Director

Email: jimk@htcorp.net

Program Description: Gambling information and counseling provides community-based education and treatment to individuals and families affected by problem gambling. We help individuals develop skills to stay in control, address family problems and deal with financial pressures related to gambling, develop a self-help support system, get his/her career back on track and get back on the road to recovery and positive living.

Presentations are also available on our “Gambling in the Golden Years” Program.

Referral Procedures: Individuals can call 735-9501 for an appointment or more information.

Program: Graphtex

2260 Dwyer Avenue

Utica, NY 13501

Phone: (315) 724-9891 **Fax:** (315) 724-9896

Contact: David LaValla, Vice President

Email: graphtex@htcorp.net

Hours: Monday - Friday 8:00 AM - 4:00 PM.

Referral Procedures: Employment applications are accepted at 2260 Dwyer Ave., Utica. Customers can call for a quote at 724-9891.

Program: Maintenance Plus

164 Industrial Park

Frankfort, New York 13340

Phone: 315-735-5124 **Fax:** 315-735-2699

Contact: Paul Huening **Title:** General Manager, Building Services

Email: paulh@htcorp.net

Referral Procedures: Employment applications are accepted at 2260 Dwyer Ave. Utica. Customers can call for a quote at 735-5124.

Program: Forever Green-Grounds Maintenance

164 Industrial Park
Frankfort, NY 13340

Phone: 315-735-5124 **Fax:** 315-735-2699

Contact: Paul Huening **Title:** General Manager, Building Services

Email: paulh@htcorp.net

Referral Procedures: Employment applications are accepted at 2260 Dwyer Ave., Utica. Customers can call 735-5124 for a quote.

Program: Mental Health Connections

1500 Genesee Street
Utica, NY 13502

Phone: 315-735-9501 **Fax:** 315-735-9769

Contact: Jim Klein **Title:** Program Director-Behavioral Health Services

Email: jimk@htcorp.net

Program: PERFORMA

1500 Genesee Street
Utica, NY 13502

Phone: (315) 735-9501 **Fax:** (315) 735-9769

Contact: Maria Panko **Title:** Coordinator PERFORMA

Email: mariap@htcorp.net

Referral Procedures: Employees of contract companies can call 735-9501 for an appointment.

Program: Pinnacle

2260 Dwyer Avenue
Utica, New York 13501

Phone: 315-724-9891 **Fax:** 315-724-9896

Contact: Joana Baum **Title:** Program Manager Pinnacle

Email: joannab@htcorp.net

Program: Pinnacle - School-to-work Transition Services

Contact: Joanna Baum **Title:** Program Manager Pinnacle

Email: joannab@htcorp.net

Program: ProClean

164 Industrial Park
Frankfort, NY 13340

Phone: 315-735-5124 Fax: 315-735-2699

Contact: Paul Huening **Title:** General Manager, Building Services

Email: paulh@htcorp.net

ILION FIRE/AMBULANCE/CODES DEPT.

1 Central Avenue

Ilion, NY 13357

Phone: (315) 894-6048 **Fax:** (315) 894-4001

Chief: Mark Shaffer

Program Description: Fire protection, prevention, ambulance, rescue and codes compliance.

Area Served: Village of Ilion.

Hours: 24 hrs; 7 days a week.

Eligibility Criteria: Village resident.

Referral Procedures: Call direct for codes and non-emergency call 911 for emergency.

ILION HOUSING AUTHORITY

100 W. Main Street

Ilion, NY 13357

Phone: 315-894-2159 **Fax:** 894-8553

Email: jmctiernan@twcny.rr.com

Director: Jeffrey C. McTiernan

Languages in which the service is provided: English

Program: Public Housing/Section 8 Programs

Contact: Heather Lawson, Housing Assistance Representative

Application Process: Yes

Documentation required for service: yes

Client Fees: No

Area Served: Ilion, Mohawk, Frankfort, Cold Brook, Poland, Newport.

Hours: 9:30-4: Mon-Thursday 9-1 Friday

Eligibility Criteria: Income limits

INSIGHT HOUSE CHEMICAL DEPENDENCY SERVICES, INC.

500 Whitesboro Street

Utica, NY 13502

Phone: (315) 724-5168 **Fax:** (315) 724-6582

Website: www.insighthouse.com

Chief Executive Officer: Donna M. Vitagliano

E-mail: insighthouse@centralny.twcbc.com

Languages in which the service is provided: English/Spanish

Program: Gambling

Program Description: Professional certified gambling treatment services for those in need. Treats issues related to compulsive and problem gambling. Counseling and support services available for problem gamblers as well as their loved ones.

Area Served: Oneida and surrounding area

Referral Process: Referrals made at (315) 724-5168

Handicapped Accessible? Yes

Program: Day Rehabilitation Program

Program Description: Services are designed for individuals severely impacted by addiction. The emphasis is on assisting individuals to regain control of their lives with a central focus on relapse prevention. Participants attend the program four hours per day five days per week with the number of days decreasing as treatment initiatives are achieved.

Client Fees: Self pay, based on sliding fee scale or Medicaid & Insurance

Method of payment: No one denied service for inability to pay.

Area Served: Oneida and surrounding counties.

Hours: Monday - Friday 9:00 AM - 1:15 PM.

Eligibility Criteria: Axis I diagnosis of substance abuse or dependence, stable biomedical conditions, patient requires structured therapy to promote recovery, patient experiencing an intensification of addiction symptoms, lack in sober support network that would promote recovery.

Referral Procedures: Referrals can be made directly to our Central Admissions Unit at (315)724-5168 extension 289.

Handicapped Accessible? Yes

Program: Outpatient Chemical Dependency Clinic

Program Description: Individual, group and family counseling sessions are tailored to meet individual needs of those in the early stage of abuse or dependency or as a step down from a higher level of care. Recovery options are offered for special populations.

Client Fees: Insight House accepts most private insurance; HMO's, Medicaid, major credit cards, or a self-pay fee can be determined by a sliding fee scale. No one denied service for inability to pay.

Area Served: Oneida and surrounding counties.

Hours: Monday & Friday: 8:30am-4:00pm; Tuesday, Wed. & Thursday: 8:30am-8:30pm.

Eligibility Criteria: Axis I diagnosis of substance abuse or dependence, stable biomedical conditions, willingness to cooperate in treatment planning, sufficiently supportive treatment environment.

Referral Procedures: Referrals can be made directly to our Central Admissions Unit at (315) 724-5168 ext. 289.

Handicapped Accessible? Yes

Program: Residential Services

Program Description: Highly intensive level of care for individuals who require a structured living environment suitable for those experiencing dysfunction in multiple life areas. Length of stay in this long-term program is variable dependent upon the treatment needs of the individuals.

Client Fees: Self pay, based on sliding fee scale or Congregate Care.

Method of payment: No one denied services due to inability to pay.

Area Served: Oneida and surrounding counties.

Hours: Monday – Friday.

Eligibility Criteria: Axis I diagnosis of substance abuse/dependence, stable biomedical and emotional/behavioral conditions, history of relapse and/or attempts at lower levels of care, current environment is not conducive to recovery.

Referral Procedures: 724-5768 Est. 289.

Handicapped Accessible? Yes

LAKESIDE TERRACE APARTMENTS

PO Box 1112

110 South Shore Rd.

Old Forge, NY 13420-1112

Phone: (315) 369-3205 **Fax:** (315) 369-3205 **TTD/TY:** 1-800-662-1220

Contact: Joyce Leszyk, Occupancy Manager

Program: Subsidized Senior/Disabled Apartments

Application Process: Call for information & application.

Documentation Required for Service: SS or SSD Benefits Statement

Area Served: Old Forge & surrounding area.

Hours: Tuesday & Friday 9am-noon; Thursday 1-3pm.

Eligibility Criteria: 62 years & over, or disabled; very low & low income.

Services to Non English Speaking Clients? No

Handicapped Accessible? Yes

LEARNING DISABILITY ASSOCIATION OF MOHAWK VALLEY, INC.

401 Columbia Street

Utica, NY 13502

Phone: (315) 797-1253 **Fax:** (315) 797-4006

Website: www.ldlearningcenter.org

Executive Director: Kathleen O. Mahoney

E-mail: kathy.mahoney@rcil.com

Program: Adult Basic Education and General Education Diploma Program

Contact: Pamela Brown-Thomas **Title:** Administrative Assistant

Email: ldaomv@dreamscape.org

Program Description: This program is convened in the library at the Resource Center for Independent Living located at 409 Columbia Street with the entrance on the Cornelia Street side of the building. This program is to assist adults with obtaining their general education diploma to better assist them in finding employment and meeting everyday goals that they have set for themselves. It is also an opportunity to improve upon skills that have not been honed after being out of school for quite some time.

Area Served: Herkimer and Oneida counties.

Hours: Tues & Thu 3:30 - 5:00, or 5:00 - 8:00 PM.

Eligibility Criteria: Must be at least 18 years of age with a classification of being LD (learning disabled) or having other neurological impairment.

Program: Adventure Challenge

Contact: Pamela Brown-Thomas **Title:** Administrative Assistant

Email: ldaomv@dreamscape.org

Program Description: This exciting, experiential, educational course offering will integrate the challenge of a ropes course along with organizational and computer writing skill development. This program will utilize an exciting recreational approach to learning. Adventure Challenge will urge the participants to push further and problem solve until

they reach the best possible outcome/resolution to the task(s) that they are present with during this program offering. Group size is limited to a maximum of 12 individuals between the ages of 12-16 years of age.

Client Fees: \$60 for members and \$70 for non-members. However scholarships and financial assistance for other affiliated agencies are often available.

Area Served: Herkimer and Oneida counties.

Hours: Monday - Friday 9:00 AM - 3:30 PM.

Eligibility Criteria: Must be 12-16 years of age and have a disability. Must be able to meet physical challenges.

Program: Family Support Services (Advocacy)

Contact: Jack Marcellus **Title:** Advocates

Program Description: This service is offered to anyone that is in need of assistance.

Area Served: Herkimer and Oneida counties

Eligibility Criteria: Herkimer/Oneida county resident and presence of a developmental disability.

Program: Urban Safari

Contact: Pamela Brown-Thomas **Title:** Administrative Assistant

Email: ldaomv@dreamscape.org

Program Description: This program is designed to build written language skills utilizing computer technology. In the morning, the students will explore "safari style" community resources in the vicinity of our facility and then return to our computer technology lab in the afternoon to work on developing their written language skills. This program will combine a recreation/respite experience with a computer technology skill building component designed for students to compensate in the education setting. The integration of social skills, self-advocacy and functional living skills will also be interwoven into the experience.

Client Fees: The fee for members is \$60 for non-members \$70. However, we are often able to provide scholarships and assistance from other agency resources.

Area Served: Herkimer and Oneida counties.

Hours: This is a week long program 8:30 AM - 3:30 PM.

Eligibility Criteria: The participants in this program must have a disability and be in the age range of 8 to 12 years of age.

Handicapped Accessible? Yes

LEGAL AID SOCIETY OF MID-NEW YORK, INC.

255 Genesee Street, 2nd Floor

Utica, NY 13501

Phone: (315) 732-2131 **Fax:** (315) 732-3202 **TTD/TY:** (315)732-2131

Website: www.lasmny.org

Executive Director: Paula Lupia

Proximity to public transportation: On bus line

Languages in which the service is provided: Arabic, Bosnian, Farsi, Russian, Somali, Spanish and Vietnamese materials. We can handle ALL languages through our Language Assistance Program.

Program: Legal Aid Society - Herkimer Outreach

61 West Street (intake site)

Ilion, NY 13357

Phone: (315) 732-2131 **Fax:** (315) 732-3202

Contact: Christine B. Freitag **Title:** Attorney

Email: cfreitag@wnylc.com

Program Description: Provides critical legal services, in the form of advice and counsel and representation, to low income people and seniors with civil legal problems impacting basic needs for food, shelter, medical care, safety, family stability and financial security.

Application Process: Federal guidelines must be met.

Documentation required for service: Green Card.

Client Fees: Must qualify; no fee.

Area Served: Mohawk Valley.

Hours: Ilion, every other Monday.

Eligibility Criteria: Income and assets below federal poverty guidelines.

Referral Procedures: OFA referrals

Services to Non English Speaking Clients? Yes, interpreters provided.

Handicapped Accessible? Yes

LITCHFIELD MANOR

402 S. Litchfield St.

Frankfort, NY 13340

Phone: (315)894-0171 **Fax:** (315)895-7189

Contact: Dominick Bellino

Email: dominickb@jdamanagement.com

Program Description: USDA/Tax Credit

Application Process: Call main office. Application will be mailed.

Documentation Required for Service: SS or SSD Benefits Statement.

Area Served: Old Forge and surrounding area.

Hours: Tuesday & Friday 9am-noon, Thurs. 1-3pm.

Eligibility Criteria: 62 years & over, or disabled; very low & low income.

Services to Non English Speaking Clients? No

Handicapped Accessible? Yes

LITERACY VOLUNTEERS OF AMERICA/MIDYORK, INC.

508 Second Street

Utica, NY 13501

Phone: (315) 733-4529 **Fax:** (315) 738-7218

Executive Director: Nicholas A. Sbarra

Proximity to public transportation:

Languages in which the service is provided:

Program: Adult Literacy Education

Program Description: LVA provide free one on one tutoring to adults in Basic Literacy and English for Speakers of other languages. All tutors are volunteers meet on average twice a week for one hour at each session with their student. Hours vary depending on the availability of tutors, although ease of access for students is of prime importance. Local libraries schools, churches, etc. are used for meeting places. Tutors do not go into the home.

Documentation required for service: None

Client Fees: None

Area Served: Herkimer and Oneida and Madison Counties.

Hours: 9AM-4PM.

Eligibility Criteria: At least 16 yrs. Of age, out of school and reading at or below 6th grade level.

Services to Non English Speaking Clients? Yes

LITTLE FALLS FAMILY YMCA

15 Jackson Street

Little Falls, NY 13365

Phone: (315) 823-1740 **Fax:** (315) 823-0440

Executive Director: Anthony DeLuca

Languages in which the service is provided: English

Program: Community Co-Op

Contact: Mary DeLuca **Title:** Program Director

Program Description: Provides whole grain, organic bulk foods, spices, and nutritional items. Information on nutrition is also available.

Client Fees: Volunteers earn discounts on all purchases.

Area Served: Herkimer & Oneida Counties.

Hours: Tue-Fri 9:30-5; Thu Eve to 8:00, Sat 9:30-1:00.

Eligibility Criteria: n/a

Referral Procedures: n/a

Handicapped Accessible? Yes

Program: Community Service Youth Program

Contact: Amber Krazewski **Title:** Program Director

Program Description: Provides juvenile justice program with an alternative to incarceration and/or fines requiring youthful offenders to perform community service work at local agencies, schools, etc.

Application Process: n/a

Documentation required for service: Magistrates referral

Client Fees: n/a

Method of payment: n/a

Hours: Monday - Friday 9:00 AM - 9:00 PM, Sat 9:00 - 1:00.

Referral Procedures: Non-felons only, must be referred from magistrates' office.

