

HERKIMER COUNTY LEGISLATURE MEETING

Wednesday, July 9, 2025

2:00 p.m.

1:25 p.m. – Public Hearing – Introductory Local Law A

PLEDGE OF ALLEGIANCE

Moment of Silence in Recognition of All Veterans, Past and Present

ROLL CALL

Communications:

249	Donley Family – Thanking the Legislature for donation	FILE
250	HC Soil & Water Conservation District – Advising of monthly meeting	FILE
251	IDA – Advising of Public Hearing	FILE
252	Oneida-Herkimer Solid Waste Authority – Submitting meeting minutes	FILE
253	Hodgson Russ LLP – Submitting fully executed PILOT Agreement	FILE
254	Budget Officer/Purchasing Agent – Requesting payment for repairs under project 118-1 at HCCC	EDUCATION WAYS & MEANS
255	Chairman of the Legislature – Submitting recommendation for Community Services Board	HUMAN RES.
256	County Clerk – Requesting discussion on Mortgage Tax Expenses	ADMIN./VETS. WAYS & MEANS
257	Budget Officer/Purchasing Agent – Requesting budget amendment for the Veterans' Peer Support Program	HUMAN RES. ADMIN./VETS. WAYS & MEANS
258	Budget Officer/Purchasing Agent – Requesting appropriation of funds in connection with opioid pass-through	HUMAN RES. WAYS & MEANS
259	Commissioner of Social Services – Requesting renewal of contract with Catholic Charities for the TREATY Program	HUMAN RES. WAYS & MEANS
260	Highway Superintendent – Requesting approval of 2025 capital construction projects	HIGHWAYS
261	Director of Probation – Requesting renewal of agreement with Catalis for database and software applications in Probation	PUB. SFTY./ EMER. MGMT. WAYS & MEANS
262	Budget Officer/Purchasing Agent – Requesting budget amendment for TANF Summer Youth funds	WAYS & MEANS

HERKIMER COUNTY LEGISLATURE MEETING
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263	Director of Employment & Training – Requesting contract with BOCES for Summer Youth Employment Program	CO. PLNG. & DEV. WAYS & MEANS
264	Commissioners of Elections – Requesting extension for Cybersecurity Grant	ADMIN./VETS. WAYS & MEANS
265	Commissioners of Elections – Requesting extension for Electronic Poll Book Grant	ADMIN./VETS. WAYS & MEANS
266	Commissioners of Elections – Requesting extension for HAVA Grant	ADMIN./VETS. WAYS & MEANS
267	Commissioners of Elections – Requesting extension for Absentee Postage Grant	ADMIN./VETS. WAYS & MEANS
268	Commissioners of Elections – Requesting extension for Ballot by Mail Grant	ADMIN./VETS. WAYS & MEANS
269	Commissioners of Elections – Requesting extension for TIER Grant	ADMIN./VETS. WAYS & MEANS
270	Director of Emergency Services – Requesting purchase of equipment for Inlet Tower	PUB. SFTY./ EMER. MGMT. WAYS & MEANS
271	Budget Officer/Purchasing Agent – Requesting appropriation for purchase of LiveScan System in Sheriff's Department	PUB. SFTY./ EMER. MGMT. WAYS & MEANS
272	Budget Officer/Purchasing Agent – Requesting transfer of funds for purchase of new magnetometer	PUB. SFTY./ EMER. MGMT. WAYS & MEANS
273	Personnel Officer – Requesting extension of temporary position in Treasurer's Office	WAYS & MEANS
274	Budget Officer/Purchasing Agent – Requesting budget amendment and creating account in connection with JUUL Labs, Inc. settlement	WAYS & MEANS
275	County Attorney – Requesting approval for subscription with Westlaw to include artificial intelligence component	WAYS & MEANS
276	County Treasurer – Requesting contract with Deckard Technologies in connection with short term rentals	WAYS & MEANS

HERKIMER COUNTY LEGISLATURE MEETING

Wednesday, July 9, 2025

2:00 p.m.

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| 277 | Senior VP for Admin. & Finance at HCCC – Requesting Public Hearing on 2024-2025 Budget | EDUCATION
WAYS & MEANS |
| 278 | Donald R. Haehl – Submitting resignation as member of the Herkimer College Board of Trustees | EDUCATION |

Consent Agenda:

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|-----|--|-------|
| 202 | EDUCATION, WAYS & MEANS: Fixing time and place for public hearing on HCCC Budget | VOICE |
| 203 | ADMIN./VETS., WAYS & MEANS: Extending contract for grant for Board of Elections | VOICE |
| 204 | ADMIN./VETS., WAYS & MEANS: Extending contract for grant for Board of Elections | VOICE |
| 205 | ADMIN./VETS., WAYS & MEANS: Extending contract for grant for Board of Elections | VOICE |
| 206 | ADMIN./VETS., WAYS & MEANS: Extending contract for grant for Board of Elections | VOICE |
| 207 | ADMIN./VETS., WAYS & MEANS: Extending contract for grant for Board of Elections | VOICE |
| 208 | ADMIN./VETS., WAYS & MEANS: Extending contract for grant for Board of Elections | VOICE |
| 209 | WAYS & MEANS: Authorizing transfer of funds in the Sheriff Department | VOICE |

Regular Agenda:

Reports and Resolutions:

- | | | |
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| 210 | PUB. SFTY./EMER. MGMT., WAYS & MEANS: Approving purchase for Sheriff's Department and appropriating funds | ROLL CALL |
| 211 | PUB. SFTY./EMER. MGMT., WAYS & MEANS: Approving the utilization of grant funding to purchase equipment for the Inlet Tower in Emergency Services | VOICE |
| 212 | HUMAN RES.: Reappointing Director of Public Health | VOICE |
| 213 | CO. PLNG. & DEV., WAYS & MEANS: Authorizing an agreement with Herkimer-Fulton-Hamilton-Otsego BOCES for services for a 2025 TANF Summer Youth Employment Academic/Work Experience Program | VOICE |
| 214 | WAYS & MEANS: Amending budget in connection with receipt of TANF Summer Youth funds | VOICE |
| 215 | PUB. SFTY./EMER. MGMT., WAYS & MEANS: Approving renewal of agreement for caseload explorer software database in Probation | VOICE |
| 216 | HIGHWAYS: Approving projects under Article 6, Section 116 of the Highway Law | VOICE |
| 217 | HUMAN RES., WAYS & MEANS: Authorizing extension of contract with Catholic Charities of Herkimer County and DSS for a Youth Violence Prevention Program for schools in Herkimer County | VOICE |

HERKIMER COUNTY LEGISLATURE MEETING

Wednesday, July 9, 2025

2:00 p.m.

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| 218 | HUMAN RES., WAYS & MEANS: Authorizing pass through funding and appropriating ROLL CALL
funds in the Mental Health Department | |
| 219 | HUMAN RES., ADMIN./VETS., WAYS & MEANS: Authorizing MOU between
Mental Health and Veterans' Service Agency and amending budget | VOICE |
| 220 | WAYS & MEANS: Authorizing and approving a settlement agreement with JUUL Labs
Inc. and amending budget | VOICE |
| 221 | WAYS & MEANS: Extending Temporary Position in Treasurer's Office | ROLL CALL |
| 222 | WAYS & MEANS: Authorizing contract in connection with short term rentals | VOICE |
| 223 | WAYS & MEANS: Authorizing Westlaw subscription with artificial intelligence
component for Herkimer County Attorney's Office | VOICE |
| 224 | ADMIN./VETS.: Adopting Introductory Local Law A for 2025 | ROLL CALL |
| 225 | EDUCATION: Appointing Trustee at Herkimer County Community College | VOICE |

Adjourn to Wednesday, August 13, 2025

at 7:00 p.m.

Public Hearing – HCCC Budget at 6:15 p.m.



HERKIMER COUNTY LEGISLATURE

No. 202

REPORT AND RESOLUTION FIXING THE TIME AND PLACE FOR PUBLIC HEARING ON HERKIMER COUNTY COMMUNITY COLLEGE BUDGET

**Sponsored by: Committee on Education
Committee on Ways and Means**

WHEREAS, your Committee on Ways and Means and Committee on Education are advised by letter dated July 2, 2025 from Nicholas F. Laino, Senior Vice President for Administration and Finance, that the Herkimer County Board of Trustees will meet to approve the proposed 2025-2026 Operating Budget of the College at its meeting to be held on July 23, 2025, and requests that the Herkimer County Legislature set a public hearing to consider said budget; now, therefore, be it

RESOLVED, that a public hearing upon said Tentative Budget to be conducted by the Committee on Education shall be held at the Legislators' Chambers in the Village of Herkimer, New York, on the 13th day of August, at 6:15 p.m. pursuant to the provisions of Section 359 of the County Law and Section 6304(5-a) of the Education Law.

Dated: July 9, 2025.



HERKIMER COUNTY LEGISLATURE

No. 203

REPORT AND RESOLUTION EXTENDING CONTRACT FOR GRANT FOR BOARD OF ELECTIONS

**Sponsored by: Committee on Administration/Veterans' Affairs
Committee on Ways and Means**

WHEREAS, this Legislature has approved contracts and extensions of contracts with the State of New York to receive certain grant funding in connection with the HAVA/Voter Education Grant contract, most recently by Resolution No. 239 of 2024; and

WHEREAS, by letter dated June 12, 2025 from the Commissioners of Elections, your Committees have been advised that the New York State Board of Elections has notified them that the HAVA/Voter Education Grant has been extended to March 31, 2026; now, therefore, be it

RESOLVED, that the Chairman of this Legislature is hereby authorized to execute a grant extension to March 31, 2026 on behalf of the County of Herkimer with the New York State Board of Elections, in connection with the HAVA/Voter Education Grant for the remaining grant funds of \$4,161.89; and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Treasurer, Auditor, Budget Officer, and Commissioners of Elections.

Dated: July 9, 2025.



HERKIMER COUNTY LEGISLATURE

No. 204

REPORT AND RESOLUTION EXTENDING CONTRACT FOR GRANT FOR BOARD OF ELECTIONS

**Sponsored by: Committee on Administration/Veterans' Affairs
Committee on Ways and Means**

WHEREAS, Resolution No. 227 of 2020 accepted a Cyber Security Grant in the Board of Elections through December 31, 2021; and

WHEREAS, the Cyber Security Grant was most recently extended by Resolution No. 237 of 2024 through March 31, 2025; and

WHEREAS, by letter dated June 12, 2025 from the Commissioners of Elections, your Committees have been advised that the New York State Board of Elections has notified them that the Cyber Security Grant has been extended to March 31, 2026; now, therefore, be it

RESOLVED, that the Chairman of this Legislature is hereby authorized to execute a grant extension to March 31, 2026 on behalf of the County of Herkimer with the New York State Board of Elections, in connection with the Cyber Security Grant for the remaining grant funds of \$20,938.13; and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Treasurer, Auditor, Budget Officer, and Commissioners of Elections.

