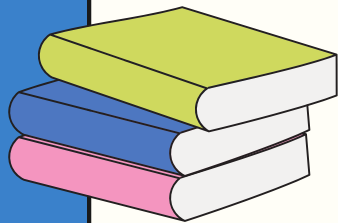


Preparing for a Job Interview; Making a Lasting Impression



01 Research the company

Prior to your interview, you want to know what the company does so you can confidently promote your skills. Know what their products and services are and read their mission and value statements.

01

02

Review the job description

Revisit the job description for the position you're interviewing for and think; "How do I fit in this role?" Review your resume and identify the skills you have that transfer into this position.



03 Practice your answers

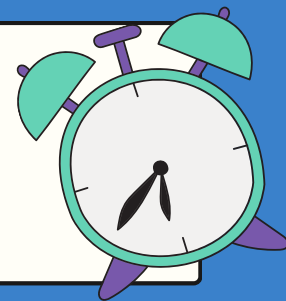
Practice your interview answers with friends, family, or with the help of your local Career Center. Stuck on situational questions? Use the S-T-A-R method to form your answers (Situation, Task, Action, Result).

03

04

First impressions matter

Arrive at the interview location 10-15 minutes prior to your appointment. Dress professionally and appropriately and present a clean appearance. Refrain from using heavy colognes or perfumes.



05 Come prepared

Have extra copies of your resume with you, along with copies of any required degrees or certifications. Have questions ready to ask at the end of the interview and have a thank you note ready to send.

05