Eligibility Criteria: as above

Handicapped Accessible? Yes

Program: Personal Training and Rehabilitation

Contact: Amber Krazewski **Title:** Program Director

Program Description: Fitness, Health and Rehab programs designed to serve individual needs. Emphasis on healthy lifestyles, including: Tobacco education & cessation, drug/alcohol free lifestyles. Water therapy and aquatics programs. Programs for all ages and abilities. Special senior programs available.

Client Fees: Membership & program fees vary, scholarships available.

Method of payment: Check, cash, insurance voucher

Area Served: All

Hours: Monday - Friday 5:00 AM - 9:00 PM, Sat 7-1.

Referral Procedures: Individual, Doctor, & Insurance referrals accepted.

Handicapped Accessible? Yes

Program: Preschool Playhouse

Contact: Aimee Burke **Title:** Program Director

Program Description: Academic, social and recreational program that promotes learning, socialization and pre-k readiness.

Client Fees: Fee by class or semester.

Hours: Monday – Friday.

Eligibility Criteria: 2-5 year olds accepted

Handicapped Accessible? Yes

Program: Residential/Emergency Housing & Shelter

Contact: Anthony DeLuca **Title:** Executive Director

Program Description: Residency programs offers safe, affordable housing to men, women and families. Emergency short term and long term referrals accepted. Single rooms, suites and apartments available.

Client Fees: Fees for shelter, sponsorships available. DSS and HUD approved payments.

Method of payment: Cash, check, voucher.

Area Served: All

Hours: Monday - Friday 9:00 AM - 5:00 PM, Sat 9-1.

Referral Procedures: Individual, DSS and HUD accepted.

Eligibility Criteria:

Handicapped Accessible? No

Program: Tutoring Program

Contact: Amber Krazewski **Title:** Program Director

Program Description: Tutoring and remediation, assistance with homework, preparation for exams. Targeting students at risk of failure and/or or more years below grade level. One on one and small group services are available.

Application Process: Referral by classroom teacher.

Area Served: Mohawk Valley.

Hours: Monday – Friday.

Referral Procedures: Call YMCA.

Handicapped Accessible? Yes

Program: Youth Center Services

Contact: Lisa Sarto **Title:** Program Director

Program Description: Youth center services offer recreation, social and informational activities. Special emphasis is placed on healthy drug lifestyles, tobacco cessation, and alcohol/free lifestyles.

Client Fees: Free services, some fees for instructional programs.

Area Served: Central Herkimer County.

Hours: Monday - Friday 9:00 AM - 9:00 PM, Sat 9-1.

Handicapped Accessible? Yes

LITTLE FALLS HOSPITAL

140 Burwell Street

Little Falls, NY 13365

Phone: (315) 823-1000 **Fax:** (315) 823-2516

Website: www.littlefallshospital.com

President/CEO: Michael Ogden

Program: Annual Prostate Screenings

Program Description: Annual prostate screening - middle of September each year.

Phone: (315) 823-5326 **Fax:** (315) 823-5395

Contact: Kate Reese **Title:** Director, Community Relations Department

Email: k.reese@lfhny.org

Client Fees: \$10.00.

Hours: Monday - Friday 8:00 AM - 4:30 PM.

Eligibility Criteria: Men over the age of 40.

Handicapped Accessible?

Program: Better Breathers Club

Phone: (315) 823-5370 **Fax:** (315) 823-2516

Contact: Michael Lyon **Title:** Director Cardio-Pulmonary Services

Program Description: Better Breathers Club.

Hours: Monday - Friday 8:00 AM - 4:00 PM.

Eligibility Criteria: Suffer from COPD or have a family or loved-one suffering from lung disease.

Program: Cardiac Rehabilitation

Phone: (315) 823-5360 **Fax:** (315) 823-2516

Contact: Nancy Hand **Title:** Cardiac Rehab Nurse and Program Director

Program Description: The primary goal of cardiac health and rehabilitation is to enable the participant to achieve his or her personal level of optimum physical and psychological health.

Client Fees: Variable, depending on insurance.

Hours: Monday - Friday 8:00 AM - 4:00 PM.

Referral Procedures: Usually from your primary care physician or cardiac specialist.

Program: Community Health Awareness Topics (CHAT)

Phone: (315) 823-5326 **Fax:** (315) 823-5395

Contact: Kate Reese **Title:** Director, Community Relations Department

Email: k.reese@lfhny.org

Program Description: Community Health Awareness Topics are offered by Little Falls Hospital will provide health information on topics to heighten individual awareness on the benefits of maintaining as well as regaining good health. Topics listed are available with three weeks prior notice. However, any health issue of importance to our community members will be considered for presentation your concerns are our concerns.

Hours: Office hours Monday - Friday 8:00 AM - 4:30 PM.

Program: Dietary Department

Phone: (315) 823-5364 **Fax:** (315) 823-2516

Contact: Norm Bollen **Title:** Registered Dietician Dietary, Department

Program Description: Dietary Department.

Client Fees: Some insurance carriers cover consultations.

Hours: Monday - Friday 8:00 AM - 4:30 PM.

Referral Procedures: With primary care physician referral.

Program: Healthy Women's Program

Phone: (315) 823-5326 **Fax:** (315) 823-5395

Contact: Cassandra Mowers **Title:** Assistant, Community Relations Department

Email: c.mowers@lfhny.org

Program Description: Provides free breast exams, mammograms, self-breast exam education and pap smears.

Application Process: Contact Oneida County Office at 1-800-541-0151 Ext. 5248 Information will then be forwarded to the Community Relations Office.

Area Served: Mohawk Valley.

Hours: Office Monday - Friday 8:00 AM - 4:30 PM.

Eligibility Criteria: Never had a mammogram or not in two years, no insurance or insurance won't pay for exam, and meet the income guidelines.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

Program: Little Falls Hospital

Phone: (315) 823-5326 **Fax:** (315) 823-5395

Contact: Kate Reese **Title:** Director, Community Relations Department

Email: k.reese@lfhny.org

Program Description: Little Falls Hospital is a voluntary, not-for-profit, community health care system whose mission is to offer quality care, with compassion, to all who need our services.

Hours: 24 hrs.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

Program: Lost Chord Club Support Group

Phone: (315) 823-5272 **Fax:** (315) 823-5354

Contact: Laurie Franklin **Title:** Community Educator Nursing Department
Email: lfrankli@mvnhealth.com
Program Description: For tracheotomy patients and their family or loved-ones.
Hours: Monday - Friday 8:00 AM - 4:00 PM.

Program: Prenatal/Childbirth Education
Phone: (315) 823-5264 **Fax:** (315) 823-2516
Contact: Norma Turner **Title:** Nurse Manager, Maternity Department
Program Description: Prenatal/childbirth education classes.
Client Fees: Variable.
Hours: Monday - Friday 8:00 AM - 4:00 PM.
Referral Procedures: From obstetrician.

Program: Rehabilitation
Phone: (315) 823-5360 **Fax:** (315) 823-2516
Contact: Julie Bush **Title:** Rehabilitation Department
Client Fees: Variable.
Hours: Monday - Friday 8:00 AM - 4:00 PM.
Referral Procedures: Usually from your primary care physician.

LITTLE FALLS HOSPITAL PRIMARY CARE CENTER AT NEWPORT

3085 Bridge Street
Newport, NY 13416
Phone: (315) 845-6100 **Fax:** (315) 845-6035
Client Fees: Varies. Costs billed through the Little Falls Hospital.
Area Served: Mohawk Valley.
Hours: Monday - Friday 8:00 AM - 5:00 PM.
Handicapped Accessible? Yes

LITTLE FALLS HOSPITAL PRIMARY CARE CENTER AT DOLGEVILLE

9 Gibson Street
Dolgeville, NY 13329
Phone: (315) 429-8714 **Fax:** 315-429-7293
Contact: Leanne Weaver
Languages in which the service is provided: English
Application Process: N/A
Documentation required for service: N/A
Client Fees: Varies. Costs billed through the Little Falls Hospital.
Method of Payment: Insurances and self pay
Area Served: Mohawk Valley.
Hours: Monday - Friday 8:00 AM - 5:00 PM.
Eligibility Procedures: Anyone
Referral Procedures: Call the Office
Handicapped Accessible? Yes. We also do local home visits.

LITTLE FALLS HOSPITAL PRIMARY CARE CENTER AT ST. JOHNSVILLE

8 Park Place

St. Johnsville, NY 13452

Phone: (518)568-3403 **Fax:** 518-568-3216

Languages in which the service is provided: English, Indian

Client Fees: Varies. Costs billed through the Little Falls Hospital.

Method of Payment: Billing through the Little Falls Hospital.

Area Served: Mohawk Valley, Amsterdam (Fulton and Montgomery Counties).

Hours: Monday - Friday 8:00 AM - 5:00 PM.

Handicapped Accessible? Yes

LITTLE FALLS HOUSING AUTHORITY

550 John Street

Little Falls, NY 13365

Phone: (315) 823-2540 **Fax:** (315) 823-1918

Executive Director: Linda Ovitt

E-mail: lovitt@twcny.rr.com

Program: Section 8 Rental Assistance Program

Program Description: Section 8 Rental Assistance Program Tenant pays 30% of adjusted income; rental assistance program pays remainder to landlord and utility company.

Area Served: City of Little Falls.

Hours: Monday - Friday 8:30 AM - 4:30 PM.

Eligibility Criteria: Meet federal low-income qualifications for family size. Selected housing in the community meets inspection standards. Little Falls has 142 vouchers for families in Little Falls.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

Program: Valley View Courts and Rockton Plaza

Program Description: Public Housing: Valley View Courts - Apartments for low-income families. 96-one, two and three bedroom apartments. Rockton Plaza - Apartments for low income over age 62. 64 apartments for singles or couples.

Hours: Monday - Friday 8:30 AM - 4:30 PM.

Eligibility Criteria: Meet state low income qualifications.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

MARCH OF DIMES

5 Adler Drive

Syracuse, NY 13057

Phone: (315) 463-0700 **Toll Free:** 1-800-244-9255 **Fax:** (315) 463-4433

Website: www.marchofdimes.com/newyork/

Division Director: Pat Campany

Email: pcampany@marchofdimes.com

Program: Program Services

Contact: Tony Paglia

Email: apaglia@marchofdimes.com

Program Description: the March of Dimes is a national voluntary health agency whose mission is to improve the health of babies by preventing birth defects, premature birth and infant mortality. Founded in 1938, the March of Dimes funds programs of research, community services, education, and advocacy to save babies and in 2003 launched a campaign to address the increasing rate of premature birth. For more information, visit the March of Dimes web site at marchofdimes.com or its Spanish language website at nacersano.org.

Area Served: Central New York.

Hours: Monday - Friday 9:00 AM - 5:00 PM.

Eligibility Criteria: Open to all.

Services to Non English Speaking Clients? Yes, Spanish

Handicapped Accessible? Yes

MIDDLEVILLE REST HOME

19 N. Main Street, PO Box 128

Middleville, NY 13406

Phone: (315) 891-3695 **Fax:** (315) 891-3136

Assistant Administrator: Luann Casanova

Contact: LouAnn Casanova **Title:** Assistant Administrator

Program Description: Adult Home for Mentally, developmentally disabled and elderly who are ambulatory and enjoy partial independence. Room, board, and activities along with 24 hr. supervision are provided.

Client Fees: NYS Dept of Health guidelines.

Hours: 24 Hrs.

Eligibility Criteria: NYS Dept of Health guidelines.

Referral Procedures: Contact LouAnn Casanova.

Handicapped Accessible?

MID-YORK CHILD CARE COORDINATING COUNCIL

121 Second St.

Oriskany NY, 13424

Phone: (315) 223-7850 **Fax:** (315) 223-7855

Website: www.mycccc.org

Executive Director: Lorraine Kinney-Kitchen

E-mail: lkk@myccc.org

Program: Child and Adult Care Food Program

Contact: John Bertrand

Email: cacfp@myccc.org

Program Description: Program provides reimbursement for a percentage of child care – related food costs, also offers child care providers with nutritional advice, support & technical assistance.

Area Served: Herkimer, Madison, and Oneida counties.

Eligibility Criteria: Income guidelines.

Program: Child Care Provider Resource Services

Contact: Cathy Southwick

Email: cls@myccc.org

Program Description: MYCCC offers a variety of services to those interested in becoming child care providers as well as those who currently are registered by NYS Office of Children and Family Services to provide care. Services include: information sessions on becoming a provider; technical assistance on all aspects of childcare programming, training services, use of toy and resource lending libraries.

Area Served: Herkimer, Madison, and Oneida Counties.

Hours: Monday - Friday 8:30 AM - 4:30 PM.

Client Fees: Varies.

Handicapped Accessible? Yes

Program: Child Care Referral Services

Contact: Lori Aiguier

Email: laa@myccc.org

Program Description: Parents seeking child care can contact MYCCC to receive a listing of child care programs in their area of need. MYCCC refers only child care programs that are regulated by New York State Office of Children and Family Services. There is no charge for this service. MYCCC will also assist parents in locating childcare subsidies.

Area Served: Herkimer, Madison, and Oneida counties.

Hours: Monday - Friday 8:30 - 4:30.

Handicapped Accessible? Yes

Program: Child Development Associate Credential Program

Contact: Kimberly Dean

Email: kad@myccc.org

Program Description: The CDA program is a nationally recognized credential for qualified caregivers who are seeking to continue their education and proceed beyond mandatory NYS childcare regulations.

Area Served: Herkimer, Madison and Oneida counties.

Hours: Monday - Friday 8:30 AM - 4:30 PM.

Eligibility Criteria: Financial assistance in program is available based on income guidelines, must be a current childcare provider.

Client Fees: Tuition.

Handicapped Accessible? Yes

Program: Even Start Early Literacy Partnership

Contact: Kimberly Dean

Email: kad@myccc.org

Program Description: Provides early literacy support through parent education early childhood education, adult education & parent and child interactive education, with a focus on literacy activities.

Area Served: Mt. Markham Central School District.

Hours: Monday - Friday 8:30 AM - 4:30 PM.

Eligibility Criteria: Must meet income guidelines, one parent must lack high school diploma & have at least one child under 8.

Handicapped Accessible? Yes

MOBILE CRISIS ASSESSMENT TEAM

612 Elizabeth St.

Utica, NY 13501

Phone: (315) 732-6228 24 hours/7 days

Contact: Raheem Johnson, MCAT Program Director

Website: www.charityadvantage.com/theneighborhoodcentercn

Email: rahimj@neighborhoodctr.org

Crisis Director: Janet Soldato

Proximity to public transportation: Not Applicable

Languages in which the service is provided:

Program Description: The Mobile Crisis Assessment Team (MCAT) provides emergency psychiatric services to children, adolescents and adults in Oneida and Herkimer Counties. Staff trained in crisis intervention is available 24 hours a day, seven days a week, to provide mobile assessments in the home, school or community at large.

Documentation required for service: N/A

Client Fees: None

Method of payment: N/A

Area Served: Herkimer and Oneida counties.

Hours: 24 hours a day, 7 days a week.

Eligibility Criteria: Anyone seeking help for themselves or an individual (child, adolescent or adult) who is experiencing a psychiatric crisis requiring a mental health assessment may access services.

Referral Procedures: Referrals are taken through the Crisis number: (315) 732-6228.