Dated: July 9, 2025.



HERKIMER COUNTY LEGISLATURE

No. 205

REPORT AND RESOLUTION EXTENDING CONTRACT FOR GRANT FOR BOARD OF ELECTIONS

**Sponsored by: Committee on Administration/Veterans' Affairs
Committee on Ways and Means**

WHEREAS, pursuant to Resolution No. 188 of 2021, this Legislature approved funding in connection with a Technology Innovation and Election Resource Grant Program in Board of Elections; and

WHEREAS, the Technology Innovation and Election Resource Grant was most recently extended by Resolution No. 276 of 2024 through March 31, 2025; and

WHEREAS, by letter dated June 12, 2025 from the Commissioners of Elections, a request is being made to allow the Chairman of the Legislature to execute a grant extension of the Technology Innovation and Election Resource Grant Program through March 31, 2026; now, therefore, be it

RESOLVED, that the Chairman of this Legislature is hereby authorized to execute a grant extension through March 31, 2026 on behalf of the County of Herkimer for the Technology Innovation and Election Resource Grant Program for the remaining funds of \$46,477.18; and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Treasurer, Auditor, Budget Officer, and Commissioners of Elections.

Dated: July 9, 2025.



HERKIMER COUNTY LEGISLATURE

No. 206

REPORT AND RESOLUTION EXTENDING CONTRACT FOR GRANT FOR BOARD OF ELECTIONS

**Sponsored by: Committee on Administration/Veterans' Affairs
Committee on Ways and Means**

WHEREAS, pursuant to Resolution No. 341 of 2024, this Legislature approved funding in the Board of Elections for the Ballot by Mail Grant; and

WHEREAS, by letter dated June 12, 2025 from the Commissioners of Elections, a request is being made to allow the Chairman of the Legislature to execute a grant extension of the Ballot by Mail Grant through March 31, 2026; now, therefore, be it

RESOLVED, that the Chairman of this Legislature is hereby authorized to execute a grant extension through March 31, 2026 on behalf of the County of Herkimer for the Ballot by Mail Grant Program for the remaining funds of \$11,378.51; and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Treasurer, Auditor, Budget Officer, and Commissioners of Elections.

Dated: July 9, 2025.



HERKIMER COUNTY LEGISLATURE

No. 207

REPORT AND RESOLUTION EXTENDING CONTRACT FOR GRANT FOR BOARD OF ELECTIONS

**Sponsored by: Committee on Administration/Veterans' Affairs
Committee on Ways and Means**

WHEREAS, pursuant to Resolution No. 258 of 2022, this Legislature approved funding in connection with an Absentee Ballot Pre-Paid Postage Grant in Board of Elections; and

WHEREAS, the Absentee Ballot Pre-Paid Postage Grant was most recently extended by Resolution No. 277 of 2024 through March 31, 2025; and

WHEREAS, by letter dated June 12, 2025 from the Commissioners of Elections, a request is being made to allow the Chairman of the Legislature to execute a grant extension of the Absentee Ballot Pre-Paid Postage Grant through March 31, 2026; now, therefore, be it

RESOLVED, that the Chairman of this Legislature is hereby authorized to execute a grant extension through March 31, 2026 on behalf of the County of Herkimer for the Absentee Ballot Pre-Paid Postage Grant for the remaining grant funds of \$2,872.13; and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Treasurer, Auditor, Budget Officer, and Commissioners of Elections.

Dated: July 9, 2025.



HERKIMER COUNTY LEGISLATURE

No. 208

REPORT AND RESOLUTION EXTENDING CONTRACT FOR GRANT FOR BOARD OF ELECTIONS

**Sponsored by: Committee on Administration/Veterans' Affairs
Committee on Ways and Means**

WHEREAS, pursuant to Resolution No. 342 of 2024, this Legislature approved funding in the Board of Elections for the EPoll Book Grant; and

WHEREAS, by letter dated June 12, 2025 from the Commissioners of Elections, a request is being made to allow the Chairman of the Legislature to execute a grant extension of the EPoll Book Grant through March 31, 2026; now, therefore, be it

RESOLVED, that the Chairman of this Legislature is hereby authorized to execute a grant extension through March 31, 2026 on behalf of the County of Herkimer for the EPoll Book Grant Program for the remaining funds of \$7,805.43; and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Treasurer, Auditor, Budget Officer, and Commissioners of Elections.

Dated: July 9, 2025.



HERKIMER COUNTY LEGISLATURE

No. 209

REPORT AND RESOLUTION AUTHORIZING TRANSFER OF FUNDS IN THE SHERIFF DEPARTMENT

Sponsored by: Committee on Ways & Means

WHEREAS, your Committee on Ways and Means, to which was referred a communication from Sheri A. Ferdula, Budget Officer/Purchasing Agent, dated June 20, 2025, submitting a request for a transfer of funds to purchase a new magnetometer for the 109 Mary Street building, reports that we have examined said communication, inquired into the subject matter thereof, and recommend that said transfer be made and offer the following Resolution:

RESOLVED, that the Herkimer County Treasurer be, and she hereby is, authorized and directed to transfer the following sum from and to the following accounts:

\$6,813.32	From: A1990.46000, Contingent Fund, Miscellaneous Expense
	To: A3110.25000, Sheriff, Other Equipment

and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Treasurer, Auditor, Budget Officer, and Sheriff.

