

***AWARD CRITERIA for
Herkimer County Office for the Aging's Advisory Council
Person of the Year Award and Outstanding Contribution Award***

Nominations for the HCOFA annual awards need to include

- Name, address and birth date of candidate
- Description of why the person should receive the award. Limit narrative to less than 400 words.
- Please also include the name, address and phone number of the person submitting the nomination.
- Mail or deliver the nomination to:
Advisory Council, Herkimer County OFA
109 Mary St., Suite 1101 Herkimer, NY 13350
Fax: 315.867.1448

Nominations may also be submitted electronically to hcofa@herkimercounty.org and kathyfox@herkimercounty.org

Nominations must be received by Friday, February 16th, 2024.

Nominees must:

- Be at least 60 years old and a resident of Herkimer County.
- Have participated in community service.
- Must have a record of interest and service to older adults.
- Self-nominations will not be accepted.
- Active members of the Herkimer County Office for the Aging Advisory Council may not receive awards.
- The person submitting a nomination must also include their name, address, and telephone number.
- If a person received a previous award for “Senior Citizen of the Year” or “Senior Citizen Making the Most Outstanding Contribution” they could be nominated for the other award. No one can receive the same award more than once.
- People nominated previously can be re-nominated
- A person does not need to be alive at the time of their nomination.
- To avoid any appearance of conflict of interest, no Herkimer County Office for the Aging Advisory Council member may nominate anyone for either of these awards.

**Herkimer County OFA
Phone: 315.867.1121**