Services to Non English Speaking Clients? Yes What languages: All

Handicapped Accessible? Services provided in client's natural environment or the community.

MOHAWK VALLEY COMMUNITY ACTION AGENCY

207 North James Street

Rome, NY 13440

Phone: (315) 339-5640 **Fax:** (315) 339-2981

Website: www.mvcaa.com

Executive Director: Amy Turner

E-mail: aturner@mvcaa.com

Program: Car Seat Program

401 E. German St., 3rd Floor

Herkimer, NY 13350

Phone: (315) 866-0030 **Fax:** (315) 866-2523

Contact: Nancy Dieml **Title:** Family Specialist

Program Description: Agency provides a limited number of federally approved care seats to income eligible households. Services include instruction on installation and proper use.

Area Served: Herkimer County.

Hours: Tues-Fri 8:30 AM -4:00PM; Mon 10:30-6:00.

Eligibility Criteria: 185% of Federal Poverty Guidelines.

Handicapped Accessible? Yes

Program: Case Management for Homeless or at risk families

401 E. German St., 3rd Floor

Herkimer, NY 13350

Phone: (315) 866-0030 **Fax:** (315) 866-2523

Contact: Nancy Diehl **Title:** Family Specialist

Program Description: Case Management services are offered for families who are homeless or at risk of becoming homeless. Services include re-housing assistance, application assistance, budgeting, goal setting, etc.

Area Served: Herkimer County.

Hours: Tues-Fri 8:30 AM -4:00PM; Mon 10:30-6:00.

Eligibility Criteria: Household income up to 200% of Poverty Guidelines.

Handicapped Accessible? Yes

Program: Head Start

360 Protection Ave.

Herkimer, NY 13350

Phone: (315) 866-0030 **Fax:** (315) 866-2523

Contact: Pamela Gardinier **Title:** Community & Family Partnerships Coordinator

Program Description: Provides comprehensive developmental services to low-income preschool children and their families. Ilion 894-5585, Herkimer 866-7688, Herkimer Early Head Start 866-7135, Mount Markham 822-3219 or 822-1137, Little Falls 823-1762.

Eligibility Criteria: Income Guidelines.

Referral Procedures: Contact sites.

Handicapped Accessible? Yes

Program: Rental Assistance

401 E. German St., 3rd Floor

Herkimer, NY 13350

Phone: (315) 866-0030 **Fax:** (315) 866-2523

Contact: Pat Darling **Title:** Asst. Program Manager

Program Description: Applicants can call or walk in for a pre-application. When the application is completed, the household will be put on a waiting list. Rental assistance is available for very low-income families in existing apartments (passing HQS inspection) in Herkimer County. Tenant rent is based on income.

Area Served: Herkimer County.

Hours: Tues-Fri 8:30-4:00; Mon 10:30-6:00.

Eligibility Criteria: Income guidelines.

Referral Procedures:
Handicapped Accessible? Yes

Program: Weatherization Assistance Program

207 N. James St.
Rome, NY 13440

Phone: (315) 339-5640 **Fax:** (315) 334-4811

Contact: Allison Daniello **Title:** Outreach Worker

Email: mvanvalkenburgh@mvcaa.com

Program Description: The Weatherization Assistance Program provides eligible homeowners and renters with home improvements that will help them reduce their annual energy costs. Work which may be done includes Furnace Tune-ups and repairs, attic and sidewall insulation, repair and weather-stripping on windows and doors, possible refrigerator replacements plus other measures determined by our trained energy auditors.

Area Served: Herkimer and Oneida counties.

Hours: Mon, Wed, Fri 8:30 AM -4:00PM; Tue, Thu 8:30-6:00.

Eligibility Criteria: Resides in Herkimer or Oneida counties and is income eligible for the program. HEAP, PA, Non-PA, Food stamps & SSI recipients are categorically eligible. *Please note there is a waiting list for assistance.

Services to Non English Speaking Clients? Yes **What languages:** All

Handicapped Accessible? Yes

MOHAWK VALLEY COUNCIL ON ALCOHOLISM & ADDICTIONS

502 Court St., Suite 401
Utica, NY 13502

Phone: (315) 733-1709 **Fax:** (315) 768-1362

Website: mvcaa.org

Executive Director: Cassandra Sheets

E-mail: cassandra@mvcaa.org

Proximity to public transportation: Across the street

Languages in which the service is provided: English

Program: Employee Assistance Programs

Contact: Cassandra Sheets **Title:** EAP Manager

Program Description: Assess and refer counseling service for client company's employees.

Application Process: n/a

Documentation required for service:

Client Fees: Client companies pay annual fee. No fees for employees or family members.

Method of payment: n/a

Area Served: Herkimer, Oneida, and Madison counties.

Hours: Monday - Friday 9:00 AM - 5:00 PM.

Eligibility Criteria: Must be employed by Client Company or immediate family member.

Referral Procedures: Refer out when issues need specialized or long-term therapy.

Handicapped Accessible? Yes

Program: Information and Referral Specialist/Prevention

Contact: Miranda Nieto **Title:** Prevention Education Specialist

Program Description: Develop and present community and school based prevention programs. Provide short term intervention and referral services, provide assessments for these interventions.

Application Process: n/a

Documentation required for service: n/a

Client Fees: No insurance accepted, program fee may vary.

Area Served: Herkimer and Oneida counties.

Hours: Monday - Friday 8:30 AM - 5:00 PM.

Eligibility Criteria: Open to the public.

Referral Procedures: Telephone, email, or stop into the agency.

Handicapped Accessible? Yes

Program: New York State Drinking Driver Program

Contact: Steve Beach **Title:** DDP Manager

Program Description: Provides individuals convicted of alcohol related violations while driving with the NYS Drinking Driver Program in association with the NY State Dept. of Motor Vehicles.

Application Process: Referred by DMV

Client Fees: \$225.00 for DDP instruction (7 classes) Individual provider information pertaining to fees is provided to students during class.

Method of payment: Cash, money order or credit card.

Area Served: Herkimer and Oneida, Hamilton, and Lewis Counties.

Hours: Call to inquire, various classes run at different times.

Eligibility Criteria: Anyone convicted of an alcohol related violation regardless of income, age or gender is eligible. We also take transfers from other counties.

Referral Procedures: We refer students to treatment, according to their scores based on the RIASI test, second offense, or attending classes under the influence.

Services to Non English Speaking Clients? They may be in the program, but have to bring a person with them to translate.

MOHAWK VALLEY INSTITUTE FOR LEARNING IN RETIREMENT at SUNYIT

P.O. Box 3050

Utica, NY 13504-3050

Phone: 315-792-7192 **Fax:** 315-792-7278

Director: Ginger Parker

Email: mvilr@sunyit.edu

Website: www.sunyit.edu/mvilr

Program: Educational programs ranging in format from lectures to discussion groups for adults over age 55.

Membership Fee: Yes

MOHAWK VALLEY HEALTH CARE FACILITY

99 Sixth Ave

Ilion, NY 13357

Phone: (315) 895-4050 **Fax:** (315) 895-7197

Website: www.mvnh.com

Executive Director: James DeLuca

Program: Adult Day Health Care/Child Care

Contact: Joe Franco **Title:** Director of Adult Day Health Care

Email: info@mvnh.com

Program Description: Providing Adult Day Health Care - Medical and Social models
Child Care services also available 6:00 AM - 6:00 PM.

Client Fees: Medicaid/Private Pay/Third Party Insurance.

Area Served: Mohawk Valley and surrounding communities.

Hours: Monday - Friday 8:00 AM - 4:00 PM.

Eligibility Criteria: Must have a Dr.'s order stating that the client would benefit from such services.

Referral Procedures: Call (315) 895-4050 ext. 413.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

Program: Nursing Home

Contact: Beth Cable **Title:** Director of Social Services

Email: info@mvnh.com

Program Description: 120 bed Skilled Nursing Facility, Long Term, Short Term Rehab available.

Area Served: Mohawk Valley & surrounding communities.

Hours: Office Hours: Monday - Friday 8:00 AM - 5:00 PM.

Referral Procedures: Referral required from hospital, Doctor or Public Health Contact Social Services.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

Program: Physical Therapy

Contact: Jim Walczak **Title:** Director of Physical Therapy

Email: info@mvnh.com

Program Description: Provides in-patient and outpatient physical therapy to clients of all ages. Certified wound care specialist/pain management specialist. We also provide aquatic therapy to qualified clients.

Client Fees: Medicare/Medicaid/Private Pay/Third Party Insurance.

Area Served: Mohawk Valley and surrounding communities.

Hours: Monday - Friday 8:00 AM - 4:00 PM.

Eligibility Criteria: For all services including aquatic therapy, clients need to obtain a prescription from their physician.

Referral Procedures: Need physician prescription. Call for information at (315) 895-4050 ext. 384.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

MOHAWK VALLEY PERINATAL NETWORK

209 Elizabeth St., 2nd Floor

Utica, NY 13501

Phone: (315) 732-4657 **Fax:** (315) 732-5640

Executive Director: Diana Y. Haldenwang

E-mail: dhaldenwang@newfamily.org

Website: www.newfamily.org

Proximity to public transportation: on public transportation route in Utica

Languages in which the service is provided: All languages for which local interpreters are available.

Program: Child and Family Health Plus Facilitated Enrollment

Contact: Lynne Gates **Title:** Facilitated Enrollment Coordinator

Program Description: Facilitated enrollment is a way to learn about health insurance choices for your family and give you an easier way to apply for Child Health Plus A and B and for Family Health Plus, and Adult Medicaid. A facilitated enroller will help you figure out which health plan you can apply for, gather all necessary paperwork and forward your application to the appropriate destination.

Application Process: Must meet with an enroller in person.

Documentation required for service: Call for more information.

Client Fees: Child Health Plus A, Family Health Plus and Adult Medicaid are free to those individuals that are eligible. Child Health Plus B may have a premium that varies according to household income and family size.

Area Served: Herkimer, Oneida, and Madison counties.

Hours: Varies.

Eligibility Criteria: Child Health Plus - children under 19 years NYS resident, Family Health Plus - Adults 19-64 who are not Medicaid eligible do not have private health insurance and meet the income guidelines.

Referral Procedures: Individuals can be referred to the Network at 732-4657 or 1-877-267-6193.

Services to Non English Speaking Clients? Yes, Bosnian, Vietnamese, and Spanish and other languages through interpreters.

Handicapped Accessible? Yes

Program: Perinatal Network

Contact: Jessica Mulet-Retamar **Title:** Perinatal Program Coordinator

Email: jretamar@newfamily.org

Program Description: We provide education and resource materials for pregnant, pre-pregnant and parenting women. We have resources available for youth empowerment and promoting healthy behaviors for youth. We provide education and support for breastfeeding moms. We facilitate the Mohawk Valley Perinatal Consortium for providers and consumers. We can provide support and resources for post-partum depression. Outreach for PCAP.

Area Served: Herkimer and Oneida counties.

Hours: Monday - Friday 8:30 AM - 4:30 PM.

Services to Non English Speaking Clients? Yes, Spanish, Bosnian, Russian, Chinese,

Vietnamese and other languages through interpreters.

Handicapped Accessible? Yes

MOHAWK VALLEY RESOURCE CENTER FOR REFUGEES

309 Genesee Street (Park Avenue Entrance)

Utica, NY 13501

Phone: (315) 738-1083 **Fax:** (315) 738-1168

Website: www.mvrccr

Director: Ioana Balint

Email: ioanab@mrcrcr.org

Program: Refugee Services (RS)

Contact: Ioana Balint **Title:** Director Refugee Services

Program Description: Refugee Services delivers a combination of individualized and community-centered programs with services and referrals designed to enhance refugees; ability to integrate into the local community and fully participate in the American Society. These services/referrals have preventative and intervention components, specially adapted for newcomers or responding to their specialized needs.

Key Services: Reception and placement services and referrals for newly arrived refugees, including but not limited to: pre-arrival and reception assistance, intake and resettlement plan, housing, furniture and clothing assistance, public assistance, child care, healthcare and medical assistance, cultural adjustment and community orientation. Outreach services and referrals for refugee communities and special refugee groups (children, youth, women and the elderly). Main areas of focus include but are not limited to: mental health screening, crises intervention, health, family planning, educational support, personal budgeting and financial management, social adjustment, women's and family issues, and volunteer capacity building.

Application Process: N/A

Documentation required for service: N/A

Client Fees: N/A

Method of Payment: N/A

Area Served: Herkimer and Oneida counties.

Hours: Monday - Friday 8:30 AM - 4:30 PM.

Eligibility Criteria: Client eligibility is based on the following: immigration status, age, TANF status, and date of arrival in U.S.

Services to Limited English Proficiency (LEP) clients: yes

Handicapped Accessible? No

Additional programs/services available at MVRCCR:

- Immigration and Citizenship: Antoinette Scalzo, Manager
- Interpretation & Translation (11 languages): Zlatko Musedinovic, Manager
- Employment: Shelly Callahan, Manager
- Training: Cultural Competence and Daniel Sargent, Director
- Medical Interpretation (Bridging the Gaps) Multicultural Services

NATHAN CASTLE APARTMENTS

249 S. Main St.

Herkimer, NY 13350

Phone: (315) 866-4133

Director: Ed Myers

Program Description: Senior Apartments

Contact: Ed Myers

Application Process: Fill out application.

Documentation Required for Service: When accepted for admission.

Area Served: All

Hours: Tuesday 3:00-8:00pm, Thursday 3:00-8:00pm.

Eligibility Criteria: 62 or older, handicapped or disabled.

Referral Procedures: Credit, criminal references checked.

Services to Non English Speaking Clients? No

Handicapped Accessible? Yes

NATHAN GALINSKY APARTMENTS

105 Protection Ave

Herkimer, NY 13350

Phone: (315) 866-3611 **Fax:** (315) 866-6074

Manager: Carolyn Buck

Proximity to public transportation: On bus line

Languages in which the service is provided: English

Program: HUD subsidized housing Senior Housing

Program Description: Our apartments are an affordable alternative to high cost housing and expensive home maintenance. This is a federally subsidized apartment community. Your rent is based on your income and you must meet certain eligibility guidelines.

Application Process: Complete HUD application

Documentation required for service: Birth certificate, Social Security card, verification of all income and assets.

Area Served: Applicants for residency need not be from Herkimer County.

Hours: 9:00 AM - 4:00 PM by appointment. (Office)

Eligibility Criteria: 62 years or older or mobility impaired and meets income eligibility requirements. Income limits determined by HUD. Must be able to live independently.

Handicapped Accessible? Yes

NATIONAL MULTIPLE SCLEROSIS - UPSTATE NY CHAPTER

3532 James Street, Suite 104 3/13/07

Syracuse, NY 13206

Phone: 1-800-FIGHT MS (1/800-344-4867) **Fax:** (315) 431-0609

Website: www.msuptateny.org

Vice President of Programs: Stephanie Minser

E-mail: sminser@frontiernet.net

Languages in which the service is provided: Some literature is available in Spanish.

Area Served: 50 counties throughout New York

Hours: 9:00AM-5:00PM

Eligibility Criteria: Living with MS

Referral Procedures: contact 1-800 FIGHT MS

Handicapped Accessible? Yes

Program: Advocacy

Contact: 1-800 FIGHT MS

The National MS Society has an MS Action Network that strives to address the needs of those living with MS.