Dated: July 9, 2025.



HERKIMER COUNTY LEGISLATURE

No. 210

REPORT AND RESOLUTION APPROVING PURCHASE FOR SHERIFF'S DEPARTMENT AND APPROPRIATING FUNDS

**Sponsored by: Committee on Public Safety/Emergency Management
Committee on Ways and Means**

WHEREAS, by letter dated June 6, 2025, Scott F. Scherer, Sheriff, has requested approval for the purchase of an IDEMIA LiveScan System for fingerprinting, at a cost of \$22,488; and

WHEREAS, by letter dated June 20, 2025, Sheri Ferdula, Budget Officer/Purchasing Agent, this Legislature is advised that it is necessary to appropriate funds for the purchase; and

WHEREAS, Sheri Ferdula, Budget Officer/Purchasing Agent has advised that funds have been verified and are available for this appropriation; now, therefore, be it

RESOLVED, that an appropriation be made as follows:

\$22,488	From: A889H, Reserve, Correctional Facility Fund
	To: A3150A.25000, Correctional Facility Fund, Other Equipment

and, be it further

RESOLVED, that the Herkimer County Legislature hereby approves the above described purchase; and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Treasurer, Auditor, Budget Officer, and Sheriff.

Dated: July 9, 2025.



HERKIMER COUNTY LEGISLATURE

No. 211

REPORT AND RESOLUTION APPROVING THE UTILIZATION OF GRANT FUNDING TO PURCHASE EQUIPMENT FOR THE INLET TOWER IN EMERGENCY SERVICES

**Sponsored by: Committee on Public Safety/Emergency Management
Committee on Ways and Means**

WHEREAS, by letter dated June 18, 2025, from Albert J. Moxham, Jr., Director of Emergency Services, this Legislature is advised of a request to purchase a combiner, antenna, and equipment to install both for the Inlet Tower, by utilizing State Interoperable Communications Grant (SICG FY2021-2022) funding; and

WHEREAS, letter further advises the purchase will be made through JPJ Electronics, for a total cost of \$99,784.11; now, therefore, be it

RESOLVED, that this Legislature approves the request to purchase a combiner, antenna, and equipment to install both for the Inlet Tower, by utilizing State Interoperable Communications Grant (SICG FY2021-2022) funding at a total cost of \$99,784.11; and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Treasurer, Auditor, Budget Officer, Director of Emergency Services, and JPJ Electronics.

Dated: July 9, 2025.



HERKIMER COUNTY LEGISLATURE

No. 212

REPORT AND RESOLUTION REAPPOINTING DIRECTOR OF PUBLIC HEALTH

Sponsored by: Committee on Human Resources

WHEREAS, by Resolution No. 180 of 1987 the position of Director of Public Health was established for the County of Herkimer; and

WHEREAS, on July 31, 2013, the Governor signed legislation amending the Public Officers Law to allow the County of Herkimer to appoint a public health director who is a resident either of Herkimer County or an adjoining county; and

WHEREAS, Christina Cain of Dolgeville, New York, is a resident of the adjoining County of Fulton; and

WHEREAS, by Resolution No. 194 of 2013 Christina Cain of Dolgeville, New York, was appointed as Director of Public Health, and reappointed by Resolution No. 207 of 2019 for a term to expire August 13, 2025; now, therefore, be it

RESOLVED, that Christina Cain of Dolgeville, New York, is hereby reappointed as Director of Public Health, effective August 14, 2025, for a six year term to expire August 13, 2031; and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Treasurer, Auditor, Budget Officer, Personnel Officer, New York State Department of Health and Christina Cain.

Dated: July 9, 2025.



HERKIMER COUNTY LEGISLATURE

No. 213

REPORT AND RESOLUTION AUTHORIZING AN AGREEMENT WITH HERKIMER-FULTON-HAMILTON-OTSEGO BOCES FOR SERVICES FOR A 2025 TANF SUMMER YOUTH EMPLOYMENT ACADEMIC/WORK EXPERIENCE PROGRAM

**Sponsored by: Committee on County Planning and Development
Committee on Ways and Means**

WHEREAS, by letter dated June 13, 2025 from Nicole Wilson, Director of Employment & Training, your Committees have been advised that Herkimer-Fulton-Hamilton-Otsego BOCES has proposed to provide a Summer Youth Employment and Academic Enrichment Educational/Vocational Work Experience Program to thirty (30) 14 and 15 year old eligible participants enrolled in the 2025 TANF (Temporary Assistance to Needy Families) funded Summer Youth Employment Program (SYEP); and

WHEREAS, said letter further asks to enter into an agreement with Herkimer-Fulton-Hamilton-Otsego BOCES for the above purpose for the period of July 7, 2025 through July 31, 2025, at a total cost of \$16,467.93, with said TANF SYEP funds to be provided from the Office of Temporary and Disability Assistance (OTDA) through the Department of Social Services to ETA; now, therefore, be it

RESOLVED, that the Chairman of this Legislature and Director of Employment and Training are hereby authorized to execute an agreement on behalf of the County of Herkimer, with the Herkimer-Fulton-Hamilton-Otsego BOCES to provide services for a Summer Youth Employment and Academic Enrichment Educational/Vocational Work Experience Program to thirty (30) 14 and 15 year old eligible participants enrolled in the 2025 TANF (Temporary Assistance to Needy Families) funded Summer Youth Employment Program, at a cost of \$16,467.93, with said agreement to be for the period of July 7, 2025 through July 31, 2025, and with the terms and conditions of said agreement to be subject to the approval of the Herkimer County Attorney; and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Treasurer, Auditor, Budget Officer, Director of Employment and Training, and Herkimer-Fulton-Hamilton-Otsego BOCES.

