

## **FIRE LIEUTENANT**

### **DISTINGUISHING FEATURES OF THE CLASS:**

The work involves responsibility for directing the work of a small number of Firefighters engaged in responding to alarms, fighting fires, performing the fire prevention and code enforcement inspections or while on duty at the fire station. An employee in this class may assist in code enforcement inspections. An employee in this class may also be responsible on a rotating basis for supervising the activities of the Fire Department's alarm receipt and dispatch functions on an assigned shift. In the absence of a superior officer, an employee in this class may exercise command responsibilities. Work assignments are received from superior officers who review work performance by inspection or comment at the scene of fires. Supervision is exercised over a small number of subordinates. Does related work as required.

### **TYPICAL WORK ACTIVITIES:**

- Responds as directed to all alarms for assigned company while on duty;
- Directs the work of firefighters at scenes of alarms and at stationhouses;
- Assigns firefighters to lay out and connect hose lines and nozzles, to raise ladders and ventilate buildings, and to turn water on and off;
- Inspects property at scenes of fire to prevent reignition;
- Supervises the checking, cleaning, and replacement of tools and equipment after fires;
- Inspects grounds, stationhouses, and equipment to insure proper condition and working order;
- Conducts fire prevention, fire protection and code enforcement inspections with company members or alone as required;
- May conduct lectures and shows motion pictures to citizen groups on subjects of fire prevention fire protection and exiting premises under fire conditions;
- Checks fire alarms systems, sprinklers and standpipes and proper maintenance and operation;
- Checks and inspects places of public assembly, including periods during use, to insure observance of all fire regulations and capacity limitations;
- Trains and drills subordinates;
- Maintains discipline;
- Make periodic reports of personnel activities; uses a computer to enter fire reports and to prepare and write departmental reports;
- Supervises firefighters in a wide variety of cleaning and maintenance tasks at assigned fire station;
- Conducts fire prevention and code enforcement inspections;
- Supervises subordinates in the performance of department activities;
- Receives and acts on complaints from citizens; cooperates with other city agencies;
- Prepare reports as required;
- Drills and instructs all department members on fire techniques, hazardous materials, departmental policies, procedures, operations and responsibilities.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Thorough knowledge of fire prevention code, building codes and other application fire prevention laws and ordinances for the jurisdiction assigned; Thorough knowledge of first aid methods; Thorough knowledge of fire prevention and fire protection practices; Good knowledge of modern firefighting methods; Good knowledge of the geography and building conditions in the jurisdiction assigned; Working knowledge of the practices and techniques of first line supervision of firefighters; Ability to recognize common fire hazards and corrective action needed; Ability to recognize special fire hazards related to occupancy or type of construction and corrective actions required; Ability to supervise subordinates and maintains high morale consistent with the requirements of firefighting; Ability to react promptly, calmly and efficiently to situations while at scenes of fires, other emergencies or during the receipt of alarms and the dispatch of companies; Ability to train subordinates in the techniques of modern firefighting procedures and other areas of Fire Department responsibilities.

**MINIMUM QUALIFICATIONS:** Three (3) years of permanent competitive class status in the title of Firefighter.

**Special Requirement:** Must possess National/Pro Board Certification as a Fire Officer 1, pursuant to National Fire Protection Association (NFPA) 1021 Standard for Fire Officer Professional Qualifications within twenty-four months of appointment.

Competitive Class

Established 10/25/2023 PO  
Revised 4/8/2024 PO