Program: Information and Referral

Contact: 1-800 FIGHT MS

Provide information related to MS and the treatment of MS. Have resource lists to make referrals to area resources.

Program: MS Educational Programs

Contact: 1-800-FIGHT MS

Programs are provided on a variety of topics ranging from MS treatments, symptom management, assistive technology, MS research updates, etc... We provide in-person group programs, offer teleconferences, on-line programs and some at-home study programs. The MS Society does have an at-home program specifically for those who are newly diagnosed.

Program: Programs for people newly diagnosed with MS

Contact: 1-800 FIGHT MS

Knowledge is Power (KIP) is an at-home program specifically for those newly diagnosed with MS. Information on a different MS-related topic is provided each week for 8 weeks. The information can either be received through traditional mail or email. There is no charge for this program.

Program: Support-Self Help Groups

Contact: Amy Bobbette **Title:** Program Manager

Email: abobbette@cnymail.com

NICCOLS CHURCH

228 Crosby Blvd

Old Forge, NY 13420

Phone: (315) 369-3475 **Fax:** (315) 369-6172

Director: Rev. Lawrence Bartel

Email: niccolls@frontiernet.net

Program: Food Pantry

Program Description: Pantry open 24 hrs per day, 7 days per week; self-serve (in order preserve confidentiality). Non-perishable food items only. Pantry also contains referral information for other services available such as free clothing & household items, AA & Alanon meeting schedules, regional assistance programs, etc.

Geographic Area Served: Town of Webb (Old Forge, Eagle Bay, Big Moose, McKeever), Inlet, Woodgate, Forestport, Boonville, Port Leyden

Hours of Operation: Church is not locked so pantry is accessible at all times.

Client Fees: None

Program: Thrift Shop

Program Description: The Thrift Shop sells gently used items at very low prices, including clothing for adults and children, toys and games, baby items household items and small furniture. In addition to meeting the needs of the Old Forge community, the Thrift Shop volunteers share appropriate items with other agencies and appeals. For example, extra clothing is sent periodically to the Salvation Army. All non-operational funds raised by the Thrift Shop are used for other local, national, and international mission projects. The Thrift Shop is also a Retired Senior Volunteer Program (Catholic Charities designation), providing volunteer opportunities to seniors without ambulatory disabilities (climbing stairs required).

Geographic Area Served: Town of Webb (Old Forge, Eagle Bay, Big Moose, McKeever), Inlet, Woodgate, Forestport, Boonville, Port Leyden

Hours of Operation: Fridays 10am–3pm and 7-8pm and Saturdays 10am–1pm

Client Fees: Donations for items are suggested only. Some clients receive free goods.

NYS Commission on Quality of Care and Advocacy for Persons with Disabilities

CQCAPD serves as an advocate and a resource for individuals of all ages with all types of disabilities.

Contact Us: New York State Commission on Quality of Care and Advocacy for Persons with Disabilities

401 State Street, Schenectady, New York 12305-2397

We're here to help! New York State individuals with disabilities or their advocates call: 1-800-624-4143

Email: webmaster@cqcapd.state.ny.us

CQCAPD (CQC) – 1-800-624-4143 (voice/TTY/Spanish) - www.cqcapd.state.ny.us

CQCAPD (OAP wD) – 1-800-522-4369 (voice/TTY/Spanish)

NYS KINSHIP NAVIGATOR 3/2007

Phone: 877-4KinInfo (877-454-6463)

Email: navigator@nysnavigator.org

A Kinship Specialist is available to assist you Monday through Friday between the hours of 10:00 a.m. and 4:00 p.m.

Kinship caregivers, including grandparents and other relatives, now have one statewide resource for information and referral. The Kinship Navigator is a statewide program operated by Catholic Family Center and specifically designed to provide information and resources to kinship caregivers across all of New York State.

The NYS Kinship Navigator provides:

- Fact sheets on laws and resources
- Answers to frequently asked questions on kinship care
- County guides on kinship care-giving
- Forums for caretakers, and service providers
- Access to a kinship specialist via a toll free phone number

The NYS Kinship Navigator answers questions regarding:

- Legal rights regarding custody and visitation
- Decision-making authority
- Access to official records

- Eligibility for public assistance, foster care, tax credits, childcare, and respite 130
- Other resources

NYS SCHOOL FOR THE DEAF

401 Turin Street
Rome, NY 13440

Phone: (315) 337-8400 **Fax:** (315) 336-8859 **TTD/TY:** 337-8489

Executive Director: Carriann Ray

E-mail: cray@mail.nysed.gov

Program: Deaf Infant/School Age Program

Contact: Gordon Baker **Title:** PPS Director

Email: gbaker@mail.nysed.gov

Program Description: The NYS School for the Deaf provides services to deaf students from birth to 21 years of age. The school's programs meet the needs of a diverse group of students ranging from multiply disabled students to college bound students. The school's mission is to provide a quality educational, residential and daily living skills program for children who are hearing impaired or deaf.

Application Process: Applications available at NYS School for the Deaf

Documentation required for service: Audiology reports and any additional reports, i.e. psych.

Client Fees: No

Method of payment: No

Area Served: NY State

Hours: 7:50 AM - 3:00 PM.

Eligibility Criteria: Age: Infant - 21years of age. Diagnosis of deafness or hearing impairment is required.

Referral Procedures: Contact school for program information and an application form.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

NYS DIVISION OF HUMAN RIGHTS

Agency Building 2 Empire State Plaza 18th Floor
Albany, NY 12220

Phone: (518) 474-2705 or 1-888-392-3644 **Fax:** (518) 473-3422

Website: www.dhr.state.ny.us

Executive Director: Rey F. Torres

Program Description: The Human Rights Law protects individuals from discrimination based on their age, race/color, national origin, sex, marital status, disability, creed, arrest record, criminal record, familial status, and genetic predisposition or carrier status. Collectively, these are known as "protected classes" or basis for discrimination.

Area Served: Herkimer, Oneida and others.

Services to Non English Speaking Clients? Yes, Spanish

Handicapped Accessible? Yes

NYS OFFICE OF CHILDREN AND FAMILY SERVICES

207 Genesee Street, Room 409

Utica, NY 13501

Phone: (315) 793-2576 **Fax:** (315) 793-2426

Office Supervisor: Mark Roser

Program: Utica Aftercare

Phone: (315) 793-2576 Fax: (315) 793-2424

Contact: Daniel Gold **Title:** Supervisor

Email: Dan.Gold@DFA.State.NY.US

Program Description: Provide supervision, case management, and an array of services for OCFS youth returning home from Residential Care. Supervision consists of different levels ranging from Intensive (Electronic-Monitoring) to moderate based on schedule assessments of the youth's adjustment and compliance. When warranted, youth are returned to residential care. Youth are linked with community services such as education, employment, health care, recreation, and transportation to facilitate their adjustment. Assistance is also provided to family members to obtain needed resources and services.

Area Served: Herkimer, Oneida, Otsego, & Madison Counties.

Hours: Monday - Friday 8:30 AM - 5:00 PM.

Eligibility Criteria: Court placed juvenile delinquents.

Services to Non English Speaking Clients? Yes **What languages:** All

Handicapped Accessible? Yes

PLANNED PARENTHOOD MOHAWK HUDSON, INC.

401 East German Street, Suite 310

Herkimer, NY 13350

Phone: (315) 866-3085 **Fax:** (315) 866-3202

Website: www.ppmhchoices.org

President/CEO: Margaret Roberts,

Languages in which the service is provided: Translation available in all languages.

Program: Reproductive Health Care and Education

Program Description: Yearly exams for women and men; birth control methods; emergency contraception; testing and treatment for sexually transmitted infections; HIV counseling and testing; pregnancy testing; pregnancy options counseling; prenatal care referral; adoption referral; abortion services available at PPMH's Utica Center; sexuality education programs available to groups in Herkimer County.

Client Fees: Vary

Method of Payment: Medicaid and most insurance are accepted. Sliding fee scale for many services.

Area Served: Mohawk Valley

Hours: Mon 12:00 PM - 8:00 PM, Tue-Fri 8:30 AM - 4:30 PM.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

REAL PROPERTY TAX SERVICE AGENCY

108 Court Street, Suite 3200

Herkimer, NY 13350

Phone: (315) 867-1153 **Fax:** (315) 867-1561

County Director: Joan Franco

E-mail: jfranco@herkimercounty.org

RESCUE MISSION

212 Rutger Street

Utica, NY 13501

Phone: (315) 735-1645 **Fax:** (315) 793-8211

Website: www.uticamission.org

Executive Director: Rev. Bill Dodge

E-mail: mail@uticamission.org

Languages in which the service is provided:

Program: Addictions Crisis Center

210 Lansing Street

Utica, NY 13501

Phone: (315) 735-1645 x162 **Fax:** (315) 732-4783

Contact: Nancy Spina **Title:** Program Director

Contact: Hank Visalli **Title:** Director of Programs

Email: ACC@uticamission.org

Program Description: A 25-bed NY State certified care facility for men and women addicted to alcohol and other drugs. Clients are provided with safe shelter, nourishment, medical attention, counseling assessment, evaluation and referrals.

Client Fees: All services are provided free of charge. No insurance, Medicaid or cash required.

Area Served: Oneida, Herkimer, and Madison Counties.

Hours: 24 hrs, 7 days a week.

Eligibility Criteria: 18 Years of age or older.

Referral Procedures: Walk-ins are welcome and will be treated. Please call 315-735-1116 to make a referral. Admission is open to males and females 18 years of age and older.

Services to Non English Speaking Clients? Yes What languages: Spanish

Handicapped Accessible? Yes

Program: Emergency Homeless Shelter

205 Rutger Street

Utica, NY 13501

Phone: (315) 735-1645x150 **Fax:** (315) 793-8211

Contact: Marty Lanigan **Title:** Program Director

Email: mail@uticamission.org

Program Description: An 18 bed emergency shelter for homeless men. Supportive guidance, meals and clothing are provided. The Emergency Shelter serves homeless adult males aged 18 and over.

Client Fees: Services are provided regardless of ability to pay. Unemployed or indigent individuals are sheltered and fed free of charge. Individuals who are working and able to pay for services at the time of admission are charged a base fee of \$24 per night for room and board.

Method of payment: None needed; free service.

Area Served: Oneida, Herkimer, & Madison Counties.

Hours: 24 hrs, 7 days a week.

Eligibility Criteria: Adult male aged 18 and over.

Referral Procedures: Call 315-735-1645, Ext. 140 or Ext. 150 to make a referral. Walk-ins are taken at any time. Individuals under the influence of drugs or alcohol at the time of admission will be referred directly to the Rescue Mission's Addiction Crisis Center.

Handicapped Accessible? Yes

Program: Enriched Living Center

201 Rutger Street

Utica, NY 13501

Phone: (315) 735-1645x122 **Fax:** (315) 724-2589

Contact: Hank Viselli/Joanne Bowman **Title:** Program Director

Email: mail@uticamission.org

Program Description: Offers long-term residential accommodations and supportive services to 22 severely and chronically mentally disabled men and women. ELC is a Congregate Care Level II facility. A 30-bed expansion is now underway. ELC is certified by the New York State Office of Mental Health.

Client Fees: Resident pays monthly rent, meals, and laundry typically from SSI. The Rescue Mission provides Representative-Payee Services to most ELC residents.

Area Served: Oneida, Herkimer, and Madison Counties.

Hours: 24 hrs, 7 days per week.

Referral Procedures: Please call 315-735-1645 ext. 122 to make a referral. Homeless individuals who otherwise qualify with program criteria are placed at top of the waiting list.

Handicapped Accessible? Yes

Program: Representative Payee Program

218 Rutger Street

Utica, NY 13501

Phone: (315) 735-1645x233 **Fax:** (315) 735-4626

Contact: Walter Buchinski **Title:** Account Manager

Email: mail@uticamission.org

Program Description: This program assists individuals who are unable to manage their own finances. Account managers provide money management, budgeting assistance and advocacy to ensure that program participants have food, clothing, and shelter.

Client Fees: Program participants are mandated by their income source to have a representative payee. Most clients are on Social Security benefits, but VA or other pension sources can also be served.

Area Served: Oneida and Herkimer counties.

Hours: Monday-Friday 8:30-4:30.

Referral Procedures: Please call 315-735-1645 ext. 223 to make a referral.

Handicapped Accessible? Yes

Program: Residential Program

203 Rutger Street

Utica, NY 13501

Phone: (315) 735-1645x140 **Fax:** (315) 793-8211

Contact: Ernie Talerico **Title:** Program Director

Email: mail@uticamission.org

Program Description: Residents are enrolled in a six to eight month "aftercare" rehabilitation program for drug and alcohol abuse. Residents receive spiritual discipleship, substance abuse education, work therapy and counseling. The program is open to adult males ages 18 and older.

Client Fees: Program staff will ensure that applicants are financially eligible at the time of application. Most program participants have Medicaid or are Medicaid eligible. Please call the referral source to with questions on financial procedures.

Area Served: Oneida, Herkimer, and Madison Counties.

Hours: 24 hrs, 7 days a week.

Eligibility Criteria: Adult male ages 18 and older.

Referral Procedures: Please call 315-735-1645 ext. 140 to make a referral.

RESOURCE CENTER FOR INDEPENDENT LIVING (RCIL)

401 East German Street, 2nd Floor Suite 208

Herkimer, NY 13350

Phone: (315) 866-7245 **Fax:** (315) 866-7280

Website: www.rcil.com

Executive Director: Burt Danovitz

E-mail: burt.danovitz@rcil.com

Herkimer District Director: Sylvia Bunce

Email: sbunce@rcil.com

Program: Alzheimer's Disease Assistance Coalition (ADAC)

Contact: Lisa Mastracco or Joann Burns

Title: ADAC Coordinator

Email: lmastracco@rcil.com or jburns@rcil.com

Program Description: ADAC provides services such as case management, referral for accurate diagnosis, counseling, education and development of a family care plan, linkage to programs, support groups, and respite. These services will provide ongoing assistance and support for individuals with Alzheimer's Disease to maintain maximum independence and support for caregivers.

Area Served: Herkimer, Oneida and Lewis Counties.

Hours: Monday - Friday 8:00 AM - 4:00 PM.

Services to Non English Speaking Clients? Yes, Spanish

Handicapped Accessible? Yes

Program: Alzheimer's Disease Assistance Coalition Northeastern (ADAC)

Contact: Leda Johnson **Title:** ADAC Coordinator

Email: ljohnson@rcil.com

Program Description: ADAC provides information and referral education through caregivers and health care professionals through outreach, support groups with respite provided twice a week. ADAC is made up of a coalition of healthcare providers with services such as case management, referral for accurate diagnosis, counseling, education and development of a family care plan, linkage to programs, support groups, and respite. These services will provide ongoing assistance and support for individuals with Alzheimer's Disease to maintain maximum independence and support for caregivers.

Area Served: Northern Herkimer and Hamilton Counties.

Hours: Tuesday and Wednesdays 10:00 AM – 3:00 PM.