Dated: July 9, 2025.



HERKIMER COUNTY LEGISLATURE

No. 214

REPORT AND RESOLUTION AMENDING BUDGET IN CONNECTION WITH RECEIPT OF TANF SUMMER YOUTH FUNDS

Sponsored by: Committee on Ways and Means

WHEREAS, by letter dated June 20, 2025 from the Budget Officer/Purchasing Agent, this Legislature is advised that it is necessary to amend the 2025 Budget to reflect TANF Summer Youth Program funds received from New York State; now, therefore, be it

RESOLVED, that the 2025 Herkimer County Budget is hereby amended as follows:

REVENUE ACCOUNTS

CD6291-4795, ET-06-25

FROM

\$0

TO

\$198,769

APPROPRIATION ACCOUNTS

CD 6291, ET-06-25, ETA-TANF.10000-001, Salaries

FROM

\$0

TO

\$ 19,000.00

CD 6291, ET-06-25, ETA-TANF.10100-022, Temp. Emp.

\$0

\$ 118,927.79

CD 6291, ET-06-25, ETA-TANF.41000-160, Supplies

\$0

\$ 9,000.00

CD 6291, ET-06-25, ETA-TANF.44000, Contracted Services

\$0

\$ 22,572.93

CD 6291, ET-06-25, ETA-TANF.44000-370, Copier

\$0

\$ 200.00

CD 6291, ET-06-25, ETA-TANF.46100-759, Mileage

\$0

\$ 600.00

CD 6291, ET-06-25, ETA-TANF.46300, Postage & Freight

\$0

\$ 300.00

CD 6291, ET-06-25, ETA-TANF.81000, Retirement

\$0

\$ 8,000.00

CD 6291, ET-06-25, ETA-TANF.83000, Social Security

\$0

\$ 9,204.27

CD 6291, ET-06-25, ETA-TANF.83500, Medicare

\$0

\$ 2,152.61

CD 6291, ET-06-25, ETA-TANF.84000, Workman's Comp.

\$0

\$ 3,711.40

CD 6291, ET-06-25, ETA-TANF.86000, Health Insurance

\$0

\$ 5,000.00

CD 6291, ET-06-25, ETA-TANF.86500, Dental Insurance

\$0

\$ 100.00

and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Treasurer, Auditor, Budget Officer, and Director of Employment & Training.

Dated: July 9, 2025.



HERKIMER COUNTY LEGISLATURE

No. 215

REPORT AND RESOLUTION APPROVING RENEWAL OF AGREEMENT FOR CASELOAD EXPLORER SOFTWARE DATABASE IN PROBATION

**Sponsored by: Committee on Public Safety/Emergency Management
Committee on Ways and Means**

WHEREAS, since 2008 this Legislature authorized an agreement to accept the Caseload Explorer software database contracted with Catalis for the Herkimer County Probation Department; and

WHEREAS, by letter dated June 13, 2025 from Michael D. Scalise, Director of Probation, this Legislature is advised of a request to renew said agreement for the Caseload Explorer software database for the period of August 5, 2025 through August 4, 2026 at a cost of \$11,848.80; now, therefore, be it

RESOLVED, that the Chairman of this Legislature is hereby authorized to execute an agreement with Catalis, 3025 Windward Plaza, Suite 200, Alpharetta, Georgia 30005, for the Caseload Explorer software database for the Herkimer County Probation Department with said agreement to be subject to the approval of the Herkimer County Attorney; and, be it further

RESOLVED, that said agreement shall be for the period of August 5, 2025 through August 4, 2026 at an annual cost of \$11,848.80; and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the County Treasurer, Auditor, Budget Officer, Director of Probation, and Catalis.

Dated: July 9, 2025.



HERKIMER COUNTY LEGISLATURE

No. 216

REPORT AND RESOLUTION APPROVING PROJECTS UNDER ARTICLE 6, SECTION 116 OF THE HIGHWAY LAW

Sponsored by: Committee on Highways

WHEREAS, your Committee on Highways, to which was referred a letter from Mark Nagele, County Superintendent of Highways, dated June 16, 2025, submitting three copies each of statement under Article 6 of the Highway Law designating work to be done with CHIPS monies during the year 2025, covering two projects involved in the Capital Construction Program, respectfully reports that we have examined said statements contained in said communication from and signed by the County Superintendent of Highways, recommend its adoption, and offer the following Resolution:

RESOLVED, that the statements under Article 6 of the Highway Law which designates work to be done with CHIPS monies be, and hereby are, approved by the County Legislature of the County of Herkimer for the following projects involved in the Capital Construction Program, to be funded as listed:

PROJECT NO.	ROAD/LOCATION	TYPE OF PROJECT	ESTIMATED CONSTRUCTION COST
447	Engineering & Design Services for the Rehabilitation of Baum Road CR 62 Towns of Schuyler & Herkimer	Rehabilitation	\$100,000
448	Engineering & Design Services for the Rehabilitation of Kingdom Road CR155 Towns of German Flatts, Columbia & Warren	Rehabilitation	\$175,000

and, be it further

RESOLVED, that these projects will be funded through CHIPS; and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the County Treasurer, County Auditor, Budget Officer, and County Highway Superintendent.

Dated: July 9, 2025.



