

October 15, 2025

PLEASE POST

COUNTY ADMINISTRATOR

COUNTY ADMINISTRATOR – Herkimer County seeks applicants for this full-time, administrative position directing the day to day activities of county government. The incumbent will assist in coordinating legislative policies and procedures; serve as an advisor to the Herkimer County Legislature; coordinate the activities of County Department Heads; review, evaluate, and make recommendations for increasing efficiencies in county government; and other administrative duties set by the County Legislature. Salary range is \$120k to \$170k. Inquires about the position may be submitted by e-mail to srbillings@herkimercountyny.gov . Letters of interest with resumes must be received by November 14, 2025 at Herkimer County Personnel Department 109 Mary St, Suite 1304, Herkimer, New York 13350 Att. Steve Billings, Personnel Officer.