Services to Non English Speaking Clients? Yes, Spanish

Handicapped Accessible? Yes

Program: Consumer Directed Personal Assistance Program (CDPAP)

Contact: Linda Berger **Title:** CDPAP Program Coordinator

Email: lberger@rcil.com

Program Description: The Consumer Directed Personal Assistance Program allows individuals who qualify for home care through Medicaid the opportunity to take control of the services they receive by hiring, training, and supervising their own personal care assistant(s). RCIL takes responsibility for payroll and helps guide you through the process of becoming an employer, but the rest is completely in the consumer's control.

Area Served: Herkimer, Chenango, Delaware, Fulton, Montgomery, Lewis, Madison, Oneida, Otsego and Schoharie Counties and participants in Senior Network Health

Hours: Monday - Friday 8:00 AM – 4:00 PM.

Services to Non English Speaking Clients? Yes, Spanish

Handicapped Accessible? Yes

Program: Core Services

Contact: Tracy Sommer **Title:** Disability Rights Advocate

Email: tsommer@rcil.com

Program Description: RCIL offers a wide range of independent living and advocacy services for people with disabilities. Such as: benefits counseling, peer counseling, information and referral etc. All services are consumer directed and aim to increase individual rights, options and achievements. RCIL also serves the community-at-large as a clearinghouse for information regarding disability issues, other service providers, and serves as consultants on the Americans with Disabilities Act and barrier free architectural design.

Area Served: Herkimer County, Otsego and Chenango

Hours: Monday - Friday 8:00 AM - 4:00 PM.

Services to Non English Speaking Clients? Yes, Spanish

Handicapped Accessible? Yes

Program: Lion's Loan Library

Contact: Nicole DeVincenzi **Title:** Program Assistant

Email: ndvincenzi@rcil.com

Program Description: Assistive listening and alerting devices may be borrowed to "try out" to see what works best. A device may be borrowed for two-weeks: longer period can sometimes be arranged. In addition, organizations and businesses can borrow equipment to make themselves accessible to persons who are deaf or hard of hearing. Applications are available for financial assistance for individuals in need.

Area Served: Herkimer County.

Hours: Monday - Friday 8:00 AM - 4:00 PM.

Client Fees: No fees

Services to Non English Speaking Clients? Yes, Spanish

Handicapped Accessible? Yes

Program: Service Coordination

Contact: Kathy Alsante **Title:** Service Coordinator

Email: kalsante@rcil.com

Program Description: Case management services are provided in conjunction with several other programs at RCIL. Service coordinators who are experts on available community services, resources, and entitlement programs act as brokers of services and advocate for access to programs and services under the direction of the consumer. Eligible individuals include consumers who qualify for the Home and Community Based Waiver Programs and the NYS Department of Health Traumatic Brain Injury services.

Area Served: Herkimer and Oneida Counties.

Hours: Monday through Friday 8:00 AM – 4:00 PM.

Services to Non English Speaking Clients? Yes, Spanish

Handicapped Accessible? Yes

Program: Work Incentives Planning and Assistance (WIPA)

Contact: Kathy Brown **Title:** Benefits Specialist/Advocate

Email: kbrown@rcil.com

Program Description: The project is funded by the Social Security Administration and is designed to assist individuals who receive SSA disability benefits to make informed choices about work, it will provide information, advice and training about work incentives to individuals, family members and support agencies. The goal is to help people reach their highest employment potential through benefits advisement.

Area Served: Herkimer, Otsego, Oneida, Fulton and Montgomery Counties.

Hours: Monday through Friday 8:00 to 4:00.

Services to Non English Speaking Clients? Yes, Spanish

Handicapped Accessible? Yes

REVOLUTIONARY TRAILS COUNCIL, INC. Boy Scouts of America

1401 Genesee Street

Utica, NY 13501

Phone: (315) 735-4437 **Fax:** (315) 735-9184

Website: www.RTCBSA.org

Executive Director: William Garrett

Email: wgarrett@bsamail.org

Program: Diamond District Office, Revolutionary Trails Council, BSA

427 North Main Street

Herkimer, NY 13350

Phone: (315) 866-1540 **Fax:** (315) 866-1553

Contact: Raymond Eschenbach **Title:** Senior District Executive

Program Description: The mission of the Revolutionary Trails Council is to prepare young people to make ethical choices over their lifetime by instilling in them values of good character, citizenship and personal fitness.

Area Served: Herkimer, Utica, Rome, and Oneida and others.

Hours: Monday - Friday 9:00 AM - 5:00 PM.

Eligibility Criteria: Cub Scouts - Age 6-10 or grades 1-5; Boy Scouts - age 11-17 or 6th grade, venturing - young men and women - 14 - 20 years of age.

Client Fees: Registration in the Boy Scouts is \$10.00 per year.

ROME MEMORIAL HOSPITAL

Senior Behavioral Health Unit

1500 N. James St.

Rome, NY 13440

Phone: 315-338-7399 **Fax:** 315-338-7168

Email: info@romehospital.org

Website: www.romehosp.org

CEO: Darlene A. Burns, MS, RN

Program: Senior Behavioral Health

Program Description: Acute geriatric psychiatric unit 65+ above age requirement.

Application Process: Call the unit directly for inquiry and assessment.

Method of payment: Medicare

Hours: 24 hours a day, 7 days a week.

Eligibility Criteria: Age of 65 or above.

Referral Procedures: Self, physicians, social workers, mental health professionals, family members.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

RONALD MCDONALD HOUSE CHARITIES OF CNY

1027 East Genesee St

Syracuse, NY 13210

Phone: (315) 476-1027 **Fax:** (315) 476-5022

Website: www.cnyronaldmcdonaldhouse.org

Executive Director: Beth Trunfio

E-mail: house@cnyronaldmcdonaldhouse.org

Program Description: Provides a homelike residence for families of children who are hospitalized with serious illness or injury.

Area Served: Families must reside at least 35 miles away.

Hours: 9:00 AM - 9:00 PM.

Eligibility Criteria: Child must be between birth and their 19th birthday and receiving medical care in one of the local hospitals we serve. A medical referral is required.

Referral Procedures: Get in touch with Pediatric Social Worker at attending medical hospital: Crouse Hospital, SUNY Upstate Hospital, and St. Joseph's.

Client Fees: \$10.00 a night.

Handicapped Accessible? Yes

ROSEWOOD TERRACE

6 Gould Ave

Richfield Springs, NY 13439

Phone: (315) 858-1521 **Fax:** (315) 858-1521

Administrator: Kathleen L. DelRossi,

Proximity to public transportation: Public transportation comes to facility

Languages in which the service is provided: English

Program: Adult Home

Program Description: Adult care facility. We offer 3 meals, laundry service, room cleaning, setting up apts. & transportation. Activities are available. Assistance is available with meds and activities of daily living.

Client Fees: \$963 - SSI; \$40.00 extra for single room, \$1600.00 Private Pay.

Hours: Office Hours 8:00 AM - 4:30 PM.

Referral Procedures: Pre-admission interview and application medical evaluation & mental health evaluation.

Handicapped Accessible? Yes

RURAL/METRO MEDICAL SERVICES

PO Box 191

Fort Plain, NY 13339

Phone: (800) 991-8898 **Fax:** (315) 866-1110

Website: www.ruralmetro.com

Area Manager: Brian Bixler,

E-mail: Brian_Bixler@rmetro.com

Program: Health Education

Program Description: CPR- American Heart Association Training Center Basic First Aid -American Health and Safety Institute.

Area Served: Herkimer, Montgomery, & Schoharie Counties.

Hours: 24 hours a day, 7 days a week.

Client Fees: Depends on class.

Handicapped Accessible? Yes

Program: HelpLink Medical Alarm System

Program Description: Medical Alarm System

Area Served: Herkimer, Montgomery, & Schoharie Counties.

Hours: 24 hrs. a day, 7 days a week.

Client Fees: \$29.00 per month.

Services to Non English Speaking Clients? Yes
Handicapped Accessible? Yes

Program: Paramedic Ambulance Service

Program Description: Paramedic and Advance Life Support Ambulance

Area Served: Herkimer, Montgomery, & Schoharie Counties.

Hours: 24 Hours a day, 7 days a week.

Eligibility Criteria: Medical necessity for transportation.

Referral Procedures: Contact 866-1110 for service; Non-Emergency Medicaid patients need prior approval.

Client Fees: Depends on service type.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

SAMARITAN COUNSELING CENTER

1643 Genesee Street

Utica, NY 13501

Phone: (315) 724-5173 **Fax:** (315) 724-5323

Website: www.Samaritan.sunyit.edu

Email: samaritanctr@aol.com

Executive Director: Maggie Putman

Proximity to public transportation: On bus line

Languages in which the service is provided: English

Program Description: SCC provides counseling services to individuals, families, and couples.

Application Process: Call or stop by to pick up a one page intake form. Once filled out & returned to us, a therapist will call to set up an appointment.

Documentation required for service: N/A

Client Fees: Fees at the SCC will be calculated based on your total household income. Insurance is accepted.

Method of payment: Cash, check, MC, Visa, Discover.

Area Served: Mohawk Valley.

Hours: Fri 8-5; Mon-Thur 8-8:30 PM.

Eligibility Criteria: Work with family, couples, children w/emotional problems (i.e. anger, anxiety, depression etc. The Center doesn't have resources to work w/chronically mentally ill or any case management.

Referral Procedures: N/A

Handicapped Accessible? We can make arrangements w/church across the street.

However, we have some clients in the past who have wheelchairs. There are 2 slight curbs to get over upon entering the building. No ramp currently.

SDA COMMUNITY SERVICES CENTER

244 E. Steele Street

Herkimer, NY 13350

Phone: (315) 866-4975

Executive Director: Valerie Roberts

Program: Free Clothing

Program Description: Give and receive clothing.

Application Process: None

Documentation required for service:

Client Fees: Asking \$2.00 a bag donation.

Method of payment: Cash

Area Served: Herkimer, Mohawk, Ilion, Frankfort, & Little Falls.

Hours: Tuesday 1:00 PM - 5:00 PM.

Eligibility Criteria: None

Referral Procedures: None

Handicapped Accessible? No

Services to Non English Speaking Clients? No

SENIOR NETWORK HEALTH

2521 Sunset Avenue

Utica, NY 13502-5825

Phone: (315) 624-4545 **Fax:** (315) 624-4541

Executive Director: Andrea Lazarek-LaQuay

Languages in which the service is provided: All

Program: Senior Network Health

Program Description: Senior Network Health, LLC., is a managed long-term health care plan for individuals who need assistance with day-to-day health maintenance and support activities, but are able to live in the comforts of home. Senior Network Health, LLC., is structured around personalized care management, care coordination, and an extensive array of community-based, long-term care services. Nursing professionals with expertise in community-based, long-term care will create and coordinate a plan of care that is designed to fit each member's individual care needs.

GEOGRAPHIC AREA SERVED: Oneida and Herkimer Counties

HOURS OF OPERATION (DAY/TIME): Mon- Fri 8am-4pm with 24 hour nurse and manager on-call

ELIGIBILITY CRITERIA (such as income guidelines, age, gender or residency, etc.):

You may join Senior Network Health, LLC, if you are:

- 18 years of age or older
- Reside in Oneida or Herkimer County
- Are eligible for Medicaid or willing to pay privately
- Are able to remain safely at home
- Are eligible for nursing home level of care
- Will need at least one of the following services and care management for at least 120 days:
 - Nursing service in the home, Therapies in the home, Home Health Aid services in the home, Personal Care services in the home, Adult Day Health Care, Social Day Care if used as a substitute for in-home personal care services

REFERRAL PROCEDURES: Call 624-HOME (4663) to make a referral to Senior Network Health, LLC.

CLIENT FEES: Medicaid eligible members (unless they have a required Medicaid spend down). Senior Network Health, LLC. is able to offer private pay option to a limited number of enrollees.

SOCIAL SECURITY ADMINISTRATION

10 Broad St.

Utica, NY 13501

Phone: (315) 797-7614 **Fax:** (315) 797-1173 **TTD/TY:** (315) 738-1636

Website: www.ssa.gov

Manager: Larry Kane

Languages in which the service is provided: English, Spanish, Bosnian, Russian

Program: Social Security Program& SSI Benefits

Program Description: Social Security retirement disability and survivors benefits Supplemental Security Income benefits. Social Security numbers, original and replacement cards.

Application Process: In person, by telephone or internet.

Documentation required for service: Varies by type of application.

Client Fees: None

Method of payment: N/A

Area Served: Herkimer County.

Hours: Monday - Friday 9:00 AM - 4:00 PM.

Eligibility Criteria: Varies for the different programs.

Referral Procedures: Call toll free 1-800-772-1213 to obtain general information or to make an appointment to file.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

ST. ELIZABETH PSYCHIATRIC CENTER

2209 Genesee Street

Utica, NY 13501

Phone: 315-798-8221 **Fax:** 315-734-3166

Manager: Chris Harrington

Languages in which the service is provided: All

Program: Inpatient Treatment

Contact: Scott Buddle **Title:** Program Director

Program Description: Treating adults ages 18-100+

Application Process: Referrals from other hospitals/facilities

Hours: 24 hours a day/7days a week

Eligibility Criteria: Must meet all admission criteria including a primary psychiatric diagnosis.

Services to Non English speaking clients? Yes

Handicapped Accessible? Yes

ST. JOHN THE EVANGELIST CHURCH

66 Oxford Rd

New Hartford, NY 13413

Phone: (315) 732-8521 **Fax:** (315) 735-1569

Website: www.stjohnsnh.com

Executive Director: Fr. Joseph S. Zareski

Parish Secretary: Irene Scalise

Email: irenestjohnsnh@adelphia.com

Program: Nursery School

1 Sherman Street

New Hartford, NY 13413

Phone: (315) 724-4347

Contact: Anne Freytag

Program Description: Non-denominal nursery school. Open from September – May.

Area Served: Local.

Hours: 8:00 AM - 11:30 AM; 12:00 PM - 2:30 PM.

Client Fees: Call for current schedules.

STREAMSIDE MANOR

404 Litchfield Street

Frankfort, NY 13340

Phone: (315) 894-0171 **Fax:** (315) 895-7189 **TTD/TY:** 711

Contact: Dominick Bellino

Email: dominickb@jdamanagement.com

Director: James Accattato

Languages in which the service is provided: English

Program: Federal & State Subsidized Housing

Application Process: Yes

Documentation required for service: Yes

Client fees: Rent

Area Served: Central New York

Eligibility Criteria: Income

Referral Procedures: Yes

SUPERIOR HOME HEALTH CARE

703 Middleville Rd.

PO Box 107

Herkimer, NY 13350

Phone: (315) 866-7932 **Fax:** (315) 866-7932 (call first)

Contact: Nancy Moore

Program: Personal Care Aides, Home Health Care Aides, Licensed Practical Nurses

Documentation Required for Service: Dr.'s order for private care.

Area Served: Herkimer County and Montgomery County

Hours: 24 hours

Eligibility Criteria: Private or Medicaid

Services to Non English Speaking Clients? No
Handicapped Accessible? Yes

THE COUNTRY MANOR

4338 Route 28

Herkimer, NY 13350

Phone: (315) 866-8436 **Fax:** (315) 866-8543

Superintendent: Theresa Grescheck

Program: Adult Care

Program Description: Adult Care Home - Housekeeping, Dietary, Laundry, Hair Dresser/Barber, Activities, Assistance with all ADL's, Medication Management.