HERKIMER COUNTY LEGISLATURE

No. 217

REPORT AND RESOLUTION AUTHORIZING EXTENSION OF CONTRACT WITH CATHOLIC CHARITIES OF HERKIMER COUNTY AND THE DEPARTMENT OF SOCIAL SERVICES FOR A YOUTH VIOLENCE PREVENTION PROGRAM FOR SCHOOLS IN HERKIMER COUNTY

**Sponsored by: Committee on Human Resources
Committee on Ways and Means**

WHEREAS, by Resolution No. 147 for the year 2010, this Legislature authorized a contract between Catholic Charities of Herkimer County and the Herkimer County Department of Social Services for the provision of the TREATY Program (Teaching Reconciliation in Education to Administrators, Teachers and Youth) in an effort to help reduce the threat of bullying and youth violence in local schools; and

WHEREAS, said contract has been renewed each year, the most recent being by Resolution No. 309 of 2024; and

WHEREAS, by letter dated June 13, 2025 from Timothy Seymour, Commissioner of Social Services, this Legislature is advised of a request to enter into an extension of said contract with Catholic Charities of Herkimer County, to provide said TREATY Program for the 2025-2026 school year, at a total contract cost not to exceed \$68,925; now, therefore, be it

RESOLVED, that this Legislature hereby approves an extension of a contract with Catholic Charities of Herkimer County, 61 West Street, Ilion, New York, and the Herkimer County Department of Social Services, for the provision of the TREATY Program for the 2025-2026 school year to help control the threat of youth violence in schools, at a cost not to exceed \$68,925; and, be it further

RESOLVED, that under this contract, sufficient funds have been budgeted and all schools in Herkimer County will be invited to participate in said TREATY Program; and, be it further

RESOLVED, that the Chairman of this Legislature is hereby authorized to execute said contract on behalf of the County of Herkimer, with said contract subject to the approval of the Herkimer County Attorney; and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Treasurer, Auditor, Budget Officer, Commissioner of Social Services, Executive Director of the Youth Bureau, and Catholic Charities of Herkimer County.

Dated: July 9, 2025.



HERKIMER COUNTY LEGISLATURE

No. 218

REPORT AND RESOLUTION AUTHORIZING PASS THROUGH FUNDING AND APPROPRIATING FUNDS IN THE MENTAL HEALTH DEPARTMENT

**Sponsored by: Committee on Human Resources
Committee on Ways and Means**

WHEREAS, by letter dated June 17, 2025 from Kristen Snyder-Branner, Director of Community Services, request is made to authorize the payment of \$4,173 in pass-through opioid funds to the Village of Herkimer, 120 Green Street, Herkimer, NY 13350; and

WHEREAS, by letter dated June 20, 2025 from the Budget Officer/Purchasing Agent, this Legislature is advised that it is necessary to appropriate funds to add a budget amount for this payment as well as contract payments for services; and

WHEREAS, Sheri Ferdula, Budget Officer/Purchasing Agent has advised that funds have been verified and are available for this appropriation; now, therefore, be it

RESOLVED, that an appropriation be made as follows:

\$300,000	From: A889-MH, Mental Health Opioid Reserve
	To: A4320.44000-200, MH, Contracted Services OSF

and, be it further

RESOLVED, that authorization is given to make a payment of \$4,173 in pass-through opioid funds to the Village of Herkimer; and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Treasurer, Auditor, Budget Officer, and Director of Community Services.

Dated: July 9, 2025.



HERKIMER COUNTY LEGISLATURE

No. 219

REPORT AND RESOLUTION AUTHORIZING MEMORANDUM OF UNDERSTANDING BETWEEN THE HERKIMER COUNTY MENTAL HEALTH DEPARTMENT AND THE HERKIMER COUNTY VETERANS SERVICE AGENCY AND AMENDING BUDGET

**Sponsored by: Committee on Human Resources
Committee on Administration/Veterans' Affairs
Committee on Ways and Means**

WHEREAS, your Committees have been informed by letter dated June 17, 2025 from Kristen Snyder-Branner, Director of Community Services, that the New York State Office of Mental Health has awarded the Department \$106,952 for the PFC Joseph P. Dwyer Veteran Peer Support Program; and

WHEREAS, said letter further requests to enter into an MOU with the Herkimer County Veterans Service Agency, with services to be provided by the Herkimer County Veterans Service Agency for the term of July 1, 2025 through June 30, 2026; and

WHEREAS, by letter dated June 20, 2025 from Sheri A. Ferdula, Budget Officer/Purchasing Agent, this Legislature is advised that it is necessary to amend the Herkimer County Budget for 2025 to utilize the funding; now, therefore, be it

RESOLVED, that this Legislature hereby authorizes a Memorandum of Understanding between the Herkimer County Mental Health Department and the Herkimer County Veterans Service Agency for the Veterans Service Agency to provide services for the PFC Joseph P. Dwyer Veteran Peer Support Program; and, be it further

RESOLVED, that the 2025 Herkimer County Budget is hereby amended as follows:

A6510B.2320B, VPSP, Other Income	\$106,952
A6510B.41000, VPSP, Supplies	\$25,000
A6510B.44000, VPSP, Contracted Services	\$81,952

and, be it further

RESOLVED, that the Chairman of this Legislature is hereby authorized to sign said Memorandum of Understanding as an indication of the approval of the same by this Legislature; and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the County Treasurer, Auditor, Budget Officer, Director of the Veterans Service Agency, and the Director of Community Services.

Dated: July 9, 2025.



