

# HERKIMER COUNTY JOB OPENING

**Department:** **Mental Health**

**Title:** **Psychiatric Social Worker**

*Anticipated Permanent Opening, Full Time Position*

**Salary:** **\$72,628.00 (2026 base pay rate)**

**DISTINGUISHING FEATURES OF THE CLASS:** Work of this class involves responsibility for the provision of professional psychiatric social work services to patients at a mental health and/or alcoholism/substance abuse center or psychiatric out-patient clinic or Public Health, therapeutic activities, consultation, and other services related to the agency's programs. Work is performed in accordance with established rules, regulations, and the standard practices of the profession with considerable latitude for the exercise of independent professional judgment in individual cases. General supervision is received from the Director, who reviews work through conferences and staff meetings

**ACCEPTABLE TRAINING AND EXPERIENCE:** Either:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Master's Degree in Social Work and two years of subsequent experience in psychiatric social work or counseling in a mental health, alcoholism/substance abuse or related setting; **OR**
- (B) Graduation from a regionally accredited or New York State registered college or university with a Master's Degree in Mental Health Counseling, Psychology, Human Services, or related field and currently licensed as a Licensed Mental Health Counselor (LMHC) or with a Permit to Practice Mental Health Counseling by the New York State Education Department and two years of subsequent experience list in (A) above.

**NECESSARY SPECIAL REQUIREMENTS:**

1. Eligibility for examination for licensure as a Licensed Master's or Clinical Social Worker by the State of New York Department of Education. Failure to qualify in the examination and/or to complete the application process will prohibit further employment in this position.
2. In order to be eligible for appointment and to maintain employment, you cannot be listed as an excluded individual or entity on any of the Federal and/or State Medicaid and Medicare exclusion lists. If you are appointed and subsequently listed as an excluded individual or entity on any of these lists you may be terminated from your employment.
3. If appointed you may be required to become an enrolled Medicare provider; obtain and provide to your employer a National Provider Identifier (NPI) number issued by the National Plan and Provider Enumeration System (NPES); and otherwise actively participate to the degree necessary to allow your services to be billed through Medicare and Medicaid. If you are appointed and lose the ability to bill through Medicare and Medicaid, you may be terminated from your employment.
4. Continued employment as a Psychiatric Social Worker is dependent upon current licensure and registration by New York State as a Licensed Clinical Social Worker. Loss of licensure and registration may result in removal from employment.

**CONTACT**

for further information:

Kristen Snyder-Branner, Director of Community Services  
Herkimer County Office of Mental Health  
301 N. Washington Street, Ste. 2470  
Herkimer, NY 13350  
315-867-1465