Application Process: Call for an appointment.

Documentation required for service: Medical evaluation.

Area Served: Herkimer County.

Hours: 24 hrs. 7 days a week.

Eligibility Criteria: Herkimer County resident.

THE HOUSE OF THE GOOD SHEPHERD

1550 Champlin Avenue

Utica, NY 13502

Phone: (315) 733-0436 **Fax:** (315) 732-0772

Website: www.hgs-utica.com

Executive Director: William Holicky

E-mail: billh@hgs-utica.com

Program: Family Foster Care Program

Contact: Anne Wingfield **Title:** Intake Coordinator

Email: annew@hgs-utica.com

Program Description: Foster Care Homes are located in Oneida, Madison, Herkimer, Jefferson, Lewis, St. Lawrence, and Oswego Counties. Offices are located in Utica and Watertown. Emergency, Regular, specialized, and therapeutic levels of care are provided. Respite services are also provided through this program.

Client Fees: Billing via contracts or agreements with area Counties.

Area Served: All of NYS, preference are Foster homes counties.

Hours: Office hours: Monday - Friday 8:30 AM - 4:30 PM.

Eligibility Criteria: Programs serve boys and girls ages Birth – 18.

Referral Procedures: Referrals can be made through the child's County (Department of Social Services).

Program: Milton A. Abelove Children's Shelter and the Transitional Program

Contact: Mark Ruffing **Title:** Intake Coordinator

Email: markr@hgs-utica.com

Program Description: Both programs are designed for short-term placements. Children are generally placed for either a diagnostic, emergency housing, or to transition the child

to another program or home. Children residing in these programs can attend our on-grounds school if needed.

Client Fees: Billing via contracts or agreements with area counties.

Area Served: All of NYS, Herkimer, Oneida, Madison preference.

Hours: 24 hours.

Eligibility Criteria: Program serves boys and girls ages 5-17.

Referral Procedures: Referrals can be made through the child's County (Department of Social Services).

Handicapped Accessible? Yes

Program: Non-Secure Detention

5800 Walker Road

Utica, NY 13502

Phone: (315) 733-6537 **Fax:** (315) 798-9022

Contact: Paul Piersma

Email: paulp@hgs-utica.com

Program Description: This is a 10 bed facility for boys and girls awaiting placement of further appearances in Family Court, due to a PINS or JD petition. A teacher is located within the building to provide educational services.

Client Fees: Billing via contracts or agreements with area counties

Area Served: All of NYS, preference to Oneida County.

Hours: 24 hours.

Eligibility Criteria: Program serves boys and girls ages 7-16.

Referral Procedures: The child must have a court order through Family Court. Local Law Enforcement agencies can request that a child stay at NSD, after hours, until Family Court reopens, if they are going to charge the youth with a new JD offense.

Program: Residential Treatment Center (RTC)

Contact: Mark Ruffing **Title:** Intake Coordinator

Email: markr@hgs-utica.com

Program Description: 4 cottages located on our main campus, 2 group homes, and 2 boarding homes located within 6 miles of the campus. Children residing in these programs can attend our on-grounds school if needed. After-care services are provided on a limited basis.

Client Fees: Billing via contracts or agreements with area Counties, School Districts, and OCFS.

Area Served: Herkimer, Oneida, Madison Counties, and all NYS.

Hours: 24 hours.

Eligibility Criteria: Program serves boys age 6-17 and girls ages 12-17. IQ must be above 65. After care services are currently limited to Oneida County residents.

Referral Procedures: Referrals can be made either through a local School district (Committee of Special Education), the child's County (Department of Social Services), or OCFS.

Handicapped Accessible? Yes

Program: Residential Treatment Facility (RTF)

Contact: Jim Barton **Title:** Intake/CCW

Email: jimbo@hgs-utica.com

Program Description: The RTF is a long-term psychiatric program. It is located on our main campus. It is designed to serve youth with a primary psychiatric diagnosis including mood, thought, conduct or personality disorders. The RTF is certified by the Office of Mental Health.

Client Fees: Billing via OMH

Method of payment:

Area Served: All of NYS, preference to Central Region.

Hours: 24 hours.

Eligibility Criteria: Programs serve boys and girls ages 10-17. IQ must be above 65. Limited after-care services for up to 6 months.

Referral Procedures: The regional OMH Pre-Admission Certification Committee must first approve all referrals.

Handicapped Accessible? Yes

Program: Tilton School

Contact: Mark Ruffing **Title:** Intake Coordinator

Email: markr@hgs-utica.com

Program Description: The Tilton School is located on our Main Campus. It is certified by the New York State Educational Department and is accredited through the eighth grade. The school provides a 12-month educational program. The school provides services to both residential students and Day Service Students.

Client Fees: Billing via the School District.

Area Served: Reside within 45-mile radius of school.

Hours: 9:00 AM - 3:00 PM.

Eligibility Criteria: Grades K-8 and older students working toward an IEP diploma.

Referral Procedures: Referrals can be made through a local School district (Committee on Special Education).

Handicapped Accessible? Yes

THE MOHAWK HOMESTEAD

62 East Main Street

Mohawk, NY 13407

Phone: (315) 866-1841 **Fax:** (315) 866-0603

Executive Director: Melanie Greene, RN

E-mail: melanie@mohawkhomestead.org

Languages in which the service is provided: English

Program: Adult Care Residence

Program Description: Certified by the NYS Department of Health, the Homestead is a private, not-for-profit home providing care and services to the elderly. Established in 1895 in the Village Of Mohawk, the original Victorian home provides 24 hour supervised care to individuals who may benefit from some basic health assistance but are not in need of continual nursing care. Services include personal care, home cooked meals served

family style, medication assistance by licensed nurses, housekeeping and laundry services, case management, and varied activities program and resident parking. A beauty shop is provided on site for a nominal fee and access to telephone, cable and air conditioning is available. An emergency generator provides power to the entire home in the event of an outage.

Application Process: Applicants can call for admission application anytime.

Documentation required for service: Application; Dept. of Health required medical forms; admission agreement.

Client Fees: All

Method of payment: Cash; Personal check

Hours: 24 hrs per day, 7 days a week.

Eligibility Criteria: Persons 55 years or older who are in need of assistance with activities of daily living; private pay, third party pay and SSI-eligible are considered for admission.

Referral Procedures: No special requirement for referrals-anyone can call us.

Handicapped Accessible? Yes (Handicap entrance at south end of residence).

TOWN OF WEBB PROFESSIONAL OFFICES

114 South Shore Road

Old Forge NY 13420

Phone: (315) 369-6619 **Fax:** (315) 369-6533

Executive Director: Laura C. Cooper, SRN

Program: Central Adirondack Family Practice

Program Description: Family practice physician's office

Client Fees: Per visit, limited insurance policies accepted

Area Served: Rural area, Town of Webb.

Hours: Monday - Friday 8:30 AM - 5:00 PM.

Handicapped Accessible? Yes

UNITED CEREBRAL PALSY AND HANDICAPPED PERSONS ASSOCIATION OF THE UTICA AREA, INC.

401 East German Street

Herkimer, NY 13350

Phone: (315) 866-2839 **Fax:** (315) 866-8193

Website: www.ucp-utica.org

Executive Director: Louis B. Tehan

Program Description: UCP provides a comprehensive array of services for people with disabilities.

Client Fees: Varies with program; sliding fee scale.

Eligibility Criteria: Varies with program.

UNITED CEREBRAL PALSY NEW DISCOVERIES LEARNING CENTER

1601 Armory Drive Building A

Utica, NY 13501

Phone: (315) 798-4006 **Fax:** (315) 798-4004

Website: www.ucp-utica.org

Director: Christine Spano

E-mail: Cspano@ucp_utica.org

Proximity to public transportation:

Languages in which the service is provided:

Program Description: New Discoveries Learning Center provides inclusive developmental and educational programming for infants, toddlers and preschoolers; childcare is also available.

Client Fees: Sliding Fee scale.

Method of payment:

Area Served: Greater Utica Area.

Hours: 7:30 AM - 5:30 PM.

Eligibility Criteria: Various.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

USDA - FARM SERVICE AGENCY

5655 State Route 5

Herkimer, NY 13350-3516

Phone: (315) 866-2520 **Fax:** (315) 866-8870

Website: www.usda.gov

Contact: Kaye Smith

E-mail: kaye.smith@ny.usda.gov

USDA - RURAL DEVELOPMENT

9025 River Road, Room 205

Marcy, NY 13403

Phone: (315) 736-3316x4 **Fax:** (315) 736-5782 **TTD/TY:** 315/477-6447

Website: www.rurdev.usda.gov/ny

Acting State Director: Patrick Brennan

Proximity to public transportation: Bus at corner on River Road

Languages in which the service is provided: English & Spanish

Program: 502 Program –Provide loan assistance to “low to moderate income rural borrowers. Monthly payment subsidy may be available, depending on income and household size. In most cases, no down payment is required.

504 Program: Provide 1% interest rate home repair loans, maximum \$20,000 and 20 year maximum term, for eligible rural homeowners. Eligible rural homeowners over age 62 may be eligible for grant assistance, which has a lifetime maximum of \$7,500. Must meet income guidelines for “very low” and be deed owner for the property, or have life use.

Application Process: Pre-qualify by mail or fax.

Documentation required for service: For both programs, a completed pre-qualification worksheet and authorization to release information signed by all household members age 18 or older. In addition, 504 applicants must complete a household budget.

Client Fees: None

Area Served: Herkimer, Oneida, & Madison Counties.

Hours: Monday - Friday 8:00 AM - 4:30 PM.

Referral Procedures: Call to discuss pre-qualification process.

Eligibility Criteria: Contact the office for financial guidelines.

Services to Non English Speaking Clients? Yes, Russian and Spanish.

Handicapped Accessible? Yes

VALLEY HEALTH SERVICES, INC. 3/13/2007

690 West German Street

Herkimer, NY 13350

Phone: (315) 866-3330 **Fax:** (315) 866-6546

Contact: Kathy Eisenhut

Email: kathy Eisenhut@cny mail.com

Program: Adult Day Care

Contact: Cheryl LaQuay, RN **Title:** Director of Adult Day Care

Program Description: The adult day care program at Valley Health Services is designed for each participant to maintain or improve current levels of wellness and functional ability. The medical model program offers nutritional services, personal care, physical therapy, occupational therapy, leisure time activities, nursing care and health monitoring, social work services and assistance with community services. Transportation to and from the program is available.

Area Served: Herkimer, northern Otsego, eastern Fulton, eastern Montgomery and western Oneida Counties

Hours: Monday - Friday 8:00 AM - 2:30 PM.

Eligibility Criteria: Because Valley Health Services' adult day program is a medical model, the applicant must have a medical condition for consideration.

Referral Procedures: Referrals are accepted from individuals, family members, physicians and community agencies. The staff schedules an on-site or home visit to assess how the individual's needs can best be served.

Client Fees: Charges for adults participating in the program may be billed to the individual or to the proper county social service agency if the individual is Medicaid covered.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

Program: Cardiac Rehabilitation

Contact: Wendy Herkert, RN **Title:** Cardiac Rehabilitation Nurse

Program Description: This program assists patients recovering from heart attacks, heart surgery, angioplasty and those at high risk for cardiac disease. A state-of-the-art cardiac monitoring system assesses the patient's vital signs as the individual follows the prescribed exercise plan on the cardiac exercise equipment.

Area Served: Herkimer, northern Otsego, eastern Fulton, eastern Montgomery and western Oneida Counties

Hours: Monday, Wednesday, and Friday.

Eligibility Criteria: This program is for cardiac patients recovering from heart attacks, cardiac surgery, angioplasty, those at high risk for cardiac disease and for those whose physicians feel they would benefit from such a program.

Referral Procedures: Referrals are made by the individual's healthcare provider.

Client Fees: Most major insurance plans are accepted including Medicare.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

Program: Nursing Home, Long term care

Contact: Rebecca Root **Title:** Director of Social Work

Program Description: Valley Health Services is a 160-bed long term and short-term rehabilitation facility. An equal emphasis on mind, body and spirit defines the care at Valley Health Services which includes: skilled nursing, long-term care, short-term inpatient rehabilitation and sub-acute care; physical therapy, occupational therapy, speech therapy, wound care, IV Therapy; outpatient rehabilitation, cardiac rehabilitation; and Palliative Care.

Area Served: Herkimer, northern Otsego, eastern Fulton, eastern Montgomery and western Oneida Counties.

Hours: 24 hours per day, 7 days a week.

Eligibility Criteria: Valley Health Services' staff screens each potential resident to determine the needs of the individual and to make sure that Valley Health Services is the appropriate facility for that person and his needs.

Referral Procedures: Referrals are made by the potential resident's healthcare provider.

Client Fees: Most major insurance plans are accepted, as are Medicare and Medicaid.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

Program: Palliative Care

Contact: Rose Lamphere, RN **Title:** Program Director

Program Description: Valley Health Services offers palliative care providing specialized care for the seriously ill as well as end-of-life care. The program emphasizes physical comfort pastoral care and emotional support for the resident and the family. Individual quality of life, social interaction and family involvement are encouraged.

Area Served: Herkimer, northern Otsego, eastern Fulton, eastern Montgomery and western Oneida Counties

Hours: 24 hours per day, 7 days a week

Eligibility Criteria: Palliative care is available for those whose diagnosis is of a serious illness or indicative of an end-stage disease process and who have agreed to suspend heroic life support measures. Palliative care serves patients and their families who have made the choice for end-of life care and comfort care measures, a decision against further hospital stays, and whose condition exceeds the ability of home care.

Referral Procedures: Referrals are made by the individual's healthcare provider.

Client Fees: Most major insurance plans are accepted, as are Medicare and Medicaid.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

Program: Rehabilitation

Contact: Margaret Burling, **PT Title:** Director of Rehabilitation Services

Program Description: Valley Health Services provides inpatient and outpatient physical and occupational therapies; inpatient speech therapy; outpatient cardiac rehabilitation; inpatient and outpatient wound care.

Area Served: Herkimer, northern Otsego, eastern Fulton, eastern Montgomery and western Oneida Counties

Hours: Care is provided Monday - Friday by appointment.

Eligibility Criteria: Care is provided for individuals of all ages.

Referral Procedures: Referrals are made by the individual's healthcare provider.

Services to Non English Speaking Clients? Yes

Handicapped Accessible? Yes

Van Allen Nursing Home

755 E. Monroe Street

Little Falls, NY 13365

Phone: (315) 823-0973 **Fax:** (315) 823-2418

Email: info@vanallencare.com

Website: www.vanallencare.com

Administrator: Teresa Creeden

Languages in which the service is provided: English

Program: Skilled Nursing and Rehab Services

Program Description: 24 hour skilled Nursing, Short-term rehabilitation.

Application Process: Via Social Services Department

Documentation required for service: MD order, requirement of skilled care, PRI.

Client fees: Varied

Method of payment: Medicare, Medicaid, Private Insurance, Self pay.

Area Served: Herkimer and surrounding counties.