HERKIMER COUNTY LEGISLATURE

No. 220

REPORT AND RESOLUTION AUTHORIZING AND APPROVING A SETTLEMENT AGREEMENT WITH JUUL LABS, INC. AND AMENDING THE BUDGET

Sponsored by: Committee on Ways & Means

WHEREAS, a settlement agreement with JUUL Labs, Inc. has been reached by the New York State Attorney General; and

WHEREAS, as part of the settlement agreement, distributions will be made to New York State counties, the State's five largest cities, and BOCES to be used for e-cigarette treatment, recovery and enforcement efforts; and

WHEREAS, Herkimer County has been informed that a distribution of \$338,122.50 will be made to the County upon receipt of required distribution and certification forms; and

WHEREAS, by letter dated June 20, 2025 from Sheri A. Ferdula, Budget Officer/Purchasing Agent, this Legislature is advised that it is necessary to create an account and amend the Herkimer County Budget for 2025; now, therefore, be it

RESOLVED, that an account be created, and the 2025 Budget be amended as follows:

A4012000-42736, JUUL Funds, Settlement Funds	\$338,122.50
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A4012000-544000, JUUL Funds, Contracted Services	\$338,122.50
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and, be it further

RESOLVED that it is in the best interest of the County of Herkimer to resolve this matter with respect to JUUL Labs, Inc; and, be it further

RESOLVED, that the Chairman of the Herkimer County Legislature is authorized to execute and if necessary, e-sign, the above distribution and certification forms, together with any other documentation required to be eligible for the above distribution of funds in the JUUL Labs, Inc. settlement and in the event of any future distribution of funds in the JUUL Labs, Inc. settlement; and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Treasurer, Auditor, Budget Officer, County Attorney, and New York State Attorney General.

Dated: July 9, 2025.



HERKIMER COUNTY LEGISLATURE

No. 221

REPORT AND RESOLUTION EXTENDING TEMPORARY POSITION IN HERKIMER COUNTY TREASURER'S OFFICE

Sponsored by: Committee on Ways and Means

WHEREAS, Resolution No. 9 of 2025 created a temporary position in the County Treasurer's Office to allow for training through May 15, 2025; and

WHEREAS, Resolution No. 119 of 2025 increased the maximum number of hours from ten (10) to fifteen (15) hours per week for the temporary position of Accountant; and

WHEREAS, Resolution No. 167 of 2025 extended the temporary position through June 30, 2025; and

WHEREAS, by letter dated June 26, 2025 from Kimberlee Enea, County Treasurer, she has requested to extend the temporary position through December 31, 2025; and

WHEREAS, by letter dated July 3, 2025 from Steven R. Billings, Personnel Officer, he requests to extend the temporary position, no more than fifteen (15) hours per week, with a maximum of 390 hours to be worked between July 1, 2025 and December 31, 2025; and

WHEREAS, your Committee has taken this matter under advisement and recommend said change; now, therefore, be it

RESOLVED, that the temporary position of Accountant in the Treasurer's Office, is extended through December 31, 2025 at a \$50 per hour rate, no more than fifteen (15) hours per week, to work a maximum of 390 hours between July 1, 2025 and December 31, 2025; and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Treasurer, Auditor, Budget Officer, and Personnel Officer.

Dated: July 9, 2025.



HERKIMER COUNTY LEGISLATURE

No. 222

REPORT AND RESOLUTION AUTHORIZING CONTRACT IN CONNECTION WITH SHORT TERM RENTALS

Sponsored by: Committee on Ways and Means

WHEREAS, by letter dated July 1, 2025 from Kim Enea, County Treasurer, this Legislature is advised of a request to enter into a contract with Deckard Technologies to identify and monitor short term rentals within Herkimer County; and

WHEREAS, Deckard Technologies has adjusted their proposal to pause the tax collection portion until such time that we receive NYS Legislative approval to collect occupancy tax; now, therefore, be it

RESOLVED, the attached proposal from Deckard Technologies, is hereby approved; and, be it further

RESOLVED, that the Chairman of this Legislature is hereby authorized to execute said contract on behalf of the County of Herkimer, with said contract subject to the approval of the Herkimer County Attorney; and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Treasurer, Auditor, Budget Officer, and County Attorney.

Dated: July 9, 2025.

Base Product Pricing

ADDRESS IDENTIFICATION, COMPLIANCE MONITORING, & RENTAL ACTIVITY REPORTING

Price

- Identify property & address
- Identify property owner address
- Real-time reporting of all new listings & frequent calendar monitoring
- 10,000+ Websites monitored Daily, worldwide
- FutureCast™ - Identify future bookings as they are made on the rental platform

\$12,500
Annually

OUTREACH CAMPAIGN

- Letter campaign to inform STR illegal operators regarding compliance requirements and procedures
- All letter templates will receive County approval pre-campaign
- Campaign includes one Introductory letter and two additional escalation letters

INCLUDED

STR REGISTRATION PORTAL

- Online, intuitive portal for registration and renewal
- Fields configurable to meet County needs
- Identify properties that need registration fee
- Provide daily reports on new and modified permits

INCLUDED

REPORTING & ANALYSIS

- On Demand, Dynamic reporting, offering multiple ad hoc reports
- Filters allowing users to focus on specific segments of the STR population

INCLUDED

DEDICATED ACCOUNT MANAGER

- Single Point of Contact for County staff for all matters
- Ensures the County is following Industry best practices
- Shepherds the implementation process from start to finish
- Periodic meetings/calls throughout the life of the account