Hours: 24 hours/day

Referral Procedures: Contact Social Services Director or Administrator

VESID (OFFICE OF VOCATIONAL & EDUCATIONAL SERVICES FOR INDIVIDUALS WITH DISABILITIES)

The Mission of the **Office of Vocational and Educational Services for Individuals with Disabilities (VESID)** is part of the NYS Education Department and is to promote educational equity and excellence for students with disabilities while ensuring that they receive the rights and protection to which they are entitled; assure appropriate continuity between the child and adult services systems; and provide the highest quality vocational rehabilitation and independent living services to all eligible persons as quickly as those services are required to enable them to work and live independent, self-directed lives.

Services Provided by VESID:

Bilingual Special Education Resources Network

The Program offers assistance in the education of students who speak a language other than English. (Ages 3-21) Deaf/Hard Of Hearing/Deaf-blind Information and services for

children and adults. (Ages Birth-Adult) Interpreter Referral Services; Financial Aid/Scholarship Opportunities; Center for the Preparation of Educational Interpreters; New York State Technical Assistance Project for Children who are Deaf-blind (NYSTAP) Early Childhood Direction Centers Neutral Information and referral for children. (Ages Birth-5)

Syracuse (Central New York Region) For Herkimer County
Nan Songer, Director, Early Childhood Direction Center
Syracuse University, 805 So. Crouse Avenue, Syracuse, N Y 13244-2280
Phone:(315) 443-4444 1 (800) 962-5488 Fax:(315) 443-4338
E-mail: nssonger@syr.edu Web address: <http://ecdc.syr.edu>

Independent Living Centers

Peer model services and community advocacy for all people with disabilities. (Ages Birth-Adult) Contact: RCIL Herkimer Satellite
Danny McLain, Resource Center for Independent Living
401 East German Street, Herkimer, NY 13350
(315) 866-7245 (315) 866-7246 TTY 315) 866-7280 Fax
Website: www.rcil.com Email contact: sylvia.bunce@rcil.com

Mediation Services

Dispute resolution in special education identification and placement.(Ages 3-Adult)
Parents who disagree with the delivery of special education programs and services their child is receiving may use the mediation process to address and resolve disputes. Districts may also initiate a request that a parent go to mediation. Mediations are conducted at no cost to either the parent or school district. The New York State Dispute Resolution Association can be reached by calling (518) 687-2240.

Regional Facilitators:

Lifelong Services Network (LSN) regional representatives.

Contact:

Rose Roberts (ILC), Resource Center for Independent Living
PO Box 210, 409 Columbia Street, Utica, NY 13502-0210
Voice: (315) 797-4642 TTY: (315) 797-5837 Fax: (315) 797-4747 rose.roberts@rcil.com

Transition Coordination Sites

Assistance with preparing youth with disabilities, for living, learning, working and participating successfully in the community as adults. (Ages 14-21) Contact Herkimer BOCES or <http://www.vesid.nysed.gov/specialed/transition/tcslist.htm>

Resource Center for Visually Impaired

Professional development, library, textbooks and materials. (Ages Birth-21)
Resource Center for Visually Impaired 2A Richmond Avenue, Batavia, NY 14020
Phone: (585) 343-5385 (Option 1) Fax: (585) 344-7026

A Certified Teacher of the Visually Impaired/Orientation and Mobility Specialist is on staff to discuss instructional strategies, specific eye diseases and many other topics with teachers and other service providers, parents and family members who need to know about blindness and visual impairment. Professional services include training and

consultation. Resource Center patrons can also take advantage of the special library, which circulates large print literature, adapted assessments and curricula, descriptive (voice captioned) videos for students, educational videos, and professional reference materials regarding students who are blind and visually impaired, including those with multiple disabilities. Specialized instructional materials manufactured by the American Printing House for the Blind are provided free of charge to students registered with the Resource Center as legally blind through the Federal Quota program.

Special Education Training and Resource Centers

Professional development and assistance for school professionals. (Ages 3-Adult)

Contact: Herkimer-Fulton-Hamilton-Otsego BOCES SETRC

352 Gros Boulevard, Herkimer, NY 13350-1499

Phone:(315) 867-2082 Fax:(315) 867-2087

Talking Book and Braille Library

The New York State Talking Book and Braille Library provide recorded and braille books to adults and children who, owing to a disability, can't read print, or hold a book, or turn its pages. (Ages Birth-Adult)

Technology Resources for Education (TRE)

Training, information, and administrative services regarding the provision of assistive technology devices. (Ages Birth-21)

Contact the TRE Center at: Primary Contact:

David Grapka, Project Coordinator, T.R.E. Center

Capital Region BOCES, Maywood School

1979 Central Avenue, Albany, New York 12205

Phone: (518) 464-6346 Fax: (518) 464-6353 or 464-6388

Toll Free in NY: 1-800-248-9873

Web site: <http://www.trecenter.org> E-mail: david@trecenter.org

Transition Coordination Sites

Offering assistance with preparing youth with disabilities, for living, learning, working and participating successfully in the community as adults. (Ages 14-21) There are seven regional Transition Coordination Sites to assist with the implementation of transition planning and services statewide. The Sites can help to coordinate existing resources and provide information, training and technical assistance on transition related topics for those involved in the planning and provision of transition programs and services. More information on the Sites and how to contact them can be found at:

<http://www.vesid.nysed.gov/specialed/transition/tcslist.htm>

VISITING NURSES ASSOCIATION

2608 Genesee Street

Utica, NY 13502

Phone: (315) 624-8900 **Fax:** (315) 738-7737

Website: www.vnahealth.org

Executive Director: Mary Kate Rolf

WIC PROGRAM

Sponsored by Planned Parenthood Mohawk Hudson

401 E. German Street

Herkimer, NY 13350

Phone: (315) 823-0973 **Fax:** 315-866-6403 **TTD/TY:** N/A

Website: N/A

Email: herkimerwic@verizon.net

Director: Jennifer O'Toole

Languages in which the service is provided: English (other, if needed)

Program Description: Nutrition Education and Supplemental Food for pregnant, breastfeeding and post-partum women, infants, and children up to their fifth birthday. Supplemental foods include: milk, cheese, eggs, cereal, juice, peanut butter or dried beans/peas, infant formula, infant cereal. Carrots and tuna provided for breastfeeding women. Breast pumps are available as well as breastfeeding education and support. Weekly baby weigh station held at Little Falls Nutrition education provided. Clinics held in Poland, Salisbury Center, Herkimer, Ilion, West Winfield, Dolgeville, Little Falls, Frankfort, and Leonardsville.

Application Process: By appointment. Request by phone, referral or in person.

Documentation required for service: Call for details.

Client Fees: None

Method of Payment: N/A

Area Served: Herkimer County. A Herkimer County address not required.

Hours: 1st three Thursdays 11:30-7:00pm, all other days 8:00-3:30pm

Eligibility Criteria: Must be a New York State resident and financially eligible (income less than or equal to 185% of poverty level). Must be categorically eligible. (i.e. pregnant, new mother, infant or child). Children must be under age of five.

Referral Procedures: Referrals made to doctors and other community agencies with participant release.

WIDOWED PERSON SERVICES OF MOHAWK VALLEY

61 West Street

Ilion, NY 13357

Phone: (315) 894-9917

Board of Directors President: Patricia Esford

Languages in which the service is provided: English

Program Description: Widowed Persons Service is an outreach program (affiliated with Catholic Charities) in which volunteers offer support to the widowed person. WPS identifies community leadership and resources that help widowed persons recover from the trauma of a spouse's death as they rebuild their lives.

Contact: Herriete Feldbrugge, Coordinator **Phone:** (315)219-5636

Application Process: None. Just come to meeting.

Client Fees: None, strictly a donation of one dollar if they wish at meetings.

Method of Payment: None, voluntary donation

Area Served: Ilion, Mohawk, Herkimer, Frankfort, Little Falls & Middleville.

Eligibility Criteria: The loss of a loved one.

Hours: 1st Tuesday of month, 7:00-8:30PM, or breakfast @ Knight Spot in Frankfort every 3rd Wednesday at 8:30-10:30AM.

Referral Procedures: Telephone

Handicapped Accessible? Yes

YMCA OF THE MOHAWK VALLEY

83 East Main Street

Mohawk, NY 13407

Phone: (315) 866-6570 **Fax:** (315) 866-6573

Program Director: Aimee Burke

Program: Personal Training and Rehabilitation

Contact: Amber Krazewski **Title:** Program Director

Program Description: Fitness, Health, and Rehab programs designed to serve individual needs. Emphasis on healthy lifestyles. Tobacco education and cessation, drug/alcohol free lifestyles. Water therapy and aquatics programs. Programs for all ages and abilities. Special senior programs available.

Client Fees: Membership & program fees vary; scholarships available.

Area Served: Herkimer County.

Hours: Monday - Friday 5:00 AM - 9:00 PM, Saturday 7-1.

Referral Procedures: Individual, Doctor, & Insurance referrals accepted.

Handicapped Accessible? Yes

Program: School Aged Child Care

Contact: Aimee Burke **Title:** Program Director

Program Description: After school and before school childcare for youth in grades K-6. A structured academic recreational and social program developed by the YMCA and School Districts. Programs offered at school sites throughout school year and vacation periods.

Client Fees: Fees for services; scholarships available.

Area Served: Herkimer County.

Hours: Monday - Friday Before & After School.

Eligibility Criteria: K-6 student.

Handicapped Accessible? Yes

Program: Herkimer County Teen Talkline

Phone: 1-877-323-8255

Contact: Lisa Sarto **Title:** Program Director

Program Description: A confidential listening line staffed by young people who are trained to listen to your concerns about relationships, substance abuse, stress, pregnancy, family problems and anything else that's on your mind.

Area Served: Herkimer County.

Hours: Tuesday & Thursday 5:00 PM - 9:00 PM.

Eligibility Criteria: Open to all.

Referral Procedures: All volunteers must register and complete training prior to staffing lines.

Handicapped Accessible? Yes

Program: Tutoring Services

Contact: Amber Krazewski **Title:** Program Director

Program Description: Tutoring and Remediation assistance with homework, preparation for exams. Targeting students at risk of failure and/or 1 or more years below grade level. One on one and small group services.

Area Served: Mohawk Valley.

Hours: Monday – Friday.

Referral Procedures: Call YMCA.

Handicapped Accessible? Yes

Program: Youth Center Services

Contact: Aimee Burke **Title:** Program Director

Program Description: Youth Center services offer recreation social and informational activities. Special emphasis on unhealthy drug lifestyles, tobacco cessation, and alcohol free lifestyles.

Client Fees: Some fees for instructional programs.

Area Served: Central Herkimer County.

Hours: Monday - Friday 9:00 AM - 9:00 PM, Sat 9-1.

Handicapped Accessible? Yes

YWCA OF THE MOHAWK VALLEY

205 N. Washington Street

Herkimer, NY 13350

Phone: (315) 866-0748 **Fax:** (315) 866-0852 **Emergency Hotline:** (315) 866-4120

Executive Director: Linda Czerkies

Website: www.ywcamv.org

Email: lczerkies@ywcamv.org

Program Description: 24-hour phone support, information & referrals, counseling, support groups, advocacy & accompaniment for medical, law enforcement, legal and family court. Also offers assistance with crime victims board claims, violence prevention education and training.

Geographic Area Served: Herkimer County

Client Fees: N/A

Hours: 24 hours a day, 7 days a week, 365 days a year

Referral Procedures: N/A

Handicapped Accessible? Yes, alternate plans available for handicapped clients

Languages in which the service is provided: Any

SENIOR CITIZEN GROUPS/ORGANIZATIONS

AARP HERKIMER COUNTY

CHAPTER #1410

1 Gibson Court
Utica NY 501
Phone: (315) 734-0460
George Erb, President

AARP LITTLE FALLS #4367

c/o Holy Family Gym
Little Falls, NY 13365
Phone: (315) 823-0102
Ms. Betty Deming

AARP OF OLD FORGE # 1815

Nichols Church
Old Forge, NY 13472
Phone: (315) 369-2167
Ms. Eileen Tobin, President

KUYHOORA

115 Old State Rd
Newport, NY 13416
Phone: (315) 895-8743
Mr. Brian Bunce, President

LITCHFIELD

865 Berberick Rd
Frankfort, NY 13340
Phone: (315) 822-6239
Shirley Drake, President

MOHAWK

41 Church Street
Mohawk, NY 13407
Phone: (315) 866-2558
Betty Casadonte, Director

ROCK CITY

133 Finks Basin Road
Little Falls, NY 13365
Phone: (315) 823-1629
Mr. Gerald Harrod, President

SCHUYLER

926 Hillcrest Av.
Utica, NY 13502
Phone: (315) 724-7440
Rita Davis, Director

TOWN OF HERKIMER

4 Douglas Av
Herkimer, NY 13350
Phone: (315) 866-0726
Ruth Gokey, President

VILLAGE OF HERKIMER

133 W. Main St.
Herkimer, NY 13350
Phone: (315) 866-1562
Ella Filipski, President

WEST WINFIELD

St. Joseph's Parish Center, Rte. 20
West Winfield, NY 13491
Phone: (315) 866-0931
Mr. Robert Talbot, President

YOUNG AT HEART SENIORS

Village Hall, Orchard St
Frankfort, NY 13340
Phone: (315) 894-2590
Mr. George Amendolare, President

LIBRARIES

DOLGEVILLE-MANHEIM PUBLIC LIBRARY

20 N. Main Street
Dolgeville, NY 13329
Phone: (315) 429-3421
Fax: (315) 429-3997
Executive Director: Kathy Provorse

FRANK J. BASLOE LIBRARY

245 N. Main Street
Herkimer, NY 13350
Phone: (315) 866-1733
Fax: (315) 866-1733
Executive Director: Leslie Paul
Website: www.midYork.org/herkimer

FRANKFORT FREE LIBRARY

123 Frankfort Street
Frankfort, NY 13340
Phone: (315) 894-9611
Executive Director: Kristine Russell

ILION FREE PUBLIC LIBRARY

78 West Street
Ilion, NY 13357
Phone: (315) 894-5028
Fax: (315) 894-9980
Executive Director: Thomasine Jennings
E-mail: ilion@midYork.org
Web: www.midYork.org/Ilion

JORDANVILLE PUBLIC LIBRARY

189 Main Street
PO Box 44
Jordanville, NY 13361
Phone: (315) 858-2874
Executive Director: Judith DeVries
Web: www.midYork.org/Jordanville

KIRBY FREE LIBRARY (SALISBURY CENTER)

P.O. Box 322
Salisbury Center, NY 13454
Executive Director: Jane Voorhees
Email: Salisbury@midYork.org
Website:
www.midYork.org/SalisburyCenter

LITTLE FALLS PUBLIC LIBRARY

10 Waverly Place
Little Falls, NY 13365
Phone: (315) 823-1542
Fax: (315) 823-2995
Executive Director: Marietta Phillips
E-mail: LittleFallsLibrary@midYork.org
Web: www.midYork.org/LittleFalls

MIDDLEVILLE FREE LIBRARY

1 South Main Street
Middleville, NY 13406
Phone: (315) 891-3655
Executive Director: Sandi Zaffarano
E-mail: Middleville@midYork.org
Website: www.midYork.org/middleville

MID-YORK LIBRARY SYSTEM OUTREACH DEPT.

1600 Lincoln Ave
Utica, NY 13502
Phone: (315) 735-8328
Fax: (315) 735-0943
Website: www.midYork.org
Assistant Director: Wanda Bruchis
E-mail: wbruchis@midYork.org

NEWPORT FREE LIBRARY

South Main Street
Newport, NY 13416
Phone: (315) 845-8533
Co-Directors: Charlene Crossett & Betty Dodge

OLD FORGE LIBRARY

220 Crosby Blvd., PO Box 128
Old Forge, NY 13420
Phone: (315) 369-6008
Fax: (315) 369-2754
Executive Director: Isabella Worthen
Website:
<http://www.midYork.org/OldForge>

POLAND PUBLIC LIBRARY

Box 140, Main Street, Poland, NY
13431
Phone: (315) 826-3112
Executive Director: Paula Johnson

**WELLER PUBLIC LIBRARY
(MOHAWK)**

41 West Main Street
Mohawk, NY 13407
Phone: (315) 866-2983
Executive Director: Marie Marrone

WEST WINFIELD LIBRARY

South Street, West Winfield NY 13491
Phone: (315) 822-6394
Director: Ruth Rowe
Email: westwinfield@midYork.org
Web: www.midYork.org/WestWinfield

SCHOOL DISTRICTS

SCHOOL	NAME	TITLE	ADDRESS	PHONE#	FAX #
DOLGEVILLE	THEODORE KAWRYGA	SUPT.	Slawson Street 13329	429-3155	429-8473
James A. Green HS Dolgeville MS Dolgeville Elementary	Christine Reynolds Melissa Hoskey Susan Butler	HS Prin. MS Prin. Elem. Prin.	Slawson Street Ext. Slawson Street Ext.	429-3155 429-9260	429-9328
FRANKFORT-SCHUYLER	ROBERT REINA	SUPT.	605 Palmer St. 13340	894-5083	895-7011
Frankfort-Schuyler HS Frankfort-Schuyler MS Reese Road Elem. West Frankfort Elemen	Donald Stankavage John Labuzzetta Sr. Joyce Dayton Frank Saraceno	HS Prin. MS. Prin. Elem. Prin. Elem. Prin.	605 Palmer Street 605 Palmer Street Reese Road Ferguson Rd, Frankfort	895-7461 895-7461 895-7429 735-3508	895-4032 895-4032 895-4102 735-9231
HERKIMER	Carol Zygo	SUPT.	801 W German 13350	866-2230	866-2234
Herkimer High School Herkimer Elementary St. Francis DeSales	Terry Dangle Kathleen Carney Sister Rosalie Kelley	HS Prin. Elem. Prin. Principal	801 West German St. 255 Gros Boulevard 220 Henry Street	866-1770 866-8562 866-4831	866-8595 866-8568 866-9043
ILION	Cosimo Tangorra, Jr.	SUPT.	1 Golden Bomber Drive	894-9934	894-2716
Ilion High School Barringer Road Elem Remington Elementary	Renee Rudd Frances LaPaglia Jeremy Rich	HS Prin. Elem. Prin. Elem. Prin.	1 Golden Bomber Drive 326 Barringer Road North Street	895-7471 894-8420 895-7729	895-7008 894-0153 894-2488
LITTLE FALLS CITY	Louis Patrei	SUPT.	15 Petrie Street 13365	823-1470	823-0321
Little Falls HS Little Falls MS Benton Hall Academy MV Christian Academy	Brian Coleman Bart Tooley Anna Spagnolo Patrick Lotspeich	HS Prin. MS Prin. Elem. Prin. Principal	1 High School Road 1 High School Road 1 Ward Square West Monroe Street	823-1167 823-4300 823-1400 823-3696	823-1209 823-3920 823-4407
MOHAWK	JOYCE CAPUTO	SUPT.	28 Grove St 13407	867-2904	867-2918
Jarvis High School Fisher Elementary	Edward Rinaldo Colleen Vetere	HS Prin. Elem. Prin.	28 Grove Street Church Street Ext.	866-2620 866-4851	867-2909 866-0055
MOUNT MARKHAM	CASEY BARDUHN	SUPT.	500 Fairground Rd 13491	822-6161	822-6162
Mount Markham HS Mount Markham Middle Mount Markham Elem	Russ Kissinger Dawn Yerkie Carol Dumka	HS Prin. MS Prin. Elem. Prin.	Fairground Road, WW Fairground Road, WW Fairground Road, WW	822-6343 822-6361 822-6326	822-3486 822-6125 822-3436
OPPENHEIM-EPHRATAH	DAN RUSSOM	SUPT.	6486 State Highway 29 St. Johnsville 13452	518-568-2014	518-568-2941
Oppenheim-Ephratah	Chris Fatta	Bldg. Prin.	St. Johnsville	518-568-2014	
OWEN D. YOUNG	Virginia Keegan	SUPT.	2316 State Route 80 Van Hornesville 13475	858-0729	858-2019
POLAND	Laura Dutton	SUPT.	74 Cold Brook St 13431	826-0203	826-7516
Poland High School Poland Elementary	Nick Fazio John Banek	HS Prin. Elem. Prin.	Poland Poland	826-7900 826-7000	

SCHOOL	NAME	TITLE	ADDRESS	PHONE#	FAX #
RS Central School RS Central School Little Lamb Preschool	Penny Harrington TheriJo Climenhaga June Baker	K-12 Prin. K-12 Asst. Prin. Principal	93 Main Street 93 Main Street PO Box 631, 256 St Rte 28	858-0610 x207 858-0610 x209 858-0382	
WEST CANADA VALLEY	KENNETH SLENTZ	SUPT.	5447 State Route 28 Newport 13416	845-6800 x380	845-8652
WCV High School WCV Elementary	Frank Sutliff Lawrence Heldman	HS Prin. Elem. Prin.	Newport Newport	845-6802 x300 845-6801 x100	

Trinity Christian School

PO Box 721

Richfield Springs, NY 13439

Cindy Forster, Principal

Phone: (315) 858-0382

TOWNS

TOWN OF COLUMBIA

147 Columbia Center Rd
Ilion, NY 13357
Phone: 315-866-1309
Fax: 315-866-7786
Supervisor: George W. Weiss
Website:
www.townofcolumbia.org

TOWN OF DANUBE

438 Creek Rd.
Little Falls, NY 13365
Phone: 315-823-3400
Fax: 315-823-3518
Email:
weldenc@telenet.net
Website:
www.town.danube.ny.us
Supervisor: Charles Welden

TOWN OF FAIRFIELD

439 Kelly Rd.
Little Falls, NY 13365
Phone: (315) 823-2747
Fax: (315) 823-2747
Supervisor: Francis Matthews

FRANKFORT (TOWN)

140 S. Litchfield Street
Frankfort, NY 13340
Phone: (315) 894-8737
Fax: 315-894-8911
Supervisor: Joseph Kinney
Email:
jkinney@townoffrankfor.com
www.townoffrankfort.com

TOWN OF GERMAN FLATTS

66 E Main St., PO Box 57
Mohawk, NY 13407
Phone: (315) 866-4960
Fax: (315) 866-9640
Supervisor: Frank Spatto

HERKIMER (TOWN)

114 N. Prospect St
Herkimer, NY 13350
Phone: (315) 866-2690
Fax: (315) 66-8105
Supervisor: Dominic Frank

TOWN OF LITCHFIELD

508 Albany Rd.
West Winfield NY 13491
Phone: (315) 822-6624
Supervisor: Wayne T. Casler
Website:
www.townoflitchfield.com

LITTLE FALLS (TOWN)

478 Flint Ave. Ext.
Little Falls, NY 13365
Phone: (315) 823-1202
Fax: (315) 823-0025
Supervisor: Robert Gardinier

TOWN OF MANHEIM

6556 St. Rt. 167, PO Box 32
Dolgeville, NY 13329
Phone: (315) 429-9631
Fax: (315) 429-9101
Supervisor: John Haughton
Website:
www.townofmanhiem.org

TOWN OF NEWPORT

2788 Newport Rd.
PO Box 336
Newport, NY 13416
Phone: (315) 845-8340
Fax: (315) 845-6616
Supervisor: Michael McEvoy

TOWN OF NORWAY

3013 Military Road
Newport, NY 13416
Phone: (315) 845-7549
Fax: (315) 845-8641
Supervisor: Judy Gokey

TOWN OF OHIO

234 Nellis Rd
Cold Brook, NY 13324
Phone: (315) 826-7912
Fax: (315) 826-7013
Supervisor: George Edwards
Email: Ohio@ntcnet.com

TOWN OF RUSSIA

POB 126, 8916 N. Main St
Poland, NY 13431
Phone: (315) 826-3432
Fax: (315) 826-3614
Supervisor: Frances Donley
Email: barleyj@ntcnet.com

TOWN OF SALISBURY

PO Box 241
Salisbury Center, NY 13454
Phone: (315) 429-8581
Fax: (315) 429-3493
Supervisor: John Mowers

TOWN OF SCHUYLER

2090 State Rt. 5
Utica, NY 13502
Phone: (315) 733-7458
Fax: (315) 733-5837
Supervisor: Kenneth Dodge

TOWN OF STARK

2426 State Route 80
VanHornesville, NY 13475
Phone: (315) 858-2740
Supervisor: Richard Bronner

TOWN OF WARREN

383 Hogsback Rd
Richfield Springs, NY 13439
Phone: (315) 858-1381
Supervisor: Richard A. Jack
Email: annahalkowich@yahoo.com

TOWN OF WEBB

PO Box 157
Old Forge, NY 13420
Phone: (315) 369-3121
Fax: (316) 369-6942
Supervisor: Robert A. Moore

TOWN OF WINFIELD

Stone Road
West Winfield, NY 13491
Phone: (315) 822-5480
Supervisor: Charles Osborn

VILLAGES

VILLAGE OF COLD BROOK

P.O. Box 215
Cold Brook, NY 13324
Phone: 315-826-7795
Fax: 315-826-7795
Mayor: Jim Perretta

VILLAGE OF DOLGEVILLE

41 N. Main St.
Dolgeville, NY 13329
Phone: (315) 429-3112
Fax: (315) 429-3113
Email:
VillageD@villageofdolgeville.org
Mayor: Bruce Lyon

FRANKFORT (VILLAGE)

110 Railroad Street, Suite 1
Frankfort, NY 13340
Phone: (315) 895-7651
Fax: (315) 894-0921
Mayor: Frank Marocco
Email: frankny@dreamscape.com

HERKIMER (VILLAGE)

120 Green St.
Herkimer, NY 13350
Phone: (315) 866-3303
Fax: (315) 717-0415
Mayor: Mark M. Ainsworth
Email: office@village.herkimer.ny.us

VILLAGE OF ILION

49 Morgan St.; PO Box 270
Ilion, NY 13357
Phone: (315) 895-7449
Fax: (315) 574-7440
Email: ilion@ilionny.com
Mayor: Mark Cushman

VILLAGE OF MIDDLEVILLE

Corey Hall
PO Box 425
Middleville, NY 13406
Phone: (315) 891-7645
Fax: (315) 891-7645
Mayor: Elizabeth Schrader

VILLAGE OF MOHAWK

28 Columbia St
Mohawk, NY 13407
Phone: (315) 866-4312
Fax: (315) 866-0616
Mayor: Irene Sweet

VILLAGE OF NEWPORT

PO Box 534
Newport, NY 13416
Phone: (315) 845-8543
Mayor: Thomas Roberts

VILLAGE OF POLAND

9 Case St., PO Box 133
Poland, NY 13431
Phone: (315) 826-3141
Fax: (315) 826-5677
Mayor: Clifton Bennett
Email: vpoland@ntcnet.com

VILLAGE OF WEST WINFIELD

PO Box 308
West Winfield, NY 13491
Phone: (315) 822-3051
Fax: (315) 822-5033
Mayor: Stanley Loncheck

CITIES

CITY OF LITTLE FALLS

659 E. Main St

Little Falls, NY 13365

Phone: (315) 823-2400

Fax: (315) 823-4406

Mayor: Robert Peters

FOOD PANTRIES

DOLGEVILLE AREA

Location: United Methodist Church
21 North Helmer Ave
Dolgeville, NY 13329
Phone: (315) 429-9751
Contact: Chris Johnson

HERKIMER/MOHAWK INTERFAITH

Location: 104 Washington Street
Herkimer, NY 13350
Phone: (315) 717-0048
Contact: William Paslak
Hours: M-F 1:00-3:00pm

THE SALVATION ARMY

Location: 431 N. Prospect St
Herkimer, NY 13350
Phone: (315) 866-1240
Contact: Salvation Army
Hours: M-F 9am-Noon
Salvation Army Café: M-W-F: 6pm
Gleaning Program: M-W-F: 10am

OLD FORGE

Location: St. Bartholomew's Church
PO Box 236
Old Forge, NY 13420
Phone: (315) 369-3554
Contact: Deacon Ron St. Marie
Hours: Tues. & Thurs.:4:00-6:00pm

WEST WINFIELD

Location: 452 E. Main Street
West Winfield, NY 13491
Phone: (315) 822-6321
Contact: Liz Jones Food Bank
Coordinator
Hours: M-F: 1:00-3:00pm

KUYAHOORA VALLEY COMMUNITY SERVICES

Location: Rear of St. John's Church
North Main Street
Newport, NY 13416
Phone: (315) 845-8286
Contact: Ralph Dow
Hours: Mondays: 3:00-4:00pm

INLET

Location: St. Anthony's Church
Inlet, NY 13360
Phone: (315) 357-2811

FRANKFORT/ILION

Location: Annunciation Parish Center
West Street
Ilion, NY 13357
Phone: (315) 894-9917
Contact: Sue Tucker
Hours: M-F: 1:00-3:00pm

LITTLE FALLS

Location: 45 Furnace Street
Little Falls, NY 13365
Phone: (315) 823-1793
Contact: Sue Tucker
Hours: Tues.-Fri: 12-2pm

COMMUNITY ACTION

Location: 327 King Street
Herkimer, NY 13350
Phone: (315) 866-0300

SHEPHERD'S TABLE

Location: Herkimer Reformed Church
North Main Street
Herkimer, NY 13350
Phone: (315) 866-1523
Contact: Reformed Church

RICHFIELD SPRINGS

Location: Church of Christ Uniting
14 Church Street

Richfield Springs, NY 13339

Phone: (315) 858-1553

Contact: Ken Dreis or Pastor Bill
Harkins

Hours: Tues & Thurs: 10:00-Noon
2nd & 4th Sat: 10:00-Noon

NEW LIFE CHURCH CENTER

Location: 337 Protection Avenue
Herkimer, NY 13350

Phone: (315) 866-1164

Hours: Last Thurs/Month 5:30-6:30pm

OASIS SOUP KITCHEN

Location: 133 N. Main St.
Herkimer, NY 13350

Phone: 894-8189

Contact: Rev Eugene Kipper

Hours: M-F: 11am-1pm

**REFORMED CHURCH OF
HERKIMER**

Location: N. Main & Church St.
Herkimer, NY 13350

Phone: 866-1523

Hours: Tuesday @ 6pm