INCLUDED

UNLIMITED ACCOUNTS & TRAINING SESSIONS

- No limit on the number of Rentalscape user accounts
- No per-session training costs
- Single Sign-On (SSO) available
- Dedicated client support staff available to assist with customer request

INCLUDED

Note: Pricing valid for 90 days
Note 2: Pricing Confidential



HERKIMER COUNTY LEGISLATURE

No. 223

REPORT AND RESOLUTION AUTHORIZING WESTLAW SUBSCRIPTION WITH ARTIFICIAL INTELLIGENCE COMPONENT FOR HERKIMER COUNTY ATTORNEY'S OFFICE

Sponsored by: Committee on Ways & Means

WHEREAS, by letter dated June 19, 2025, the Herkimer County Attorney, has requested permission to authorize a Westlaw subscription for the County Attorney's Office that will include an artificial intelligence component, for a monthly fee of \$1,950; and

WHEREAS, this contract will be for a term of one year, beginning October 1, 2025; and

WHEREAS, Resolution No. 195 of 2021 authorized a cooperative agreement between the County Attorney's Office and the Department of Social Services, with the Department of Social Services reimbursing the County Attorney's Office for fifty percent (50%) of the Westlaw subscription on a biannual basis; now, therefore, be it

RESOLVED, that the Chairman of this Legislature be, and he hereby is, authorized to execute necessary documents to contract with Westlaw for the subscription for the County Attorney's Office and Department of Social Services to include an artificial intelligence component, for a monthly fee of \$1,950; and, be it further

RESOLVED, that the Department of Social Services will continue to reimburse the County Attorney's Office for fifty percent (50%) of the Westlaw subscription on a biannual basis; and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Treasurer, Auditor, Budget Officer, County Attorney, and Commissioner of Social Services.

Dated: July 9, 2025.



HERKIMER COUNTY LEGISLATURE

No. 224

RESOLUTION ADOPTING INTRODUCTORY LOCAL LAW A FOR 2025

Sponsored by: Committee on Administration/Veterans' Affairs

WHEREAS, your Committee on Administration/Veterans' Affairs of the Herkimer County Legislature desires to report that on the 9th day of July, 2025, pursuant to Resolution No. 178, it held a public hearing on the adoption of Introductory Local Law A for 2025 entitled, "A LOCAL LAW REGARDING AMENDMENT OF THE COUNTY CHARTER TO EXTEND THE TERM OF OFFICE FOR ALL COUNTY LEGISLATORS FROM TWO YEARS TO FOUR YEARS" and that there were (no) appearances and (no) objections at the said public hearing; that your Committee advises the adoption and enactment of the said Introductory Local Law and offers the following Resolution:

RESOLVED, that Introductory Local Law A for 2025 be adopted in form attached hereto.

Dated: July 9, 2025.

INTRODUCTORY LOCAL LAW A - 2025

LOCAL LAW NO. 2 - 2025

A LOCAL LAW REGARDING AMENDMENT OF THE COUNTY CHARTER TO EXTEND THE TERM OF OFFICE FOR ALL COUNTY LEGISLATORS FROM TWO YEARS TO FOUR YEARS

BE IT ENACTED by the Legislature of the County of Herkimer as follows:

Section 1. The third paragraph of Section 201 of the Charter of the County Legislature of the County of Herkimer, adopted August 11, 1966 and approved at the election held November 8, 1966, is hereby repealed.

Section 2. A new third paragraph of Section 201 is hereby added to said Charter, to read and provide as follows:

Except as provided in this section or as otherwise provided by law, the term of the members of the county legislature shall be for four years, and shall begin on the first day of January next following their election. Said elections for the county legislators shall be conducted at general elections, with the first election of members to such four year terms to be conducted in the general election in the year two thousand twenty six, and every fourth year thereafter at the general election held in such year.

Section 3. This Local Law is subject to mandatory referendum as required by Section 23 of the Municipal Home Rule Law for approval of qualified voters of the County of Herkimer at the general election to be held on November 4, 2025. A proposition in the following form shall be included on the ballot at such general election, and the increased term of office shall not take effect unless such proposition is approved by the majority of the qualified voters voting thereon:

“Shall Introductory Local Law A of 2025 entitled Local Law regarding amendment of the County Charter to extend the term of office for all County Legislators from two years to four years be approved?”

Dated: July 9, 2025.



HERKIMER COUNTY LEGISLATURE

No. 225

RESOLUTION APPOINTING TRUSTEE AT HERKIMER COUNTY COMMUNITY COLLEGE

Sponsored by: Committee on Education

WHEREAS, there will be a vacancy on the Board of Trustees effective July 9, 2025; and

WHEREAS, it is the recommendation of your Committee on Education that Kurt J. Ackerman of Little Falls, New York, be appointed to fill said vacancy; now, therefore, be it

RESOLVED, that Kurt J. Ackerman, Little Falls, New York, is hereby appointed as a member of the Board of Trustees of Herkimer County Community College, pursuant to Section 6306 of the Education Law of the State of New York, to fill the vacancy existing on said board effective July 9, 2025, which term shall expire on June 30, 2032; and, be it further

RESOLVED, that certified copies of this Resolution be forwarded to the Herkimer County Treasurer, Auditor, Personnel Officer, Chancellor of the State University of New York, the Vice Chancellor for Two Year Colleges, Senior Vice President for Administration and Finance of Herkimer County Community College, Chairperson of the Board of Trustees of Herkimer County Community College and Kurt J. Ackerman.

Dated: July 9, 2025.